

Sherston Community Emergency Plan

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Plan last updated on: 13/11/2015 REVISED DRAFT (JMC)

Plan last updated on: 20/11/2015 FINAL (JMC)

How to use this template: This template is designed for you to fill in the details of your community emergency preparations. There are examples given to help you fill the template. Detailed notes on how to create a plan can be found in the Community Emergency Plan Toolkit document here www.cabinetoffice.gov.uk/communityresilience.

If you are in immediate danger call 999

Plan distribution list

Name	Role	Contact Details	Issued on
Sarah Wood	Parish Council Clerk	01666 840197 (office) clerk@sherston.org.uk	20/11/2015
John Matthews	Parish Council Chairman	01666 840257	20/11/2015
Jill Caine (JMC)	Parish Council Community Emergency Coordinator	01666 841380 emergency@sherston.org.uk	20/11/2015
Caroline Moore	Local Flood Coordinator	██████████	
David Hibbard	Local Snow Warden	██████████	
Jill Caine	Utilities Coordinator	01666 841380 emergency@sherston.org.uk	20/11/2015
██████████	Volunteer Coordinator	██████████	
Trevor Moody	Farming Coordinator	01666 840267	

Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by
17/04/2015	24/04/2015	First Draft	JMC
18/09/2015	31/10/2015	Second Draft	JMC
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Local risk assessment

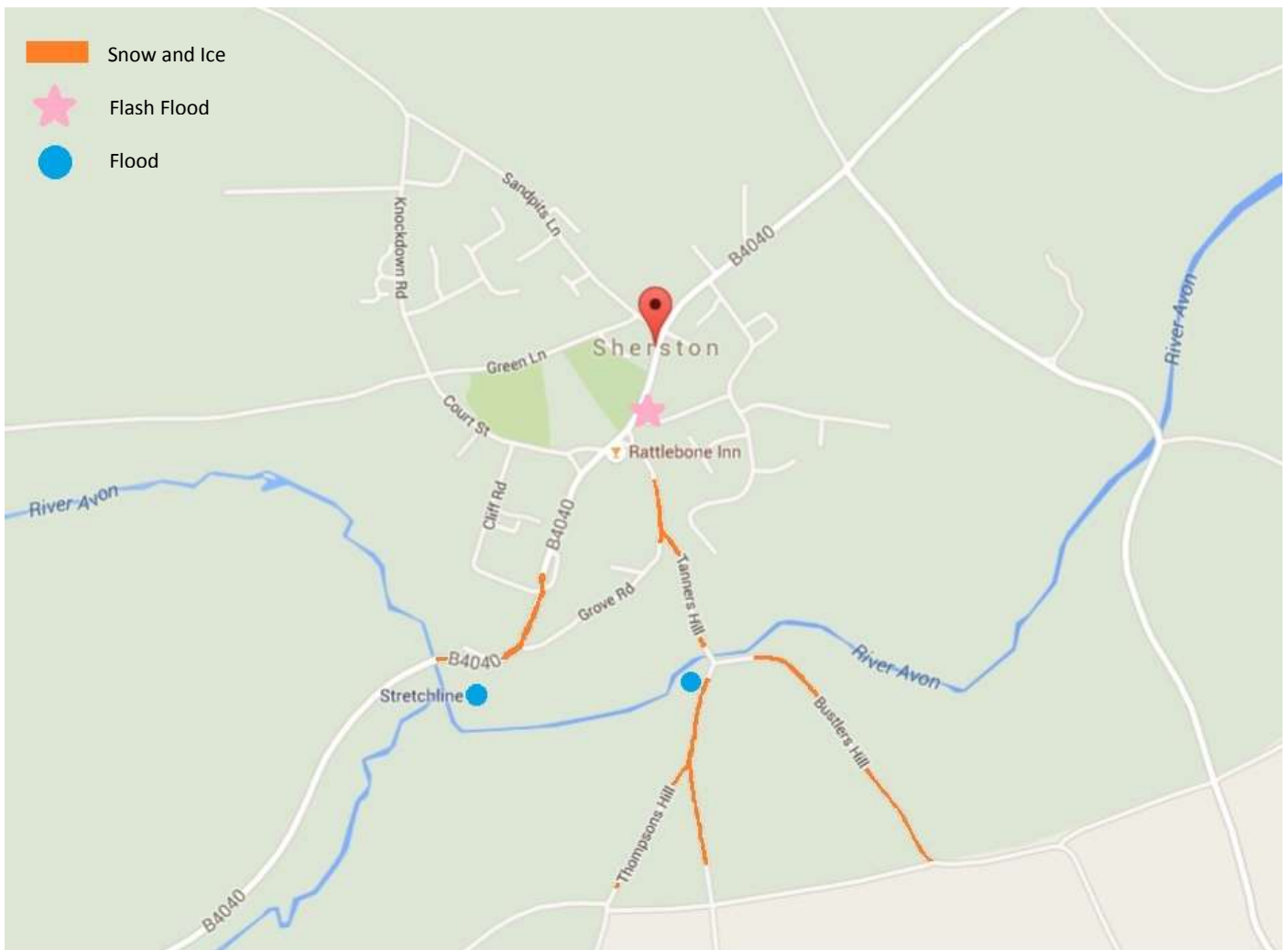
Risks	Impact on community	Preparation
River through village can flood but has very low impact SEE ANNEX A	<ul style="list-style-type: none"> 2 properties affected Kingfisher Cottage (now protected) Stretchline Factory (now protected) 	<ul style="list-style-type: none"> Encourage residents to improve home flood defences Notify Highways Dept in autumn of gulleys that are blocked
Flash Flooding has occurred and is more likely than the river flooding properties SEE ANNEX A	<ul style="list-style-type: none"> Impacts on properties in Church Street 	<ul style="list-style-type: none"> Notify Highways Dept in autumn of gulleys that are blocked Be aware of Met Office Heavy Rain Warnings Encourage residents to maintain gutters and drainage
Snow blocking roads SEE ANNEX B	<ul style="list-style-type: none"> Access issues Heating of local residents (oil and wood deliveries) 	<ul style="list-style-type: none"> Agree places where gritting is required <ul style="list-style-type: none"> Steep Hill at Brook Hill Steep Hill at Tanners Hill Steep Hill at Thompsons Hill Steep Hill at Bustlers Hill Vehicle access to be maintained to village shop Pedestrian access to be maintained to school Write to Wiltshire Council in Oct, asking for grit bins to be refilled. Check safety of vulnerable people.
Pandemic Flu SEE ANNEX C	<ul style="list-style-type: none"> People being able to get to pharmacy for medication People sick and alone 	<ul style="list-style-type: none"> Identify volunteers who can collect and deliver medicines for people who are vulnerable / live alone. Maintain pharmacy at village surgery Put up posters Checking on those that are ill
Power Cut SEE ANNEX D	<ul style="list-style-type: none"> Residents can't get heat, light or hot water Unable to cook food Defrosting of fridges 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Loss of Water SEE ANNEX D	<ul style="list-style-type: none"> Residents can't get potable water 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Loss of Communications SEE ANNEX D	<ul style="list-style-type: none"> Residents can't use land or mobile telephones 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Animal Health SEE ANNEX E	<ul style="list-style-type: none"> Residents can't access footpaths Hardship for farmers 	<ul style="list-style-type: none"> Advertise restrictions in Cliffhanger and on notices Provide support to farmers
Catastrophic Disaster SEE ANNEX F	<ul style="list-style-type: none"> Major disruption Major injury Major trauma 	<ul style="list-style-type: none"> Liaise with Emergency Services Provide information and support Provide shelter and care

