

Sherston Parish Council

Chairman: John Matthews

All Council Meetings are open to the Public and Press

3rd January 2020

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 9th January 2020 at 7.30pm** in Parish Hall, Sherston. The meeting will consider the items set out below.



Donna Ford
Parish Clerk

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

9th January 2019 – 7:30pm – Sherston Village Hall

1.	<u>Apologies for absence</u> Council to receive apologies for absence.
2.	<u>Declarations of interest</u> Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3.	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4.	<u>Minutes</u> To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 12 th December 2019.
5.	<u>Chairman's Announcements</u> <ul style="list-style-type: none">•
6.	<u>Clerks Report</u> <ul style="list-style-type: none">• Members to receive a written report from the Clerk.
7.	<u>Planning</u> Consider and comment on all planning applications received up to and including the date of the meeting.
8.	<u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u> To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies. <ul style="list-style-type: none">• Allotment Working Group – Report Update• Sherston Sports Field – Report Update• Wall repairs/steps at the recreation ground – Report Update• Footpaths – Report update
9.	<u>Outstanding Actions</u> <ul style="list-style-type: none">• The High Street phone box.• Installation of Basket swing and pyramid climber• Emergency Plan

	<ul style="list-style-type: none"> • Tree Work on the Rec
10.	<p><u>Accounts for Payment –January 2020</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for January 2020</p> <ul style="list-style-type: none"> • Staff Costs • P Cooper • CPC - £428.55 • HMRC- £738.38
11.	<p><u>Budget / Precept 2020/21</u></p> <p>Members to consider the budget and precept requirements for 2020 – 2021</p>
12.	<p><u>Pre School</u></p> <p>Members to consider the lease between the Pre School and Parish Council.</p> <p>Members to consider any associated costs and invoices.</p> <p>Members to consider the loan agreement to the Scouts on behalf of the Preschool.</p>
13.	<p><u>Co – Option</u></p> <p>Members to consider application received from B Smee for Co-Option to fill a vacancy on the Parish Council.</p>
14.	<p><u>Scout lease</u></p> <p>Members to consider the documentation received for the Scout Lease and advice obtained by SM.</p>
15.	<p><u>Parish Steward and Parish Maintenance</u></p> <p>Consider any required work for the Parish Warden.</p>

Date of Next meeting – To be arranged due to the elections now being held on the 13th February 2020 at the village hall