



Chairman: Tanya Burges

## All Council Meetings are open to the Public and Press

2<sup>nd</sup> July 2021

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 8th July 2021 at 7.30pm**. The meeting will be held electronically. To join the meeting via Zoom, please use the following login details: Meeting ID. 682 869 3064 Password 275404

<https://us02web.zoom.us/j/6828693064?pwd=Y25zZC9TNjJRVHhiUVk3OE1WUXBtdz09>

The meeting will consider the items set out below.

**Donna Ford**  
Parish Clerk

***Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.***

### **Fire Safety – Evacuation Procedure / Recording Protocol**

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

**7.30pm**

**Welcome**

**Public Question Time**

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

## **AGENDA**

**8<sup>th</sup> July 2021 – 7:30pm – Zoom**

<b>1.</b>	<b><u>Apologies for absence</u></b>  Council to receive apologies for absence.
<b>2.</b>	<b><u>Declarations of interest</u></b>  Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
<b>3.</b>	<b><u>Exclusion of the Press and Public</u></b>  To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
<b>4.</b>	<b><u>Minutes</u></b>  To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 10 <sup>th</sup> June 2021.
<b>5.</b>	<b><u>Chairman's Announcements</u></b> <ul style="list-style-type: none"><li>• Members to receive a written report from the Chairman.</li><li>• Members to note the resignation of Graham Morris</li><li>• Members to note a payment of £400 for Sherston walk books from the Chairman's account.</li><li>• Future meetings</li><li>• Training</li><li>• Fallen tree reported and removed from the river</li></ul>
<b>6.</b>	<b><u>Clerks Report</u></b> <ul style="list-style-type: none"><li>• Members to receive a written report from the Clerk.</li></ul>

<p>7.</p>	<p><b><u>Planning</u></b></p> <p>Consider and comment on all planning applications received up to and including the date of the meeting.</p> <p>PL/2021/05351 - 5 GREEN LANE, SHERSTON, MALMESBURY, SN16 0NP - Loft Conversion</p> <p>PL/2021/06034 - Proposed Works to Trees in a Conservation Area BARTON HOUSE, 12 EASTON TOWN, SHERSTON, MALMESBURY, SN16 0LS Fell 1 Eucalyptus Tree (T1), 1 Lawson Cypress (T2), 1 Cypress (T3), 1 Norway Spruce (T4) Crown Raise 1 Willow Tree to 3 Metres From Ground Level and Remove Broken Branches (T5)</p> <p>PL/2021/06049 - Proposed Works to Trees in a Conservation Area Address: Summer Court, Tetbury Road, Sherston, Malmesbury, Wiltshire, GL8 8QX Proposal: Fell 2 Silver Birch Trees (T1 &amp; T2)</p> <p>PL/2021/06055 - Proposed Works to Trees in a Conservation Area Address: 15 COURT STREET, SHERSTON, MALMESBURY, SN16 0LL Proposal: Fell 1 Palm Tree (T1)</p> <p>PL/2021/06260 - Proposed Works to Trees in a Conservation Area Address: 4 NOBLE STREET, SHERSTON, MALMESBURY, SN16 0NA Proposal: Conifer Tree – Fell</p> <p>PL/2021/05292 - Full Planning Permission Address: New Barn Farm, Easton Grey, Wilts, SN16 0PW Proposal: Erection of agricultural barn for the storage of livestock, machinery and associated fodder.</p> <p>PL/2021/05486 - Householder Application Address: 18 MANOR CLOSE, SHERSTON, MALMESBURY, SN16 0NS Proposal: Proposed first floor side extension.</p>
<p>8.</p>	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <p>To receive written reports from Councillors who have represented the Council at meetings of outside bodies.</p> <p>Environmental Group</p> <p>Allotments Group</p> <p>Communications Group</p> <p>Operations Group</p>

9.	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• The High Street Phone Box.</li> <li>• Commemorative Plaques</li> <li>• Website Review</li> <li>• Bins at the Recreational Ground</li> <li>• Laptop and IT requirements</li> <li>• Installation of pyramid climber</li> <li>• Loan agreement contract to the Scouts on behalf of the Preschool</li> <li>• Parish maintenance</li> <li>• Lorry Watch</li> <li>• Parish maintenance person</li> <li>• Village Clean Up Groups</li> <li>• Playground Repairs</li> </ul>
10.	<p><b><u>Accounts for Payment – July 2021</u></b></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for July 2021</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• Patrick Cooper</li> <li>• Malmesbury Mowing - £600</li> <li>• HMRC - £718.37</li> </ul>
11.	<p><b><u>Speed Limits</u></b></p> <p>Members to discuss a 20MPH speed limit through the village.</p>
12.	<p><b><u>Tree Work</u></b></p> <p>Members to discuss tree work required at the Football Ground.</p>
13.	<p><b><u>5 Year Strategic Plan</u></b></p> <p>Members to consider setting up a working party with a view of setting up a 5 year strategic plan for the Parish Council.</p>
14.	<p><b><u>Grants</u></b></p> <p>Members to consider grant requirements.</p>
15.	<p><b><u>Website</u></b></p> <p>Members to consider a facility on website to report incidents/issues.</p>

16.	<b><u>Tree Clearance – Groove wood</u></b>  Members to consider tree clearance from river in Grove Wood.
17.	<b><u>Establish Climate Working Group</u></b>  Members to consider setting up a Climate Working Group.

**Date of Next meeting – 9<sup>th</sup> September 2021**