Risk Matrix for Sherston

RISK		IMPACT		
		LOW	MEDIUM	HIGH
LIKELIHOOD OF OCCURRING	LOW	Flooding		Pandemic Flu Catastrophic disaster
	MEDIUM	Flash Flooding	Snow	Loss of Utilities Animal Health
	HIGH			

NOTE: The likelihood of an event occurring will change, but impact will not. The Emergency Response Coordinator will assess the risk for each potential trigger as they occur. Action will only be taken when an incident has a high likelihood of occurring.

Map of Sherston showing Hazards



NOTE: Pandemic Flu, Animal Health and a disaster could affect the entire community, so are not shown specifically

Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	When might be unavailable?
Trained first aider	None identified, no volunteers came forward when requested			
4x4 owner/driver	██████████	██████████	██████████	
Equipment	Farmers	See ANNEX A		
Water/food supplies	Village Shop	1666 840456	Old School	After hours
	Rattlebone Inn	01666 840871	Church Street	After hours
	Angel House	01666 840039	High Street	After hours
	Carpenter's Arms	01666 840665	Easton Town	After hours
Medical Supplies	Pharmacy	01666 840270	Tolsey Surgery	Out of hours
Doctor	Tolsey Surgery	01666 840270	Tolsey Surgery	Out of hours
Logistics (offered)	██████████	██████████	██████████	If away
4x4 & chainsaw Worked at arboretum	██████████	██████████ ██████████	██████████	If away

Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
Village Hall	High Street	Rest Centre / safe place / shelter	Tony Weedon 01666 841377 Sarah Wood 01666 840197
Sherston Primary School	Knockdown Road	Rest Centre / safe place / shelter	Headteacher 01666 840237 [REDACTED] [REDACTED]
Holy Cross Church	Church Street	Rest Centre / safe place / shelter	Sue Robinson 01666 841623
British School Rooms	Cliff Road	Rest Centre / safe place / shelter	Mary Clements 07778 934742
Scout Hut	Green Lane	Rest Centre / safe place / shelter	Kirsty Blair 01666 840096 Anthony Price 01666 840041
Small Hall	High Street	Coordination Centre	Tony Weedon 01666 841377 Sarah Wood 01666 840197

Situation report for helping coordinate emergencies

DATE: __/__/____

TIME: __: __

ATTENDEES:

1. WHAT IS THE INCIDENT?

2. LOCATION OF THE INCIDENT?

3. IS THERE A THREAT TO LIFE? Y / N IF YES CALL 999

4. HOW MANY ARE AFFECTED:

- ADULTS
- OF THESE HOW MANY ARE VULNERABLE?
- CHILDREN
- OF THESE HOW MANY ARE VULNERABLE?
- PETS
- LIVESTOCK

5. WHAT RESOURCES ARE NEEDED

- SHELTER
- FOOD
- 4 X 4
- BLANKETS
- OTHER

6. HOW WILL WE COMMUNICATE TO RESIDENTS

7. ACTION TRACKER

WHAT ACTION IS REQUIRED?	WHO WILL DO IT?	TIME/DATE COMPLETED

Emergency contact list - Internal

Primary Contact	Name: Jill Cainey
	Role: Community Emergency Coordinator
	24hr telephone contact: 078 79 264 462 (01666 841380)
	Email: emergency@sherston.org.uk
	Address: 3 Noble Street, Sherston
Secondary Contact	Name John Matthews
	Role: Chairman of Parish Council
Signatory	24hr telephone contact: [REDACTED] (01666 840257)
	Email: [REDACTED]
	Address: Pinkney Park, Pinkney
Key holder	Name: Sarah Wood
	Role: Clerk of the Parish Council
Signatory	24hr telephone contact: [REDACTED] (01666 840197 office)
	Email: clerk@sherston.org.uk
	Address: 23 Cliff Road, Sherston
Farming Coordinator	Name: Trevor Moody
	Role: Animal Health
	24hr telephone contact: [REDACTED]
	Email: [REDACTED]
	Address: Upper Stanbridge Farm, Sopworth Road
Flood Coordinator	Name: Caroline Moore
	Role: Flood
	24hr telephone contact: [REDACTED]

	Email: [REDACTED]
	Address: Mill House, Thompsons Hill
Snow Coordinator	Name: David Hibbard
	Role: Snow
	24hr telephone contact: [REDACTED]
	Address: Widleys Farm, Sherston
Volunteer Coordinator	Name: [REDACTED]
	Role: Volunteers
	24hr telephone contact: [REDACTED]
	Email: [REDACTED]
	Address: [REDACTED]
Utility Coordinator	Name: Jill Cainey
	Role: Community Emergency Coordinator
	24hr telephone contact: 078 79 264 462 (01666 841380)
	Email: emergency@sherston.org.uk
	Twitter: @JillCainey
	Address: 3 Noble Street

Emergency contact list – External

Responsibilities	Name: Jill Cainey
	Role: Community Emergency Coordinator
	24hr telephone contact: 078 79 264 462 (01666 841380)
	Email: emergency@sherston.org.uk
	Address: 3 Noble Street
Highways, Social Care, Emergency Transport Community Emergency Planning	Name: Wiltshire Council
	Role: Highways, Social Care, Emergency Transport
	24hr telephone contact: 0300 456 0100
	Email: EPRR@witlshire.gov.uk (only during an incident)
	Address: County Hall, Bythesea Road, Trowbridge

Useful Links and Contact Details

Weather

Wiltshire Council

weather.team@wiltshire.gov.uk

Meteorological Office Weather Warnings

<http://www.metoffice.gov.uk/public/weather/warnings>

Environment Agency

Environment Agency Floodline: 0845 988 1188

Website: www.environment-agency.gov.uk

Wiltshire Council Online Gritting routes -

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/gritting.htm>

Utilities

ELECTRICITY – SSEPD Power track

<http://www.ssepd.co.uk/Powertrack>

0800 072 7282 or 0345 072 1905 from a mobile phone

WATER – Bristol Water

<http://www.bristolwater.co.uk/contact/>

Emergency Helpline: 0345 702 3797 (24 Hour)

