

Draft until approved at the next meeting

SHERSTON PARISH COUNCIL

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY
9th FEBRUARY 2017 at 7.30PM, IN SHERSTON VILLAGE HALL.**

PRESENT:

Chairman Mr J Matthews (JM)
Vice-Chairman Mr G Morris (GM)
Councillors Mr T Moody (TM) Mr P Cutcher (PC) Mr J Hillier (JH) Mr T Weedon (TW)
 Mrs M Jolliffe (MJ)
County Councillor Mr J Thomson (JT)

4 members of the public were present.

Item
<p>343. Apologies for absence Apologies were sent from Councillor Magee, Councillor Burgess, Councillor Jarvis</p>
<p>344. Declarations of Interest TW declared an interest in item 6 and TM declared an interest in item 6.1</p>
<p>345. Members of the public are invited to address the council on agenda items. No questions.</p>
<p>346 To confirm the minutes of the meeting on 12th January 2017 Item 326. Change name from Tanya to Caroline. The Minutes were approved.</p>
<p>347. Planning Schedules received and new applications: 17/00370/FUL: Alterations and extensions – 20 The Barton, Easton Town, Sherston 16/12416/FUL: Loft conversion to include roof lights and pitched dormer -7 Strongs Close ,Sherston 16/12240/FUL: Proposed rear extension to create new kitchen area on ground floor and new bedroom on first floor and alterations – 2 The Ingrams, Grove Road, Sherston. (Regarding planning application 16/12240/FUL, the parish council received an email from a neighbouring property sent to the Planning department expressing concerns with the build and the impact on their property). The above were discussed in full at the sub-committee meeting (Appendix B)</p>
<p>348. Update on Neighbourhood Plan. The Public meeting on the 26th January at 7.30pm was attended by 140 people. The surveys have now been collated and the result was as follows. THE QUESTION: “In return for the construction of a new GP surgery and the reservation of land for the possible future expansion of the Primary School and/or for the erection of a new building for the pre-school group, the Neighbourhood Plan will allocate land on the Sopworth Road site for the erection of up to 45 dwellings including affordable housing for local people.”</p> <p>Result: Those living within the parish Yes: 330 (93.75%) No: 22 (6.25%) Total: 352 Those living outside the parish Yes: 191 (99.5%) No: 1 (0.5%)</p>

Total: 192

Three members of the public, although totally behind a new surgery, have concerns that other options have not been fully explored which could result in fewer houses for the same outcome. JT explained that many options have been explored but the problem is a solution that not only delivers a new surgery but land for the school and a new pre-school. The reason why it works is because it is a unique opportunity.

There was then discussion regarding the Viability Assessment which has a Freedom of Information request in progress. JM suggested that the three come to the Neighbourhood Steering Group meeting on Monday when the plan will be discussed fully along with alternative funding opportunities.

349. The North Legacy Sub-Committee

At the January meeting it was decided a sub-committee is going to be formed. JM asked all those councillors who wish to get involved to come to an initial meeting; ideally the committee should not be too big. Mr Phil Williams, Dr Heathcock, John Weekes and Mary Hibbard will be asked if they would like to be involved. PC, TW and MJ would like to join the committee. Finn Wood, the parish councils' youth representative and WC Local Youth Network member will also be asked. Once a sub-committee is formed, first and foremost a criteria and application process will be decided.

Graham Hayman was in attendance at the meeting. He'd sent an email about the football club and possible funding opportunities regarding plans improving the sportsfield. He has met with the football club and has asked if himself, Pete Brock and Owen Fitzpatrick meet up with the parish council to discuss funding and guidance on grants and timescales.

JM explained that once the committee has been properly formed, the criteria and process will be formally compiled. However at the moment three possible contenders for the legacy are improving sporting facilities for the young, pre-school and if the surgery is built, possibly a paediatric element /room. The tennis club and football club need to meet to discuss ideas that would suit both of them and maximise benefits for the young in the community. Funding already in place tends to bring more funding so if an amount is secured it is easier to acquire other funding and the PC are totally behind new facilities at the sportsfield and will support where possible.

350. Correspondence

350.1 Dave Shephard – Parking for Festival 7/8th July

Mr Shephard is organising a small music event in the village on the weekend of 7th/8th July, which will include live music on Friday evening, Saturday afternoon and Saturday evening. Although most people attending will be from the village, he has asked if part of the recreation ground could be used for parking.

