

Sherston Parish Council

Chairman: John Matthews

All Council Meetings are open to the Public and Press

8th January 2021

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of Sherston Parish Council, on **Thursday 14th January 2021 at 7.30pm**. The meeting will be held electronically. To join the meeting via Zoom, please use the following login details: Meeting ID-827 4648 6034 Password – 398799.

<https://us02web.zoom.us/j/82746486034?pwd=TTFzMVJGNzFVc3Ryck03OUV4M1NZQT09>

The meeting will consider the items set out below.



Donna Ford
Parish Clerk

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

14th January 2021 – 7:30pm – Zoom

1.	<u>Apologies for absence</u> Council to receive apologies for absence.
2.	<u>Declarations of interest</u> Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3.	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4.	<u>Minutes</u> To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 10 th December 2020.
5.	<u>Chairman's Announcements</u> <ul style="list-style-type: none">• Traffic hazard in Church Street, Sherston• Site Survey at Sherston 93836• Parking issues in Willesley from Arboretum visitors : meeting with local MP and police• Flooding on southern access to A433 reported to Wiltshire Council again• Lockdown 3• Parish Council vacancies
6.	<u>Clerks Report</u> <ul style="list-style-type: none">• Members to receive a written report from the Clerk.

7.	<p><u>Planning</u></p> <p>Consider and comment on all planning applications received up to and including the date of the meeting.</p> <p>20/10278/FUL - Hill House Farm Thompsons Hill Sherston Malmesbury Wiltshire SN16 0PZ New Swimming Pool with Ancillary Plant Room</p> <p>20/10595/FUL - The Sands Sandpits Lane Sherston Conversion and re-modelling of existing garage and single storey extension to side</p>
8.	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> • Allotment Working Group – Report Update and any action required on the hedge. • Sherston Sports Field / Bin • Footpaths • Sustainable Sherston • Internet Accessibility and Statement • Update on Sherston Housing development • River Avon Working Group
9.	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • The High Street phone box. • Installation of Basket swing and pyramid climber • Notice Board • Loan agreement contract to the Scouts on behalf of the Preschool • Scout Lease • Parish maintenance • Land Registry search • Lorry Watch • Village Clean Up Groups

10.	<p><u>Accounts for Payment – January 2021</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for January 2021</p> <ul style="list-style-type: none"> • Staff Costs • Patrick Cooper • Complete product Company - £606.32 & £676.22 • Payee – HMRC - £813.90 • Community Heartbeat - £1,050.00 • Mant leisure – Basket swing installation - £6,393.60
11.	<p><u>Annual Playground Inspection</u></p> <p>Members to review the inspection and any associated work required.</p>
12.	<p><u>Parish Steward and Parish Maintenance</u></p> <p>Consider any required work for the Parish Steward.</p>
13.	<p><u>Printer Cartridge Recycling</u></p> <p>Members to consider an organisation that collects used cartridges for reuse.</p>
14.	<p><u>Court Street, Sherston - Gate on exit to park</u></p> <p>Members to consider a gate with a high bolt on the wall/exit nearest co-op.</p>
15.	<p><u>Co – Option</u></p> <p>Members to consider applications received Co-Option to fill a vacancy on the Parish Council.</p>

Date of Next meeting – 11th February 2021 Via Zoom