WATER – Wessex water

<http://www.wessexwater.co.uk/Contact-us/>

Emergency Helpline: 0345 600 4 600 (24 hours)

TELEPHONE – BT

Faults:

https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelId=2&s_cid=con_FURL_faults&utm_source=ATL&utm_medium=FURL&utm_content=R&utm_campaign=faults

Call: 0800 800 151 (landline) or 0330 123 4151 (mobile)

Service Status:

https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelId=31&s_intcid=con_L1:problem%20with%20service:L2:Problem%20with%20phone:fault%20check

TELEPHONE – Vodafone

Status: <https://www.vodafone.co.uk/explore/network/uk-coverage-map/>

Call: 0808 003 4515

Public Health

National Health Service

<http://www.england.nhs.uk/ourwork/eprr/pi/>

Government

<https://www.gov.uk/government/collections/pandemic-flu-public-health-response>

Local

Tolsey Surgrey: 01666 840270

Wiltshire Council

Drainage and Floods

drainage@wiltshire.gov.uk or phone 0300 456 0105

Highways

Tel: 0300 456 0105

Email: localhighways@wiltshire.gov.uk

Sherston

Website: www.sherston.org.uk

Facebook: <https://www.facebook.com/groups/358133194295312/>

Twitter: Parish Council does not have a twitter account. Use current coordinator's account:
@JillCainey

Email: emergency@sherston.org.uk

BBC Wiltshire can be heard via:

West Wilts area (Chippenham, Devizes and Trowbridge): 104.3FM

BBC Radio Gloucestershire: 95 FM, 95.8 FM, 104.7 FM, 1413 MW

BBC Radio Bristol: 94.9 FM, 104.6 FM

PROCESS OF RESPONDING

Once a response has been triggered (see Activation Triggers below) it should be relevant and proportionate. We have assessed the risk of likely emergency situations and the triggers and responses have been created to address that risk.

For instance the flood risk in Sherston is low and we do not need to respond to EA Flood alerts. Flash flooding has an intermediate risk, but not every heavy rain warning will trigger a response. The Emergency Response Coordinator will assess the risk and respond accordingly. If the risk is low, no response will be made. Only issues that are high in impact and high in probability, at a given time, will trigger a response.

The Emergency Response section in the monthly parish council publication, the Cliffhanger will provide the contact details of the Emergency Response Coordinator and important utility contact numbers. Every household in the parish receives this magazine and it is also available online (<http://www.sherston.org.uk/cliffhanger.html>).

RESPONSE STEPS:

1. When anyone in our community becomes aware of an issue that may need an emergency response, they should first call the emergency services if there is a danger to life.
2. If the emergency has a broader community impact the Emergency Response Coordinator should be contacted
3. The Emergency Response Coordinator will make an initial assessment of the risk and determine if a response is needed
4. The Emergency Response Coordinator will contact the appropriate people to create a committee to deal with the emergency.
5. The Committee will convene a meeting (if there is time) to determine how to respond.
6. The response will be based on the ANNEXES, where applicable.

NOTE: We do not have a telephone tree as we do not want to be dependent on the telephone networks. The Emergency Response Coordinator will determine who needs to be informed initially. If communication is required on a community-wide basis we will activate a volunteer door-knocking approach, with a central coordination centre (notices). If the telephone network is available it may be used to alert villagers, but we will focus on using social media and the Sherston community website to alert the community.

Activation triggers

1. FLOOD - When we get a **significant** heavy rain warning – See Annex A
2. SNOW – When we receive alert from Wiltshire Council – See Annex B
3. PANDEMIC FLU – When we receive a health warning – See Annex C
4. LOSS OF UTILITIES – When electricity, water or communication is lost – See Annex D
5. ANIMAL HEALTH – When disease is declared – See Annex E
6. CATASTROPHIC DISASTER – When disaster strikes – See Annex F

List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of local contact	Phone number
Neighbourhood Watch	Beryl Clampton	01666 841201
Church	Sue Robinson	01666 841623
Link Volunteers	Malmesbury	01666 840861
██████	████████████████	██████████████
Scouts	Anthony Price	01666 840041
WI	Maureen Jolliffe Mo Mulrain Chris Weedon (key holder for village hall)	01666 840867 01666 840864 01666 841377
Senior Club	Mary Clements Helen Quirk	07778 934742 01666 840516

First steps in an emergency

	Instructions	Tick
1	Call 999 if there is an emergency (unless already alerted)	
2	Ensure there is in no immediate danger	
3	Contact the Community Emergency Group and meet to discuss the situation	
4	Use the Agenda p12	
5	If the emergency is covered by one of the Annexes, use them	
6	Assign Actions, Timescales and time of next meeting	
7		
8		
9		
10		

Community Emergency Group first meeting agenda

Date:
Time:
Location:
Attendees:

1. What is the current situation?

Location of the emergency. Is it near:

- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

Are there any vulnerable people involved?

