

# Sherston Parish Council

Chairman: John Matthews

## All Council Meetings are open to the Public and Press

4<sup>th</sup> December 2020

**To: All Members of Sherston Parish Council**

Dear Councillor,

You are summoned to the Meeting of Sherston Parish Council, on **Thursday 10th December 2020 at 7.30pm**. The meeting will be held electronically. To join the meeting via Zoom, please use the following login details: Meeting ID- 886 0581 8551 Password – 427323 The meeting will consider the items set out below.



**Donna Ford**  
Parish Clerk

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.*

### Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

**7.30pm**

**Welcome**

### **Public Question Time**

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

# AGENDA

10<sup>th</sup> December 2020 – 7:30pm – Zoom

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| 1. | <b><u>Apologies for absence</u></b><br><br>Council to receive apologies for absence.   |
| 2. | <b><u>Declarations of interest</u></b><br><br>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.  |
| 3. | <b><u>Exclusion of the Press and Public</u></b><br><br>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.  |
| 4. | <b><u>Minutes</u></b><br><br>To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 12 <sup>th</sup> November 2020.  |
| 5. | <b><u>Chairman's Announcements</u></b> <ul style="list-style-type: none"><li>• HEALS Christmas Lunch Delivery</li><li>• White Walls Way – Request for sign</li><li>• Trees on verge on Tanners Hill</li><li>• Bonfires</li><li>• Sewage overflows from the sewage works in the village</li><li>• Constituent's concerns regarding speeding and mobile speed cameras in Sherston</li><li>• Speeding the wrong way along Gastons Lane</li><li>• Straightening the trough on the triangle opposite the church</li><li>• Clearance of brambles</li><li>• Sherston defibrillators - Sherston, Willesley Village Centre RN0777 / ID3923</li><li>• Village clean up groups</li><li>• Family history enquiry : Thomas Neale (bn 1823)</li><li>• Site Survey at Sherston 93836</li><li>• Community Governance results</li></ul> |
| 6. | <b><u>Clerks Report</u></b> <ul style="list-style-type: none"><li>• Members to receive a written report from the Clerk.</li></ul>  |
| 7. | <b><u>Planning</u></b><br><br>Consider and comment on all planning applications received up to and including the date of the meeting.<br><br>20/09299/FUL  |

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|    | <p>Retrospective planning for fencing on land of The Old Flower Shop<br/>The Old Flower Shop, Noble Street, Sherston, Malmesbury, Wiltshire, SN16 0NA</p> <p>20/10261/TCA<br/>25% Reduction to Fir Tree (T1), Fell 1 Peach Tree (T2)<br/>Hill Cottage, 34 High Street, Sherston, Malmesbury, Wiltshire, SN16 0LQ</p> <p>20/09591/FUL<br/>Brook Hill House Brook Hill Sherston SN16 0NQ Proposed double garage with undercroft forming store. Lean-to greenhouse. Solar panel to roof on southern elevation.</p> <p>20/09995/TCA<br/>Apples And Pears 5 Church Street Sherston Malmesbury Wiltshire SN16 0LR<br/>Reduce Apple Tree Back to Previous Pruning Points and 10% Thin (T1),<br/>Reduce Holly Tree to Previous Pruning Points (T2) Reduce Magnolia to 4.5 Metres in Height and Reduce Laterally by 2 Metres, Reduce Branches Overhanging Adjacent Roof to Give 1 Metre Clearance (T3) 2 Metre Height Reduction to Holly (T4)</p> |
| 8. | <p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> <li>• Allotment Working Group – Report Update and any action required on the hedge.</li> <li>• Sherston Sports Field / Bin</li> <li>• Footpaths <ol style="list-style-type: none"> <li>1. No Stile - stone bridge Cliff Walk</li> <li>2. River Avon Sign Post at the bottom of Brook Hill</li> <li>3. Shrubs need cutting back from signage at the bottom of Brook Hill</li> </ol> </li> <li>• Sustainable Sherston Cycling</li> <li>• Village Hall Field</li> <li>• Internet Accessibility and Statement</li> <li>• Update on Sherston Housing development</li> </ul>  |
| 9. | <p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• The High Street phone box.</li> <li>• Installation of Basket swing and pyramid climber</li> <li>• Notice Board</li> <li>• Loan agreement contract to the Scouts on behalf of the Preschool</li> <li>• Scout Lease</li> <li>• Parish maintenance</li> <li>• Land Registry search</li> <li>• Lorry Watch</li> </ul>  |

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| 10. | <p><b><u>Accounts for Payment –December 2020</u></b></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for December 2020</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• Patrick cooper</li> </ul> |
| 11. | <p><b><u>Annual Playground Inspection</u></b></p> <p>Members to review the inspection and any associated work required.</p>  |
| 12. | <p><b><u>Parish Steward and Parish Maintenance</u></b></p> <p>Consider any required work for the Parish Steward.</p>   |
| 13. | <p><b><u>AGAR Section 3 External Auditor Report</u></b></p> <p>Members to review the external auditor report and any action required.</p>  |
| 14. | <p><b><u>Budget 2021.21</u></b></p> <p>Members to consider the budget and precept request for 2021.22</p>  |
| 15. | <p><b><u>Climate Emergency</u></b></p> <p>Members to review the Notice of Motion Acknowledging a Climate Emergency and proposing the way forward.</p>  |

**Date of Next meeting – 14<sup>th</sup> January 2021 Via Zoom**