

# Sherston Parish Council

Chairman: John Matthews

## All Council Meetings are open to the Public and Press

4<sup>th</sup> September 2020

**To: All Members of Sherston Parish Council**

Dear Councillor,

You are summoned to the Meeting of Sherston Parish Council, on **Thursday 10th September 2020 at 7.30pm**. The meeting will be held electronically. To join the meeting via Zoom, please use the following login details: Meeting ID- **871 6376 1802**. Password – **807111**. The meeting will consider the items set out below.



**Donna Ford**  
Parish Clerk

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.*

### Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

**7.30pm**

**Welcome**

### **Public Question Time**

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

# AGENDA

10<sup>th</sup> September 2020 – 7:30pm – Zoom

1.	<p><b><u>Apologies for absence</u></b></p> <p>Council to receive apologies for absence.</p>
2.	<p><b><u>Declarations of interest</u></b></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p>
3.	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p>
4.	<p><b><u>Minutes</u></b></p> <p>To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 9<sup>th</sup> July 2020.</p>
5.	<p><b><u>Chairman's Announcements</u></b></p> <ul style="list-style-type: none"><li>• Invitation for community network meeting for COVID support groups</li><li>• Salt bin audit</li><li>• Memorial notice board</li><li>• The Future of Neighbourhood Planning in Wiltshire</li><li>• Traffic Hazards</li><li>• Rec Wall repairs – shared responsibility.</li></ul>
6.	<p><b><u>Clerks Report</u></b></p> <ul style="list-style-type: none"><li>• Members to receive a written report from the Clerk.</li></ul>
7.	<p><b><u>Planning</u></b></p> <p>Consider and comment on all planning applications received up to and including the date of the meeting.</p> <p>20/06307/FUL- Home Farm Knockdown Tetbury Wiltshire GL8 8QY - The demolition of an old existing farm building and the erection of a new building on the same foot print but with a higher roof. The new building to be let out as a workshop for the servicing and repairing of cars and light commercial vehicles.</p> <p>20/06167/VAR - Barn at Upper Stanbridge Farm Sopworth Road Sherston Wiltshire SN16 0QB - Variation of Condition 09 of planning permission N/10/04629/FUL to allow for an increase in ridge height to roof of single storey extension and creation of bedroom with ensuite in roof space.</p> <p>20/06966/TCA - 2 Byams Farm Cottages Tetbury Road Willesley GL8 8QU - Fell 1 Cherry Tree.</p>

	20/07013/TCA - Ash Tree House 15 Grove Road Sherston Malmesbury Wiltshire SN16 0NF - 1.5 Metre Crown Reduction and Crown Raise to 2 Metres Group of Silver Birch, Plum and Field Maple Trees (G1).
8.	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> <li>• Allotment Working Group – Report Update</li> <li>• Sherston Sports Field – Report Update</li> <li>• Footpaths – Walks Booklet and update.</li> <li>• Sustainable Sherston Cycling</li> <li>• Village Hall Field</li> <li>• Internet Accessibility</li> </ul>
9.	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• The High Street phone box.</li> <li>• Installation of Basket swing and pyramid climber</li> <li>• Notice Board</li> <li>• Loan agreement contract to the Scouts on behalf of the Preschool</li> <li>• Scout Lease</li> <li>• Neighbourhood Plan</li> <li>• Boules and Drama Groups Containers</li> <li>• Land Registry Search, Sherston Sports field</li> </ul>
10.	<p><b><u>Accounts for Payment –September 2020</u></b></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for September 2020</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• Patrick cooper -</li> <li>• Malmesbury Mowing - £270 &amp; £270</li> <li>• Containers 4 sale - £2,742.00</li> <li>• Post office –Pobox - £176.25</li> <li>• Skip Hire – £308.40</li> <li>• CPC - £546.57</li> <li>• Water 2 business - £129.75</li> <li>• Land registry search - £36.00</li> </ul>
11.	<p><b><u>Litter Bins – Sports field</u></b></p> <p>Members to consider any action required.</p>
12.	<p><b><u>Basket Ball Hoop</u></b></p>

	Members to consider the preschool access and basket ball hoop and any associated issues.
<b>13.</b>	<b><u>Operational play area inspection</u></b>  Members to review and consider any action required following the receipt of the operational play inspection report.
<b>14.</b>	<b><u>Parish Steward and Parish Maintenance</u></b>  Consider any required work for the Parish Steward. .

**Date of Next meeting – 8<sup>th</sup> October 2020 Via Zoom**