- Elderly
- Families with children

What resources do we need?

- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?

Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home
3. Help set up and run local Coordination Centre
4. Liaise with community

Alternative arrangements for staying in contact if usual communications have been disrupted

Emergency Response Coordinator has battery back-up of communication and computing. As long as mobile network is up, then Social Media can be used to alert locals. Those without access to Social Media will be notified via door knocking (especially vulnerable households) and notices.

Communication	Name of contact	Location
Social Media	Facebook: https://www.facebook.com/groups/358133194295312/ Twitter: Use @JillCainey	Via any facebook account
Website	Sherston.org.uk Note: Parish to create own site but still under development (12/11/2015)	██████████ ██████████ ████████████████████ Sarah Wood 01666 840197
Door knocking	Activate Cliffhanger delivery network Activate volunteers	██████████ ██████████ ████████████████ ██████████
Notices	Paul Mather (1666 840456)	Post Office
Notices	Tony Weedon	Village Hall
Notices	Paul Ormiston (printing)	Old School (01666 841304)

TRIGGER – LOCAL SEVERE WEATHER WARNING FROM METEOROLOGICAL OFFICE OR LOCAL KNOWLEDGE

1. Map showing (see map page 6)

- Areas at risk of flooding
- Drains and gulleys
- Roads, bridges and crossing points that are at risk of closing

2. Contact details

Flood wardens:

Caroline Moore	[REDACTED]
John Matthews	01666 840257
Sarah Wood	01666 840197

Farmers who can assist

Trevor Moody	[REDACTED]	Tractor, trailer, loadall
David Hibbard	[REDACTED]	Tractor, trailer, loadall
John Richards	[REDACTED]	Tractor, trailer, loadall
Nigel Freeth	[REDACTED]	Tractor, trailer
Paul Bridgeman	[REDACTED]	Loadall

Local Highways Engineer (Wiltshire Council)

Malcolm Beavan	01249 468550	[REDACTED]
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Flood and Drainage Team (Wiltshire Council)

drainage@wiltshire.gov.uk or phone 0300 456 0105

Environment Agency

<https://www.gov.uk/government/organisations/environment-agency>
<https://flood-warning-information.service.gov.uk/>
Horizon House, Deanery Rd, Bristol BS1 5AH. Phone:0370 850 6506

Voluntary Groups who are in touch with vulnerable people.

See page 6

3. Preparatory work

- Contact Local Highways team in late summer requesting clearing of drains, etc.
- Promote Environment Agency Flood Line registration through Parish newsletter in Summer edition.

4. Actions when a flood warning has been issued

- Flood Warden (Caroline Moore) to check vulnerable properties
- Update website
- Notify Wiltshire Council of number of homes and businesses at risk, and those that have been flooded.

TRIGGER – ALERT FROM WILTSHIRE COUNCIL SEVERE WEATHER OFFICER OR METEOROLOGICAL OFFICE

1. Map showing resources (see page 21)

Roads that are gritted by Wiltshire Council

Link to our online Gritting routes -

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/gritting.htm>

Priority areas that will be gritted by Parish / Town Council: Nil

Location of grit bins: map on page 22

2. Contact details

Snow warden volunteers

David Hibbard

Jill Cainey

01666 841380

Farmers with gritting equipment and snow ploughs

See Annex A for details of farmers and equipment

Wiltshire Council Severe Weather Team

Telephone: 0300 456 0100

Textphone: 01225 712500

Email: weather.team@wiltshire.gov.uk

Twitter: @Wiltshirewinter

4 x 4 drivers

Voluntary groups that are in contact with vulnerable people

See page 16

3. Preparatory work

In October

- Check grit bins, and contact Severe Weather team requesting grit if necessary.
- Ask farmer to confirm their equipment can be used
- Put article in Winter edition of Parish newsletter

4. Actions to be taken for Snow Event or Cold Weather Alert

Call meeting of emergency committee

Jill Cainey

01666 841380

Put warnings on website

Jill Cainey (via Mark Plummer)

