

SHERSTON PARISH COUNCIL

MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY 8th February 2018 at 7.30PM, IN SHERSTON VILLAGE HALL

PRESENT:

Chairman Mr J Matthews (JM)
Vice-Chairman Mr G Morris (GM)
Councillors Mr T Weedon (TW), Mr S Magee(SM), Mrs T Burgess (TB),
Ms N Fisher (NF), Mrs M Jolliffe (MJ), Mr P Cutcher (PC) Mr G Hayman (GH)
Mr T Moody (TM), Mr M Smith (MS), Mr J Hillier (JH) – 20:09

Attending Donna Ford - Clerk

3 members of the public were present.

Thoughts and tribute were given to the late Councillor J Hillier and the time and impact he made to the Parish Council and the Parish as a whole.

Representation was made on the car parking issues and the issues faced and the impact it is having, the comments were noted. It was advised that enforcement would be made to ensure cars are not parked dangerously.

A presentation was given by the Hags project manager in regards to the designs produced following the working groups held for the design and redevelopment of the recreational area.

Item
01-02-18 - APOLOGIES FOR ABSENCE <ul style="list-style-type: none">Apologies were sent from Mr G Robinson (GR)
02-02-18 - DECLARATIONS OF INTEREST <p>None received</p>
03-02-18 - TO APPROVE THE MINUTES OF THE PREVIOUS MEETING'S <ul style="list-style-type: none">11th January 2018 Resolved – Agreed by All and signed by the Chairman.
04-02-18 – WILTSHIRE COUNCIL REPORTS <ul style="list-style-type: none">Litter pickers and invite to Wiltshire Council– 3 Candidates names and contact details to be supplied to Wiltshire Council.Area Board meeting – JM to attend and invite a younger representative.
05-02-18 - OUTSTANDING ACTIONS <ul style="list-style-type: none">Neighbourhood Plan - In progress consultation details to be presented shortlyGoal Post – Resolved to defer due to the recreational redesign project.Notice Board – Purchased and delivered to JMWebsite – Clerk and MS to liaise and conduct a review and make changes on the proposed website.
06-02-18 - PLANNING – NEW APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS <ul style="list-style-type: none">Appendix A
07-02-18 FINANCIAL REPORT <ul style="list-style-type: none">Resolved to open a Unity Trust current and savings account and transfer available funds from the existing Santander accounts.Pursuant to the motion above close the existing Santander and Lloyds account.Resolved to use the NatWest Account currently set up for the North Legacy Funds

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Resolved – All Agreed

08-02-18 – PLAY PARK - RECREATIONAL GROUND

- Following a presentation from Hags regarding the proposed designs for the recreation ground it was agreed that a consultation would take place with the youth of the parish in regards to the equipment required for the recreational ground and reported to the North legacy working group.
- Resolved that a decision would be taken in regards to the proposed amount of £150,000.00 to be spent from the North Legacy funds at the March meeting for the purchase and installation of the new play equipment for the recreational ground.

09-02-18 – PARISH MAINTENANCE

- No work identified.

10-02-18 – WORKING PARTIES

1. Finance committee – Nothing to report.
2. Environment and parish lands – Litter bin replaced.
3. Recreational – Consultation to take place for the recreational area. JM to contact existing contractors for the Rec and also a new contractor to discuss a new tender and specification required.
4. Footpaths – Recommended gates to be purchased through Wiltshire Council.
5. North Legacy – Working group to be held 01/03/18

11-02-18 – SHERSTON LOGO

- Resolved to contact the local school to arrange a completion for the design for a PC logo- Resolved to award £20 book vouchers for the winning design.

12-02-18 – POLICIES

Discussed and **Resolved by All** to adopt the below policies prepared by the clerk

- Safeguarding Policy
- Complaints Procedures
- Health and Safety Policy
- Data Protection and Information Security Policy
- Harassment and Bullying Procedures
- Retention of Documents Policy
- Disciplinary Procedures
- Grievance and Whistle blowing Procedures
- Freedom of Information and Publication Procedures
- Equality Diversity Policy

13-01-18 – ACCOUNT FOR PAYMENT

- Clerks Wages @ 65 Hrs Per Month
- Clerks Office Allowance £50.00
- Clerks Mileage £ 43.20
- Greenbarnes - £378.22
- P Cooper - £72.00

Resolved – All Agreed to pay the scheduled payments.

14-01-18 - FORTHCOMING BUSINESS

- Internet Banking
- Internal Financial Policies
- Risk Assessment
- Asset Register

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- Standing Orders / Financial Regulations review

Noted

DATE OF NEXT MEETING – 8th March 2018

There being no further business the meeting closed at 21:41pm

SIGNED

DATED
