

# Sherston Parish Council

Chairman: John Matthews

## All Council Meetings are open to the Public and Press

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.*

### Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

### Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

Presentation – Bristol Water

## AGENDA

14<sup>th</sup> February 2019 – 7:30pm – Sherston Village Hall

1.	<b><u>Apologies for absence and to consider the reasons given</u></b> Council to receive apologies for absence.
2.	<b><u>Declarations of interest</u></b> Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.

3.	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p>
4.	<p><b><u>Minutes</u></b></p> <p>To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 10<sup>th</sup> January 2018.</p>
5.	<p><b><u>Planning</u></b></p> <p>Consider and comment on all planning applications received up to and including the date of the meeting.</p>
6.	<p><b><u>Chairman’s Announcements</u></b></p>
7.	<p><b><u>Clerks Report</u></b></p> <ul style="list-style-type: none"> <li>• Members to receive a written report from the Clerk.</li> </ul>
8.	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> <li>• Allotment Working Group – Report Update.</li> <li>• Neighborhood Plan – Consider any action required.</li> <li>• Sherston Tennis Club – Report Update</li> </ul>
9.	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• Pre-School, North Legacy Application – Report Update.</li> <li>• Scouts, North Legacy Application – Report Update.</li> <li>• Twinning – Report Update.</li> <li>• Consultation for the hard standing in the play area – Report Update.</li> </ul>

10.	<p><b><u>Accounts for Payment – February 2019</u></b></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for February 2018</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• Patrick Cooper £57.60</li> <li>• HMRC - £578.36</li> <li>• Hags – Play area - £109,719.99</li> <li>• RBS – Accounting Software - £142.80</li> <li>• Ordnance Survey - £57.00</li> </ul>
11.	<p><b><u>Budget 2019/20</u></b></p> <p>Members to consider the budget and precept for 2019/20.</p>
12.	<p><b><u>Pre School</u></b></p> <p>Members to consider the approval of the preschool and contract for works.</p> <p>Members to consider the agreement between the Pre School and Parish Council.</p>
13.	<p><b><u>Recreational Ground</u></b></p> <p>Discuss and resolve any required work for the recreational ground including the wall and entrances.</p>
14.	<p><b><u>Grant Application</u></b></p> <p>Members to consider the grant application received from the Holly Cross Church for £450.00</p>
15.	<p><b><u>Parish Warden</u></b></p> <p>Consider any required work for the Parish Warden.</p>
16.	<p><b><u>Emergency Plan Update</u></b></p> <p>Members to consider updating the emergency plan, revised details to be supplied by MS, TV and MJ</p>

**Date of Next meeting – 14<sup>th</sup> March 2019**