Notify farmers to mobilize salt stores

Jill Cainey

01666 841380

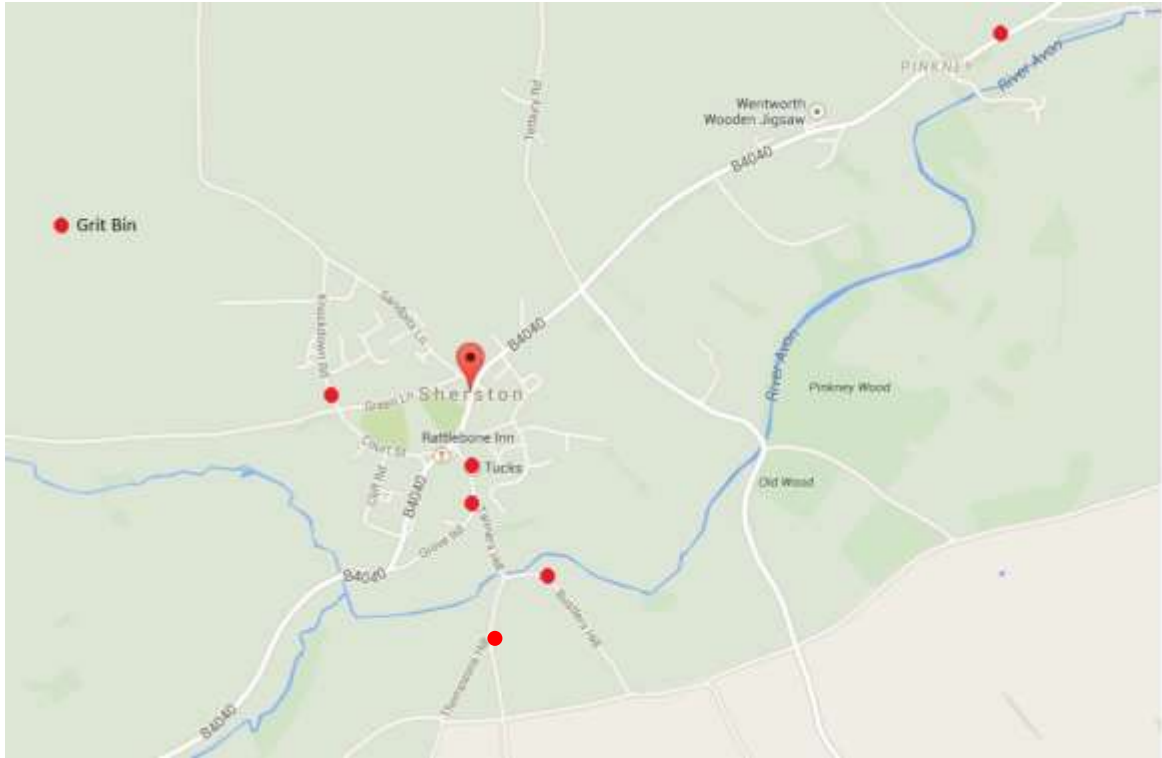
Ask snow volunteers to grit pavements

David Hibbard

(to coordinate)



Gritting Routes – Red = Primary, Green = Secondary



● Grit Bin

Grit Bins

TRIGGER – PANDEMIC DECLARED BY WORLD HEALTH ORGANISATION

1. Form emergency committee:

Involve Tolsey Surgery, doctor and pharmacy staff. Include volunteer groups such as Scouts, WI, Church and 1016.

2. Contact details for

Volunteers

See page 16 for details of volunteer organisations who can check on the vulnerable and collect prescriptions.

Surgery and Pharmacy

Tolsey Surgery (also includes local pharmacy): 01666 840270

Identifying the Vulnerable

Senior Club and 1016 (contact details on page 16)

Doctors (details above)

24 Hour Pharmacy

There are two dispensing pharmacies in Malmesbury and Tetbury.

