

# SHERSTON PARISH COUNCIL

## MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY 12<sup>th</sup> April 2018 at 7.30PM, IN SHERSTON VILLAGE HALL

### PRESENT:

Chairman Mr J Matthews (JM)  
Vice-Chairman  
Councillors Mr T Weedon (TW), Mr S Magee(SM), Mr G Robinson (GR)  
Mrs M Jolliffe (MJ), Mr P Cutcher (PC) Mr G Hayman (GH)  
Mr T Moody (TM), Ms N Fisher (NF) & Mrs T Burgess (TB)

Attending Clerk

Cllr J Thomson was present and 5 members of the public.  
A presentation was received with the proposals for Tucks Barn

Item
<p><b>01-04-18 - APOLOGIES FOR ABSENCE</b></p> <ul style="list-style-type: none"><li>• Apologies were sent from Mr M Smith (MS)</li></ul>
<p><b>02-04-18 - DECLARATIONS OF INTEREST</b></p> <ul style="list-style-type: none"><li>• TM – Neighbourhood Plan</li></ul>
<p><b>03-04-18 - TO APPROVE THE MINUTES OF THE PREVIOUS MEETING'S</b></p> <ul style="list-style-type: none"><li>• 8<sup>th</sup> March 2018</li></ul> <p><b>Resolved</b> – Agreed by All and signed by the Chairman.</p>
<p><b>04-04-18 – WILTSHIRE COUNCIL REPORTS</b></p> <ul style="list-style-type: none"><li>• Area Board meeting 2<sup>nd</sup> May 2018</li></ul>
<p><b>05-04-18 - OUTSTANDING ACTIONS</b></p> <ul style="list-style-type: none"><li>• Neighbourhood Plan - 1<sup>st</sup> round of the draft consultation closed, all comments will be looked at and acted on before sending back to Wiltshire Council.</li><li>• Notice Board – Completed.</li><li>• Website – Revised wording and structure sent to the designers awaiting feedback.</li><li>• Logo – Proposed Logo competition poster issued.</li></ul>
<p><b>06-04-18 - PLANNING – NEW APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS</b></p> <ul style="list-style-type: none"><li>• Appendix A</li></ul>
<p><b>07-04-18 FINANCIAL REPORT</b></p> <ul style="list-style-type: none"><li>• Financial report Noted – The clerk advised that the internal audit would be on the 17<sup>th</sup> May.</li></ul>
<p><b>08-04-18 GRANT / DONATION POLICY</b></p> <ul style="list-style-type: none"><li>• Discussed and <b>Resolved</b> by all to adopt the Grant and Donation Policy prepared by the Clerk.</li><li>• Noted – The clerk would add the policy to the website and all applications would be subject to the policy requirements, the policy would be reviewed periodically.</li></ul>
<p><b>09-04-18 NORTH LEGACY</b></p> <p>JM advised that an application via email had been received to fund a Teaching Assistant for 2 years at the school for £50,000, it was noted a working party had been held to discuss the application due to the original application being unsuccessful as it did not meet the required criteria. A further email has since been received it was agreed that the clerk would circulate the email to all councillors and the PC would respond to the proposal.</p>

## **SHERSTON PARISH COUNCIL**

JM advised that a letter had been received from the scouts about a joint venture with the preschool, clerk to circulate the letter to all councillors.

### **10-04-18 – PLAY PARK – RECREATIONAL GROUND**

A detailed report was presented to the council which included the consultation results, working group reports and the pre planning application. The tenders and designs for the play area were discussed and compared and a written report was provided analysing the costing and equipment proposed.

- **Resolved** and agreed to accept the quotation from Hags as the winning tender following presentation of the scheme at the Annual Parish Meeting.
- Noted – The plans would be displayed in the village hall on Sunday 13<sup>th</sup> May and advertised in the Cliffhanger.

### **11-04-18 – PARISH MAINTENANCE**

- Noted the Parish warden is not available to complete any work for the next 4 weeks.

### **12-04-18 – WORKING GROUPS**

- Environment and Parish Lands – Requests for new tenders to be administered
  1. The Jubilee Tree
  2. Bent Bollards outside the Rattlebone/Post Office.
  3. Bus Shelter Clock – To be looked at.
  4. High Street Telephone Box – JM to ask for sponsorship.
- Recreational - Agenda Item 10.
- Footpaths – The new stiles have now been installed, appreciation for the private donations.

### **13-04-18 – 12 MONTH PARISH PLAN**

- Deferred.

### **14-04-18 – PERMISSION TO USE THE RECREATIONAL GROUND**

- The Sherston Cubs - North Wilts Football Cup - 9th June 2018 would like to use the Recreation Ground/Penny Mead for the day – **Resolved** all agreed.

### **15-04-18 – REQUEST FOR FINANCIAL ASSISTANCE**

- Request received from Sherston Church for a contribution towards the cost of tree work required in the Churchyard – Noted JM to meet and discuss.

### **16-04-18 – ACCOUNT FOR PAYMENT**

- Staff Costs
- The Complete Product Company - £428.85
- Compass Graphic Design - £28.50
- Compass Graphic Design - £130.50
- Compass Graphic Design - £361.80
- P Cooper - £57.60
- Room Hire - £63.00

**Resolved** – All Agreed to pay the scheduled payments.

### **17-04-18 - FORTHCOMING BUSINESS**

- Internal Financial Policies
- Risk Assessment
- Standing Orders / Financial Regulations review
- Parish Councilor Vacancies

Noted

## **SHERSTON PARISH COUNCIL**

DATE OF NEXT MEETING – 10<sup>th</sup> May 2018

There being no further business the meeting closed at 22:05pm

**SIGNED**

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**DATED**

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## **SHERSTON PARISH COUNCIL**

### **Appendix A**

18/02866/FUL	10 Easton Square Sherston SN16 0LX	Erection of new single dwelling together with associated ancillary development <b>No objections in principle to this application but we would make the following points :-</b> <ol style="list-style-type: none"><li>1. <b>We feel that this is the largest size house appropriate to the site.</b></li><li>2. <b>We note that the windows will be “painted hardwood”. The windows in all the adjacent houses are white and we feel that any other colour would not fit in well.</b></li><li>3. <b>The plans show no chimneys. All the houses to the north do have chimneys and all those to the south don't. We would prefer to see chimneys on the house.</b></li></ol>
<u>18/02605/FUL</u>	Field No 7143 Adjacent to Bustlers Hill Sherston SN16 0PZ	The formation of a hard standing measuring 25 metres by 12.5 metres by 150mm deep. (For equine use and vehicle turning/parking area) <b>No Objection</b>
<u>18/02365/FUL</u>	18 Noble Street Sherston SN16 0NA	Apply a sand and cement smooth finish render (off white colour) to cover an area of block work left exposed. Replace small section of remaining roughcast (tyrolean) render with sand and cement smooth finish render (off white colour). <b>No Objection</b>
<u>18/02074/FUL</u>	Ladyswood House Ladyswood Malmesbury SN16 0LA	Kitchen extension, alteration to approved garages and associated internal alterations <b>No Objection</b>
<u>18/01877/FUL</u>	Land South of the Holford Arms Knockdown Tetbury GL8 8QY	Use of land for camping and touring caravans; erection of reception building; stationing of 5no. camping shacks; toilet/shower block; 4no. bell tent decks; erection of utility barn; ancillary storage building; ancillary landscaping and formation of internal access way (part retrospective) - (Resubmission of 17/06372/FUL) <b>No Objection</b>