

# SHERSTON PARISH COUNCIL

## MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY 14<sup>th</sup> September 2017 at 7.30PM, IN SHERSTON VILLAGE HALL

### PRESENT:

Vice-Chairman Mr G Morris (GM) – Chaired meeting  
Councillors Mr P Cutcher (PC) Mr J Hillier (JH), Mr T Weedon (TW), Mr G Robinson (GR)  
Mr S Magee(SM), Mr G Hayman (GH) Mr T Moody (TM)  
Mrs M Jolliffee(MJ), Mr M Smith (MS)

Wiltshire Councillor Mr John Thomson

0 members of the public were present.

Item
<p><b>01-09-17 – WELCOME TO THE NEW CLERK / RFO</b></p> <ul style="list-style-type: none"><li>Ms Donna Ford – Employment start date 14<sup>th</sup> September 2017.</li></ul>
<p><b>02-09-17 - APOLOGIES FOR ABSENCE</b></p> <ul style="list-style-type: none"><li>Apologies were sent from Chairman Mr J Matthews and Councillor Mrs T Burgess.</li></ul>
<p><b>03-09-17 - DECLARATIONS OF INTEREST</b></p> <ul style="list-style-type: none"><li>TM – Agenda item 8 – Neighbouring Plan.</li></ul>
<p><b>04-09-17 - MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COUNCIL ON AGENDA ITEMS.</b></p> <ul style="list-style-type: none"><li>0 members of the public present.</li></ul>
<p><b>05-09-17 - TO APPROVE THE MINUTES OF THE PREVIOUS MEETING'S</b></p> <ul style="list-style-type: none"><li>22 May 2017</li><li>8<sup>th</sup> June 2017</li><li>20<sup>th</sup> July 2017</li></ul> <p><b>Resolved</b> – Agreed by All and signed by the Acting Chairman.</p>
<p><b>06-09-17 – CO-OPTION</b></p> <ul style="list-style-type: none"><li><b>NIC FISHER</b></li></ul> <p><b>Resolved</b> - Agreed by All to Co-Opt Nic Fisher to fill the Parish Councillor Vacancy. <i>Clerk to contact WC and inform them of the new councillor, NF will be provided with a welcome pack and an acceptance of Office form which will need to be signed and returned.</i></p>
<p><b>07-09-17 - PARISH COUNCIL TO COMMENT ON PLANNING APPLICATIONS AND SCHEDULES RECEIVED</b></p> <ul style="list-style-type: none"><li>Appendix C</li></ul>
<p><b>08-09-17 - UPDATE ON NEIGHBOURHOOD PLAN</b></p> <ul style="list-style-type: none"><li>A verbal report was provided advising that groups 1 and 2 had now come together and are now heading for the mark; there is no confirmed date for the next meeting.</li></ul>
<p><b>09-09-17 - UPDATE ON COUNCILLOR VACANCIES</b></p> <ul style="list-style-type: none"><li>0 Remaining vacancies.</li></ul>
<p><b>10-09-17 - CORRESPONDENCE</b></p> <ul style="list-style-type: none"><li>Mr Osborn – Court Street Sign – Sign has been knocked down, clerk to email JT who will look at replacing the sign.</li><li>WC Ollie Phipps – Health and Wellbeing Champion Funding – <b>Resolved</b> – Agreed by All to make a donation of £100.</li></ul>

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- AON and BHIB - Changes to Insurance policy – Noted.
- SLCC – Regional Training Seminar – Authority given to clerk to attend if required - £69 & VAT
- Sherston Arts Festival – Thank you letter – Noted.
- SLCC – ALCC Membership – **Resolved** – Agreed by All to action membership at a cost of £10 for this year.
- Mr Hawthorn- piece of land enquiry – Noted.
- Commemorative tree planting – Add to agenda for October.
- Church of England – Community Pay Back – Resolved – Agreed by All to pay the fee of £500.
- Fun in the sun – Email received – Noted – Councillor required to arrange a meeting to establish suitable venues.

## **11-09-17 – FINANCE**

- Agree to payments in accordance with the budget as listed in the financial summary – Appendix A&B  
**Resolved** – Agreed by All.

## **12-09-17 – EXTERNAL AUDIT**

Noted – External Audit still remains with Grant Thornton, all queries submitted have now been answered.

## **13-09-17 – ENVIRONMENT AND PARISH LANDS**

*Report up dates received on the following:*

- Telephone Boxes – Now owned by the PC, requires painting, advise parishioners.
- North Legacy Committee- Meeting date confirmed 21<sup>st</sup> September 2017.
- Defibrillators – Nothing to report.
- Allotments – 2 Vacant plots – Clerk to allocate in accordance to the waiting list.
- Cliffhanger- Currently being run by Tahiti Van Rooyen, to look at price increase in the near future.
- Footpath group – Stile Money (Clerk to speak to SW for a update)
- Leases- Noting to report.
- Grove Wood – Professional clearance required.
- Recreation Ground – GR reported that he has assessed the playground and looked at replacing the old equipment, grant funding could be applied for to cover some costs and plans for a MUGA should be considered as a separate element.
- Sports field – Progress with neighbourhood plan, reserve a piece of land for expansion. Noted the tender for grass cutting is due to go out shortly JT to supply a model contract for specification.

## **14-09-17 – UPDATE ON HIGHWAY ISSUES**

- Green Lane Flooding – JT reported that the issues had been moved to the flood defence department and will be dealt with accordingly.

## **15-09-17 – JOBS FOR PARISH STEWARD**

- 30pmh signs coming into Pinkney to be cleaned.
- Footpath past Pinkney.
- Manor Close – Sandpit lane needs cutting back.
- Cross roads end, village trees encroaching on the high ways verge to be trimmed back.