Extended hours are operated by:

Boots

Malmesbury Primary Care Centre
Priory Way
Burton Hill
Malmesbury
Wiltshire
SN16 0FB
Tel: 01666 826115

(5.0 miles away)

Monday 06:30 - 22:30
Tuesday 06:30 - 22:30
Wednesday 06:30 - 22:30
Thursday 06:30 - 22:30
Friday 06:30 - 22:30
Saturday 06:30 - 20:30
Sunday 10:00 - 16:00

Yate Family Pharmacy

Kennedy Way Surgery
Kennedy Way, Yate
Bristol
Avon
BS37 4AA
Tel: 01454 323496

(9.1 miles away)

Monday 07:00 - 22:30
Tuesday 07:00 - 22:30
Wednesday 07:00 - 22:30
Thursday 07:00 - 22:30
Friday 07:00 - 22:30
Saturday 07:00 - 22:30
Sunday 10:00 - 17:00

Sainsbury

J Sainsbury's Store
Bath Road
Chippenham
Wiltshire
SN14 0BJ
Tel: 01249 651724

(9.2 miles away)

Monday 08:00 - 20:00
Tuesday 08:00 - 20:00
Wednesday 08:00 - 20:00
Thursday 08:00 - 20:00
Friday 08:00 - 20:00
Saturday 08:00 - 20:00
Sunday 10:00 - 16:00

3. Preparatory Work

In Autumn: distribute information about 'flu jabs' in the Cliffhanger (article usually provided by the Tolsey) and on Parish website.

4. During Pandemic

Dissemination

Put up NHS posters in the Tolsey Surgrey, Post Office, Village Hall, Primary School and Church. Ask village groups and School to notify members (e.g. School newsletter). If prolonged pandemic and timing fits include article in Cliffhanger (perhaps leaflet drop to the vulnerable or wider community)

Public Gatherings

The committee will consider cancelling public gatherings and meetings to limit infection (as advised by the NHS)

Supporting the Vulnerable

The committee will activate volunteers to help people living alone with:

- Dropping off food and supplies
- Dropping off prescriptions / anti-viral flu drugs
- Looking after pets
- Keeping in touch with infected people through email / phone

TRIGGER – LOSS OF UTILITY FOR PROLONGED PERIOD

1) Electricity

Electricity is distributed in Wiltshire by Scottish and Southern Energy Power Distribution

i). Preparation:

Download 'Power Track' App for smartphones (shows outages on a map)

Create <http://www.ssepd.co.uk/Powertrack/> as a favourite on your web browser

Encourage vulnerable people to join the 'Priority Services Register' 0800 294 329

Contact voluntary groups to check welfare of vulnerable people during an outage.

Consider opening a rest centre in an outage, if prolonged period.

ii). In an outage:

Call 0800 072 7282 for information (0345 072 1905 from a mobile phone)

iii). In prolonged outage:

Contact those with generators to assist with powering rest centre

2) Water

Water is supplied by:

Bristol Water

- Call the Emergency Helpline on 0345 702 3797
- Keep <http://www.bristolwater.co.uk/news/emergency/> as a favourite on your web browser
- Encourage vulnerable people to join the 'Customer Care Plus Register' 0845 600 3 600
- Contact voluntary groups to check welfare of vulnerable people.

Wessex Water

- Keep <http://www.wessexwater.co.uk/> as a favourite on your web browser
- Emergencies and operational problems Telephone 0345 600 4 600
- Encourage vulnerable people to join the 'Customer Care Plus' 0345 600 3 600

3) Telephone

BT

To check your line:

<https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelId=31>

Vodafone

To check service status

<https://www.vodafone.co.uk/explore/network/uk-coverage-map/>

O2

To check service status

<http://status.o2.co.uk/>

TRIGGER – NOTIFICATION OF INFECTED PREMISES

The risks of disease being spread by those seeking recreational access to the countryside are very small, and can be reduced further by avoiding direct contact with animals.

In the event of a disease outbreak, there will be a presumption in favour of access to the countryside, subject to veterinary risk assessment.

However, restriction in the movement of animals, people and vehicles on and around infected site/premises may be put in place.

There may be disinfectants that need to be applied when entering / leaving affected premises.

1) Animal Disease

These diseases have a serious economic impact for the farmer and will cause fluctuations in price of the meat, and animal products.

There may be restrictions put on movement around the infected premises in zones.

i). Diseases that affect only the animal.

Such as Foot and Mouth, Blue Tongue and Classical Swine Fever, etc.

Access to and from infected flocks/herds will be restricted.

ii) Zoonotic Diseases

Diseases that can pass from animals to humans

Such as Avian Influenza, E.Coli, Salmonella, etc.

Access to the area and to animals will be restricted for infection control.

2) Parish Council Actions:

Obtain up to date information from:

Department for Environment, Food and Rural Affairs.

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

and, Animal and Plant Health Agency

<https://www.gov.uk/government/organisations/animal-and-plant-health-agency>

- Liaise with Council Animal Health Team, 0300 456 0100
- Provide information to community about closed footpaths and bridleways.
- Provide information about alternative public byeways which are suitable for exercising dogs, horses, etc.
- Check that positioning of public warning and information signage stays in place, and report to Council if tampered with/removed 0300 456 0100.
- Keep in touch with the affected farmer's family, and check their welfare.

