

# Sherston Parish Council

Chairman: John Matthews

## All Council Meetings are open to the Public and Press

5<sup>th</sup> June 2020

**To: All Members of Sherston Parish Council**

Dear Councillor,

You are summoned to the Meeting of Sherston Parish Council, on **Thursday 11th June 2020 at 7.30pm**. The meeting will be held electronically. To join the meeting via Zoom, please use the following login details: Meeting ID. 833 4660 7744 Password 160666 The meeting will consider the items set out below.



**Donna Ford**  
Parish Clerk

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.*

### Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

**7.30pm**

**Welcome**

### **Public Question Time**

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

# AGENDA

11<sup>th</sup> June 2020 – 7:30pm – Zoom

1.	<b><u>Apologies for absence</u></b>  Council to receive apologies for absence.
2.	<b><u>Declarations of interest</u></b>  Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3.	<b><u>Exclusion of the Press and Public</u></b>  To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4.	<b><u>Minutes</u></b>  To confirm and sign as a correct record the minutes of Sherston Parish Council Annual Meeting held on 14 <sup>th</sup> May 2020.
5.	<b><u>Statement of Accounts for the Year Ended 31<sup>st</sup> March 2020</u></b>  To resolve to confirm and sign the Statement of Accounts for the Year Ended 31 <sup>st</sup> March 2020.
6.	<b><u>Completion of Section 1 of the Annual Return for the Year Ended 31st March 2020 – Annual Governance Statement</u></b>  To resolve to respond to the Annual Governance Statement.
7.	<b><u>Completion of Section 2 of the Annual Return for the Year Ended 31st March 2020 – Accounting Statements</u></b>  To resolve to approve and sign the Accounting Statements.
8.	<b><u>Chairman's Announcements</u></b> <ul style="list-style-type: none"><li>• Hedge trimming near the path by Pinkney Park.</li><li>• Pilates in the park.</li><li>• Notice board at the Rattlebone skittle Alley.</li><li>• Rubbish and Carts at the sports field.</li><li>• Photos at the allotments.</li><li>• Sandpits Lane.</li><li>• Bus Shelter.</li><li>• Plans for the new surgery.</li></ul>
9.	<b><u>Clerks Report</u></b>

	<ul style="list-style-type: none"> <li>Members to receive a written report from the Clerk.</li> </ul>
<p><b>10.</b></p>	<p><b><u>Planning</u></b></p> <p>Consider and comment on all planning applications received up to and including the date of the meeting.</p> <p>20/03164/FUL          Lordswood Farm Crossroads Fosse Lodge Sherston Malmesbury SN16 0JZ          Change of use of part of the farmyard to be used to accommodate 20 storage units.</p> <p>Application Number: 20/03587/FUL          Site Location: Barn at Upper Stanbridge Farm Sopworth Road Sherston Malmesbury Wiltshire SN16 0QB          Proposal: Revisions to planning permission 04/00334/COU</p> <p>Application Number: 20/03741/FUL          Site Location: 21 Church Street Sherston SN16 0LR          Proposal: Replacement of single storey with double storey extension and internal and external alterations.</p> <p>Application Number: 20/03961/FUL          Site Location: 1 Holmeffield Sherston SN16 0SZ          Proposal: Single storey rear extension with canopy.</p> <p>Application Number: 20/04167/LBC          Site Location: 21 Church Street Sherston SN16 0LR          Proposal: Replacement of single storey with double storey extension and internal and external alterations.</p> <p>20/03628/FUL          29 Oxford Street Aldbourne Marlborough SN8 2DQ          Land off Commonwood Lane Commonwood Lane Sherston Nr Malmesbury SN16 0PX Proposed Construction of a Storage Building (part-retrospective)</p> <p>20/03740/FUL          Querns Cottage Sopworth Chippenham SN14 6PR Querns Piece Farmhouse Pinchmore Lane Pinkney Malmesbury SN16 0PA Alterations to roof to form new gable and dormer window at the rear.</p>
<p><b>11.</b></p>	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> <li>Allotment Working Group – Report Update</li> <li>Sherston Sports Field – Report Update</li> </ul>

	<ul style="list-style-type: none"> <li>• Wall repairs/steps at the recreation ground – Report Update</li> <li>• Footpaths – Report update</li> </ul>
<b>12.</b>	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• The High Street phone box.</li> <li>• Installation of Basket swing and pyramid climber</li> <li>• Notice Board</li> <li>• Loan agreement contract to the Scouts on behalf of the Preschool</li> <li>• Scout Lease</li> </ul>
<b>13.</b>	<p><b><u>Accounts for Payment –June 2020</u></b></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for June 2020</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• Malmesbury Mowing £270.00</li> <li>• Patrick Cooper £57.60 &amp; £72.00</li> <li>• WALC £655.28</li> <li>• Wiltshire Council – Allotments - £65.00</li> </ul>
<b>14.</b>	<p><b><u>Container for Drama Group</u></b></p> <p>Members to consider the container for the drama group being sited near the tennis courts on the sports field.</p>
<b>15.</b>	<p><b><u>Sports field and Questionnaire</u></b></p> <p>Members to consider the sports field questionnaire.</p>
<b>16.</b>	<p><b><u>Neighbourhood Plan</u></b></p> <p>Members to consider how the neighborhood plan can be made more robust given a recent Wiltshire planning decision.</p> <p>Members to consider the letter received from Malmesbury Town Council Mayor and any action required.</p>
<b>17.</b>	<p><b><u>Fun in the Sun</u></b></p> <p>Members to consider requirements for Fun in the Sun 2020.</p>
<b>18.</b>	<p><b><u>Parish Steward and Parish Maintenance</u></b></p> <p>Consider any required work for the Parish Steward.</p>

**Date of Next meeting – 16<sup>th</sup> July 2020 Via Zoom**