**Resolved** – Agreed by All.

## **16-09-17 – REPORT ON OUTSIDE MEETING**

Nothing to report.

## **17-09-17 – ITEMS FOR NEXT MONTH'S AGENDA**

- WW1 Commemorative tree planting.

## **18-09-17 – PUBLIC QUESTION TIME**

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0 Public.

### **19-09-17 – ANY OTHER BUSINESS**

Nothing to report.

DATE OF NEXT MEETING – 12<sup>TH</sup> OCTOBER 2017

There being no further business the meeting closed at 21:05pm

**SIGNED**

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**DATED**

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# SHERSTON PARISH COUNCIL

## Appendix A

### Sherston Parish Council

financial data as at 15 August 2017

£

#### **Bank account balances at the report date:**

Current Account	349,065.20
Deposit	440.00
Lloyds Bank deposit	10,000.00
<b><u>Total balances</u></b>	<b><u>359,505.20</u></b>

#### **Payments paid during July/August**

P Cooper - Village tidy	57.60
Viking - storage boxes and folders	60.65
Sovereign Design- repairs to zipwire	1,812.16
Sherston Wine Co- APM wine	32.15
Seymour Solicitors - NP AOG work	468.00
Robert Simpkins - Rec wall repair	135.00
Mr Smith - Grove Wood Lease 2017	125.00
Natwest - opening SPC account	20.00

<b><u>Total payments for approval today</u></b>	<b><u>2,710.56</u></b>
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#### **Funds received and allocated but not yet agreed for payment:**

Remaining 'Heroes All' profits	1,334.76
SOSCIC funds/accelerated rent -	36,000.00
Area Board funding - New Stiles	500.00
Mrs North Estate - Sherston Young People	296,521.84
<b><u>Total future allocations</u></b>	<b><u>334,356.60</u></b>

#### **Receipts this month in Bank**

SSE Wayleaver fee	48.17
E Hodges - AWARD 2017	112.50
Cliffhanger	110.00

<b><u>Total</u></b>	<b><u>270.67</u></b>
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# SHERSTON PARISH COUNCIL

## Appendix B

### Sherston Parish Council

#### Financial Data as at 14th September

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#### Bank account balances at the report date:

Current Account	336,090.77
Deposit	6,143.50
Lloyds Bank deposit	10,000.00
<u>Total balances</u>	<u>352,234.27</u>

#### Payments

P Cooper - Village tidy, Aug, Sept	128.00
CPC - August and September print	1,310.42
Silver chart - antivirus software and PC mot	221.99
Compass Graphics - Web updates July & Aug	276.00
Bristol Water - Allotment trough	51.86
AW Services	500.00
Citizens Advice donation as agreed in July	50.00
LCR subscription - 2017-2018	17.00
ARD - playground repairs and inspection	1,012.44
Post Office - postage and stationery -June	50.03

<u>Total payments for approval today</u>	<u>3,617.74</u>
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#### Funds received and allocated but not yet agreed for payment:

Remaining 'Heroes All' profits	1,334.76
SOSCIC funds/accelerated rent -	36,000.00
Area Board funding - New Stiles	500.00
Mrs North Estate - Sherston Young People	296,521.84
<u>Total future allocations</u>	<u>334,356.60</u>

#### Receipts this month in Bank

Cliffhanger	330.00
Sherston Walks Booklets	90.00

<u>Total</u>	<u>420.00</u>
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## **SHERSTON PARISH COUNCIL**

### Appendix C

Sherston Parish Council – Sub Committee

This Committee met after the full Council Meeting on Thursday 14<sup>th</sup> September 2017 and reviewed the following Planning Applications and interim comments submitted on 23<sup>rd</sup> August 2017. Some were also tabled at the full Council Meeting and some decisions were taken there, these are also reported here.

**17/07347/FUL. Re-build and Extend Garage and Living Space.  
Four Ways, Tetbury Road.**

No objection.

**17/06931/LBC. Repair Works  
29 High Street, Sherston.**

Repairs have to be done. No objection.

**17/07824/TCA. Reduce Size of Trees  
18 Noble Street, Sherston**

The nesting season for birds must be over now, so no objection.

**17/06764/PNTEL Installation and up-grade of communication equipment.  
Sherston Water Tower**

No objections.

**17/06443/FUL. Extension and alterations to the existing mobile home on the site which is  
occupied for residential purposes.**

**Holford Arms**

No objections.

**17/06750/LBC. Repairs and Changes  
22 High Street, Sherston.**

No objections.

**17/08674/TCA The Vicarage, Green Lane, Sherston  
Pollarding and Trimming Trees**

No objections.

**17/06372/FUL. The Holford Arms, Knockdown.  
Change of Use of Land.**

## **SHERSTON PARISH COUNCIL**

This was discussed by the full Council, as well as in this meeting. The Council as a whole was concerned over the number of Applications coming forward at this time, with many of them being at least in part retrospective. This is not a positive position to be in. The Council recognises the need to encourage employment in the Parish, and to help develop tourism, but it also recognises the need to protect the countryside, especially in areas of outstanding natural beauty. As a consequence, the Council has a number of red lines relating to developments on this site, namely:

No permanent residents on the camping area, all occupants must be short term tourists. (A limited 10 month open period would be desirable.)

No vehicles to park on the camping/pod site, other than for dropping off or collecting purposes.

No buildings above one story.

We recognise the concerns raised by the neighbours, particularly those relating to noise and access. We trust that WC will give these problems the consideration needed.

G J Morris  
Chairman, Planning Sub-Committee