3) Response Plan for Animal Health

Parish Council action	Plan/response
Obtain up to date information from Department for Environment, Food and Rural Affairs. (DEFRA) and Animal and Plant Health Agency (APHA)	<p>If an incident arises, check websites for new information.</p> <p>Changes to the Parish Council's actions should presumably be specifically communicated to the Parish Council by DEFRA/the APHA.</p>
Liaise with Council Animal Health Team (0300 456 0100)	<p>If the Parish Council members become aware of an incident, the 'designated lead' should be notified (Trevor Moody).</p> <p>The 'designated lead' (Trevor Moody) will call the Council Animal Health Team to understand the details of the incident, what steps the Parish Council needs to take and to co-ordinate the community response.</p> <p>The 'designated lead' (Trevor Moody) will convene with the Parish Council members/volunteers (identified in advance) to discuss and agree the Parish Council/community response.</p> <p>The 'designated lead' (Trevor Moody) will maintain contact with the Council Animal Health Team throughout the incident and will share updates with the group of volunteers/Parish Council.</p>
Provide information to community about closed footpaths and bridleways	Based on the information and instructions provided by the Council Animal Health Team, the 'designated lead' (Trevor Moody) and volunteers will co-ordinate the distribution of information to the public using the most appropriate forms of communication depending on the nature and scale of the incident. E.g.
Provide information to community about alternative public byeways which are suitable exercising dogs, horses etc	<ul style="list-style-type: none"> *Leaflets through doors *Emails *Posters placed in key locations around the village *Notifying shops/pub/church where there are likely to be a larger groups of people who can be contacted quickly *Notifying local radio/news (if advised by the Council Animal Health Team) *Publishing information in the Cliffhanger (if information needs to be communicated over a longer period of time)
Check that positioning of public warning and information signage stays in place, and report to Council if tampered with/removed (0300 456 0100)	<p>The 'designated lead' (Trevor Moody) will establish the location of signage by speaking with the Council Animal Health Team.</p> <p>The 'designated lead' (Trevor Moody) and volunteers will agree who is taking responsibility for monitoring individual warnings/signage around the local area and the frequency that these should be checked.</p> <p>Any issues identified should be communicated to the 'designated lead' (Trevor Moody) who will then report the matter to the Council Animal Health Team (0300 456 0100).</p>
Keep in touch with the affected farmer's family, and check their welfare	The 'designated lead' (Trevor Moody) will maintain contact with affected individuals, supported by the volunteers depending in the scale and nature of the issue. The 'designated lead' (Trevor Moody) will support the liaison between the affected farmer's family, the Parish Council and the Council Animal Health Team.

TRIGGER – PLANE CRASH, SERIOUS ROAD TRAFFIC COLLISION, EXPLOSION, CHEMICAL SPILL, ETC.

1. Set up a committee

The Emergency Committee should keep in contact. If the emergency services need your assistance, they will contact you using the contact details in this plan.

2. Share message with the community,

Information on the disaster will be shared with the community. Depending on the nature and location of the disaster the local coordination centre will be opened to provide a central point for information dissemination. Social media will be used to help provide information.

The community will be encouraged to take the following actions:

GO IN

Go indoors, close doors and windows and shut down ventilation systems if it is safe to do so. Unless there is an obvious risk to the property this will give you good short-term protection against the vast majority of hazards.

STAY IN

Stay indoors until you know more about the situation and the appropriate action you need to take to protect yourself further. The action you should take will be different depending on the nature of an incident so you could put yourself at more risk by not waiting for further instructions.

TUNE IN

Tune in to local radio and television to find out more about what is happening. If there is a major emergency radio and TV companies will interrupt programming to give the public safety advice and information about the incident.

BBC Wiltshire can be heard via:

Salisbury area: 103.5FM,

Swindon area: 103.6FM and 1368AM,

West Wilts area (Chippenham, Devizes and Trowbridge): 104.3FM

Marlborough area: 104.9FM

AM frequency: 1332.

Also BBC Radio Gloucestershire: 95 FM, 95.8 FM, 104.7 FM, 1413 MW

And BBC Radio Bristol: 94.9 FM, 104.6 FM

4. Prepare a Situation Report

From the information that you have, prepare a situation report (see page 10)

5. Evacuation

Consider putting the local places of safety on standby and activating the volunteer networks.