

# SHERSTON NEIGHBOURHOOD PLAN STEERING GROUP

Notes of meeting held Monday 17<sup>th</sup> June 2013

at 7.30pm Sherston Village Hall

PRESENT:

Mr J Matthews (JM) - Chairman

Mrs Sarah Wood (SW) - Admin Support

Representatives of the following Groups/Organisations

Mr Freeth (NF)	Sherston Churches
Mr G Morris (GM)	Sherston Parish Council
Mr M Johnson (MJ)	Sherston Old School Committee
Mrs J Curson (JC)	Green Square
Mr M Llewellyn Palmer (MLP)	Sherston Pre-School
Mr J Knight (JK)	Sherston Allotments
Mrs H Quirke (HQ)	Sherston Seniors
Mr C Minors (CM)	Wiltshire Council
Mr A Price (AP)	Sherston Youth
Mr J Thomson (JT)	Malmesbury Area Board
Mr K Smith (KS)	Sherston Sports Associations

1 member of the public was at the meeting.

Definitions: "NHP" means Neighbourhood Plan

## Item

**87. Apologies for absence:** Mr Steve Harvey, Mr Martin Rea, Dr Simon Watkins and Mr Rob Johnson.

JM introduced Kathryn Woolf who is part of a design consultancy working with the Design Council developing a community planning toolkit. The toolkit is to help organisations, planners and developers with the NHP initial stage process. CABE has chosen Sherston as a test bed to trial out a number of methods in the toolkit and Katherine will support the steering group during this period. The plan is to launch the toolkit in September.

**88. Approval of notes from last meeting**

Minutes were approved.

**89. Reports from Steering Group Members.**

Scouts and Youth – AP reported that he is formally compiling a report on the original discussion with the scouts. The document is near completion. Kathryn asked what was discussed. AP explained that the main point was transport and although they appreciate the countryside and the areas they use, such as the Cliff, Grove wood, etc., another event needs to be planned to engage the youth who are not in the scouts. Katherine said part of the toolkit covers youth engagement.

Church – NF reported that there is a little frustration in the slowness of the process. JM reported that as soon as there is some sort of consensus a meeting will be held with the diocese.

Sherston Seniors– JM reports to Katherine the success of the senior's event.

Core Strategy – JM reported that although it was announced in the government that the NHP can come before core strategy adoption, this is only if the number of houses are increased from original housing allocations stated in the strategy. WC believes that the safest option for steering groups is to wait for the core strategy to be adopted before the NHP is finalised. The current time scale is that the core strategy goes to the inspector on 19<sup>th</sup> July and it will not be until the end of the year until the plan is adopted.

**90. CABE Support**

Previously discussed.

**91. Update on the analysis of potential sites.**

16 sites have been identified which include land under Parish Council control, Wiltshire Council owned and private ownership. Some will be viable as potential sites and some will not but they must all be considered as part of the NHP process. Since the last meeting JM, GM, MJ and KS have visited each site and analysed each site essentially following how Malmesbury undertook its site analysis. The analysis looks at the size of the plot, archaeological importance, ownership,

and distance from centre, ecology, and access to public services, access and other factors; assistance was received from WC and Wessex water. MJ will send to all members the site analysis document along with the list of objectives and a map. Each member needs to discuss the analysis with their groups and report back at the next meeting. MJ encouraged all to visit each site to fully appreciate its size and exact position within the village.

AP brought up the recent presentation from Mr Ben Hamilton-Baillie raising the question that if you came into the village for the first time where would be the centre or heart of the village? JM believes that when the plan is further down the process Mr Hamilton Bailees ideas have to be part of the equation.

CM informed the group that the next stage once sites have been identified as viable is to be more galvanised and do a test before the draft. Wiltshire council can help with getting thoughts onto paper.

HOMES – A discussion took place regarding the figure of 80 homes that had been suggested by the members of the public who attended the workshop. JT commented that that was quite a high number and above the number suggested within the core strategy. It depends on what sort of mix of houses is required, i.e. affordable, and elderly and whether the figure will be spread out over the 20 years or all built within the first year this needs further examination. HQ reported that at the seniors consultation event the main feedback was the wish to have a care facility in the village. JC thinks the village is not big enough to have its own extra care facility but Wiltshire Council fully support those who wish to stay in their own homes. It would be useful to know how many residents of Sherston are currently receiving care.

#### **92. Future Actions**

MJ and SW to send site analysis documents to group;

All members to look at site analysis and discuss with their individual groups in time for the next meeting. Although it will be one meeting the groups will be split into three sub groups for easier discussion;

JM and SW to arrange next meeting date;

JM to talk to the doctors' surgery about what they need and costs.

#### **93. Questions**

Katherine mentioned that once sites have been identified, sessions can be held regarding what houses are needed and wanted. She is very happy to help others to use the tool kit.

#### **94. To confirm date for next meeting**

The next meeting will be confirmed.

The meeting closed at 9.00pm. Notes were taken by Sarah Wood, Admin Support to the Steering Group.