

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY
14thFebruary 2019 at 7.30PM, IN SHERSTON VILLAGE HALL**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mrs M Jolliffe (MJ), MrS Magee (SM), Mr M Smith (MS)Mrs T Van Rooyen (TV),Mr T Moody (TM)Ms N Fisher (NF)Mr ATremellen (AT)

4members of the public present.

Wiltshire Councillor J Thomson

Bristol water Presentation – Advising that the main reason to undertake the proposed work in Sherston is due to the water leaks and improve and construct a better system. It was confirmed that the Water Tower was now redundant and that only the three existing mains running to it was required. Changing the route of this pipe was to be discussed further. It was advised that the scheme has been heavily invested in to be able to renew the mains and the proposed schedule of works is set to finish at the end of July.

01.02.19	<p><u>Apologies for absence</u></p> <p>Council received apologies for absence from Mr P Cutcher (PC) Mrs T Burgess (TB) & Mrs Lucy Suggett (LS),,</p>
02.02.19	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council’s Code of Conduct.</p> <ul style="list-style-type: none"> • TM declared an interest in the Neighbourhood Plan.
03.02.19	<p><u>Exclusion of the Press and Public</u></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
04.02.19	<p><u>Minutes</u></p> <p>Resolved to confirm and sign as a correct record the minutes ofSherston Parish Council Meeting held on 10th January 2018.</p>

<p>05.02.19</p>	<p><u>Planning</u></p> <p>Considered and comment on all planning applications received.</p> <p>19/00904/FUL – The Angel - JT to ascertain the advice of the planning officers and consult with JM and PC. Resolved to delegate authority to PC to prepare a response and circulate to members for approval before submitting.</p> <p>Resolved to submit comments to Wiltshire Council (PC)</p> <p>Noted – A letter had been received regarding the Holford Arms planning application and they were seeking the support of the Parish Council, JM to respond to the letter to advise the letter had been passed to Wiltshire Councillor JT.</p>
<p>06.02.19</p>	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> • Letter Received from Mr R Stancomb • Banking issues with Natwest • Meeting dates for 2019 agreed • Annual Meeting of the Parish to take place at 7pm on the 18th April with Full council to follow at 9pm. <p>Report updates noted.</p>
<p>07.02.19</p>	<p><u>Clerks Report</u></p> <ul style="list-style-type: none"> • Members to receive a written report from the Clerk. <p>Resolved to note the report.</p>

08.02.19	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <ul style="list-style-type: none"> • Allotment Working Group – Report Update from the Clerk, SM and TM to liaise over arranging an allotment meeting for the formation of an Allotment Association. LS/TM/SM to meet new tenants at the Allotments to allocate plots. • Neighborhood Plan – JM reported more progress. The Independent Examiner has produced his report which is now with Wiltshire Council and is on their and Sherston websites. Wiltshire Council have until 11th March to respond after which they are then obliged to hold the Parish Referendum within 56 working days. • Tennis Club – Report Update from MS and JM. Noted that MS/TV/AT/JM would look at the preliminary work on the feasibility for the sporting facilities. <p>Resolved: That the reports are noted.</p>
09.02.19	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • Twinning Report update by MS advising that he had met with members of the Malmesbury Twinning group and received a positive response to help make a connection. MS to look into making a connection and gaining further support. There was no financial implication for the Parish Council. • Consultation for the hard standing in the play area – Deferred <p>Resolved: The reports are noted.</p>
10.02.19	<p><u>Accounts for Payment –December 2018</u></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for February 2018</p> <ul style="list-style-type: none"> • Staff Costs • Patrick Cooper £72.00 • HMRC - £578.36 • Hags – Play area - £109,719.99 • RBS – Accounting Software - £142.80 • Ordnance Survey - £57.00 • A Walden - £300 • CPC - £333.22 <p>Noted: The cheque from the Elizabeth Hodges Trust has gone missing due to being posed to the wrong address the clerk has requested another one.</p>

11.02.19	<p><u>Budget 2019/20</u></p> <p>Members to consider the budget and precept for 2019/20.</p> <p>Resolved – To make a precept request of £34,825 an increase of 10.60% in order to facilitate the budget for 2019/20.</p> <p>Resolved - To approve the budget for 2019/20</p>
12.02.19	<p><u>Pre School</u></p> <p><u>Members considered the approval of the preschool and contract for work and endorsed the submission of the planning application.</u></p> <p><u>Resolved – Approve the scheme and appoint a contractor and following advice from the Inland Revenue being ascertained by SM to structure an agreement.</u></p> <p><u>Note: The Parish Council agreed not to take the advice from the clerk regarding the requirement for the tendering and procurement procedures to be completed in line with the Financial Regulations and Standing Orders.</u></p> <p><u>Note: The Parish Council agreed instead to follow the advice of the Head of Procurement of Wiltshire Council that the full tender and procurement process was not required.</u></p> <p>It was noted that the Scouts and the Pre School were liaising over the possibility of sharing facilities where appropriate.</p> <p><u>Members considered the agreement between the Pre School and Parish Council.</u></p> <p><u>Resolved – To meet with the preschool to draft and discuss an agreement and report back to the next meeting for approval.</u></p>

13.02.19	<p><u>Recreational Ground</u></p> <p><u>Discussed any required work for the recreational ground including the wall and entrances.</u></p> <p><u>The Clerk advised that 3 quotes had been received and the costing for the repair of the wall.</u></p> <p><u>Resolved – SM and JM to arrange a further two quotes.</u></p> <p><u>Entrance – Deferred</u></p> <p><u>Noted – Park Opening Saturday 16th February 11am-12 Noon, the Clerk advised that invites had been sent out and the press had been informed.</u></p> <p><u>Noted: To recognise publicly the North Legacy such as installing a plaque on the entrance to the Rec when the work on the entrance had been completed.</u></p>
14.02.19	<p><u>Grant Application</u></p> <p>Members considered the grant application received from the Holy Cross Church for £450.00</p> <p>Resolved – To approve the grant for £450</p>
15.02.19	<p><u>Parish Steward</u></p> <p>TV gave a verbal update on the jobs completed and the work which did not fall in the remit of the Parish Steward, TV advised that the Parish steward completes small highways issues only.</p>
16.02.19	<p><u>Emergency Plan Update</u></p> <p>A sub group meeting would take place and report to next meeting.</p>

Meeting concluded – 21:56

Date of next meeting – Thursday 14th March 2018

Signed as a True Record:

Date: