

Sherston Parish Council

Chairman: John Matthews

All Council Meetings are open to the Public and Press

7th February 2020

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 13th February 2020 at 7.30pm** in Village Hall, Sherston. The meeting will consider the items set out below.



Donna Ford
Parish Clerk

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

13th February 2020 – 7:30pm – Sherston Village Hall

1.	<u>Apologies for absence</u> Council to receive apologies for absence.
2.	<u>Declarations of interest</u> Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3.	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4.	<u>Minutes</u> To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 9 th January 2020.
5.	<u>Chairman's Announcements</u> <ul style="list-style-type: none">• Dog bin request• Sherston Boules request to Area Board• Cliffhanger payments
6.	<u>Clerks Report</u> <ul style="list-style-type: none">• Members to receive a written report from the Clerk.
7.	<u>Planning</u> Consider and comment on all planning applications received up to and including the date of the meeting. 19/11688/FUL The Old Police House Knockdown Road Sherston Malmesbury Wiltshire SN16 0NJ Proposed single storey rear extension. 19/12034/FUL 25 High Street Sherston SN16 0LH Location: Orchard Rise Sandpits Lane Sherston SN16 0NN Demolish existing bungalow and garage and replace with new dwelling and garage 20/00371/FUL Hill House Farm, Thompsons Hill, Sherston, SN16 0PZ Front porch. Extended single storey link. Barn renovation 20/00535/FUL

	<p>Village Hall, High Street, Sherston, Malmesbury, Wiltshire, SN16 0LQ Proposed demolition of part of existing village hall and construction of a new extension to provide larger entrance foyer, toilet facilities and additional storage</p> <p>20/00128/LBC Lyndhurst, 32, High Street Sherston SN16 0LQ Retrospective application for replacement of a single glazed, timber framed window serving the WC on the rear elevation with a new timber framed, double glazed window.</p> <p>20/00198/FUL Garden House B4040 Easton Town North East To Bottom Of Bransdown Hill Pinkney SN16 0NX Single Storey Side Extension</p>
8.	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> • Allotment Working Group – Report Update • Sherston Sports Field – Report Update • Wall repairs/steps at the recreation ground – Report Update • Footpaths – Report update
9.	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • The High Street phone box. • Installation of Basket swing and pyramid climber • Emergency Plan • Tree Work on the Rec
10.	<p><u>Accounts for Payment –February 2020</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for February 2020</p> <ul style="list-style-type: none"> • Staff Costs • P Cooper • CPC - £743.38 + £428..55 • Compass Graphic - £34.80 & £84.00 • RBS – Accounts Software - £145.20 • Wiltshire Council – GATG Contribution - £700 • Ordnance Survey - £57.00
11.	<p><u>Climate Change</u></p> <p>Members to consider a report from MS and any action required.</p>
12.	<p><u>Pre School</u></p> <p>Members to consider the lease between the Pre School and Parish Council.</p> <p>Members to consider any associated costs and invoices.</p>

	Members to consider the loan agreement contract to the Scouts on behalf of the Preschool.
13.	<u>Grass Cutting Contract – Malmesbury Mowing</u> Members to consider the grass cutting contract for Malmesbury Mowing Services for 2020.
14.	<u>Scout lease</u> Members to consider the documentation received for the Scout Lease and advice obtained by SM.
15.	<u>Parish Steward and Parish Maintenance</u> Consider any required work for the Parish Warden.

Date of Next meeting – 12th March 2020 at the Village Hall