He also asked if it was possible for a small number of crew to camp overnight on the Friday and Saturday night. The parish council agreed to the parking request but not the camping on the recreation ground.

350.2 Wiltshire Council Highways Newsletter and Event

The annual Town and Parish Council Highways Evening Meetings are in mid May, the Chippenham event is on 17th May 7pm-9pm. Also the February newsletter which includes information on fly tipping, budget cuts and the parish steward scheme was sent to all councillors.

350.3 BBC The Repair Shop

The BBC has sent out emails to town and parish councils. They are making a new television show for BBC2 called 'The Repair Shop'. The show looks into repairing beloved and interesting possessions for people who would like to see them restored or repaired. They are also keen to repair items that have a community value and treasured items perhaps with a interesting story that have fallen into disrepair. The Parish Clerk SW has told the Cliffhanger.

LATE – Green Lane Traffic and flooding Issues

350.4 A resident of Green Lane, Ros Bates, has written to the parish council with serious concerns regarding the state of Green Lane, speeding and flooding issues. Although fully supportive of the NP proposal she is worried the impact it will have on Green Lane and believes that the street needs a total renovation and measures put in place to reduce speeding. This matter has already been logged as an issue with CATG and will be discussed at the next meeting.

ACTION - JT suggested SW contact Green Square regarding clarification over ownership of the path that is constantly flooding. Also a list of which homes on Green Lane are still owned by Green Square.

350.5 – JM met up with someone who is interested in purchasing the Tucks site and introduce an Arts and Crafts centre there with other outlets. He is looking for funding opportunities. JM gave advice about funding sources and although the parish council are unable to help financially they fully support the idea.

351. Finance – To agree payments in accordance with the budget as listed in the financial summary

The parish council approved all payments listed in the summary. (Appendix A). JM asked if the SOSCIC total accelerated rent payments could be included in the allocated funds.

351.1 Banking

SM and SW met with Handelsbanken bank to discuss opening an account. As previously discussed other accounts need to be opened up. The benefits of this bank are that the advisor /contact are local. There is a branch in Cirencester and is a more personal than current banking.

Although SW can see the many benefits especially after recent problems with the parish council's current bank, she has concerns over the monthly charge and other charges for certain actions. She believes it may be a 'nice' to have more than a 'need' to have. PC asked if SM could write down a brief summary of the pros and cons of joining this bank for the parish council.

352. Environment, Parish Lands and General Services Update

352.1 Allotment Rent Review - In December it was agreed to increase the largest allotment plot to £30 followed by £25 and £20. There are currently 8 people on the waiting list. SW is sending out letters this week. SW suggested that with the increase it would now enable the PC to employ Martin Ward and Andy Walden to trim the paths in the peak summer.

352.2. Footpath Group - PC has been speaking to local landowners about replacing old stiles with new ones. Regarding the recent locking of the gate at Ladyswood, PC informed the meeting that the gate was unlocked not long after the PC was informed of the problem. There is to be a meeting with the WC ROW officer, the parish council and the landowner.

352.3 Leases – Waiting on groups to get back to SW regarding amendments.

352.4 Cliffhanger Update – Going well.

352.5 Grove Wood – Nothing to report.

352.6 Recreation Ground –January safety inspection has taken place. There was an issue regarding the zip wire and bolts. Clerk SW immediately got in touch with Sovereign (the manufacturer) and they were sending out personnel to deal with problem. TM and JM will remove the posts once the weather is dry. They will give SW notice so she can order the new replacement posts. SW will come to the March meeting with an invoice for the new posts. SW asked if any councillor wanted to get the ball rolling by talking to companies regarding the Court Street frontage.

352.7 Sports field – Skateboard Area – After agreement at last month's meeting the Clerk SW will ask AW Services to remove both bins from the sports field. They will be stored in the village hall car park.

353. Update on Highway Issues

353.1 Jubilee Tree – GM reported that Renovation work is due to start here in April

353.2 Pinkney Speed – In CATG system

353.3 – Court Street and safe walking to school lines – Meeting to be arranged when Matt Perrott next visits village. Jill Woodward also reported that the sign has been damaged and removed after lorry took it off after making wrong turn.

ACTION - SW will report.

353.4 Trench from Easton Town to Church Street – JH mentioned that it has risen up and needs attention. JT will take a photograph to establish if it is still under the utilities responsibility to repair

354. Jobs for the Parish Team

In the latest news letter the Highways team suggested jobs for this time of year for the Parish Steward. Please can the Clerk SW have any jobs that need doing so she can tell the Steward?

PC and JM suggested that the pathway from the Dairy Farm entrance at Pinkney Park to Pinkney village to held widening pavement by removing weeds and silt.

355. Report on outside meetings

GM attended a CATG meeting as mentioned previously.

356. 2017 Local Elections – Due to both Chairman and Vice Chairman being unavailable for the majority of May it was agreed to hold the AGM in April if possible and if no election is required. It was formally agreed that if urgent payments are required during meetings , payments can be made by JM, SM.

357. Agenda items for next meeting and AOB for information only.

Elections.

PC reported that there have been some recent problems with the defibrillators with Wiltshire Ambulance unable to find the unlock codes. Luckily the defibrillator was not needed on this occasion however PC has put in a formal complaint to the authority. PC mentioned the VET scheme and it may be one solution to combat the 200 metre rule for defibrillators as mentioned at the last meeting. JT suggested bringing up these issues at the next Area Board meeting.

ACTION – PC to contact Ollie Phipps.

358. Public Question Time.

None.

359. Time and Date of next meeting

The next Parish Council meeting is on 9th March 2017.

The meeting finished at 9.05pm and minutes were taken by the Parish Clerk, Mrs Sarah Wood.

Sherston Parish Council
Financial Data as at 9th February 2017

£

Bank account balances at the report date:

Current Account	3,925.18
Deposit	<u>353,539.92</u>
<u>Total balances</u>	<u>357,465.10</u>

Payments for approval at this meeting:

CPC Feb Cliffhanger Print	597.50
Ordnance Survey Licence Sherstonwalks	57.60
Compass Graphics - Web updates July. Jan	337.20
Pat Cooper - Village Tidy	72.00
ARD playgrounds-Jan inspection	<u>132.00</u>
<u>Total payments for approval today</u>	<u>1,181.30</u>

Funds received and allocated but not yet agreed for payment:

Remaining 'Heroes All' profits	1,334.76
Area Board funding - New Stiles	500.00
Mrs North Estate - Sherston Young People	296,521.84
SOSCIC funds	<u>24,000.00</u>
<u>Total future allocations</u>	<u>322,356.60</u>

Receipts this month in Bank

Cliffhanger Advertising	1,135.00
PO Sale of Walks Booklets	<u>297.00</u>
<u>Total</u>	<u>1,432.00</u>



Sherston Parish Council
Planning Sub-Committee
February 2017

This month all planning matters were introduced as part of the full Parish Council Meeting, but were reviewed later that evening at the Planning Sub-Committee Meeting. Two applications were considered.

**16/12416/FUL. Loft Conversion, to include roof lights and a dormer window.
7 Strongs Close, Sherston.**

Strongs Close seems to be expanding upwards at the moment. The Council, as a policy, does not favour upwards conversions, nor does it favour Dormer Windows on the front of the property.

**17/00370/FUL. Alterations and Extensions.
20, the Barton. Easton Town, Sherston.**

As this property is invisible from the main road and all changes seem to be either internal or at the rear of the property, we have no objections on a Village basis.

**16/12525/FUL. Alterations to Dwelling and Vehicular Access.
Orchard House, Sandpits Lane, Sherston.**

No objections at all.

**17/00435/FUL. Rear Extension to the Ground Floor and Partial Extension to the First.
Bakers Ground, 7 Church Street, Sherston**

The work is at the rear of the property and almost invisible from the road. The proposal seems in keeping with its environment, and we have no objections.

**16/12240/FUL. Rear Extension etc.
2 The Ingrams, Grove Road, Sherston.**

We note that there has been an issue over the accuracy of the detail of the proposal and its impact on the adjoining properties and assume you will fully recognise this.

Re the changes to the house itself, these resolve down to increasing the number of bedrooms from 4 to 5. While we do not object to this in isolation, it raises a potential traffic problem, probably in the future. We refer you also to our comments to application 16/11881/FUL where we raised the same problem. These properties are close to each other!

G J Morris
Chairman, Planning Sub-Committee
14th February 2017