

Sherston Parish Council

Chairman: John Matthews

All Council Meetings are open to the Public and Press

5th July 2019

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 11th July 2019 at 7.30pm** in the Village Hall, Sherston. The meeting will consider the items set out below.



Donna Ford
Parish Clerk

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

11th July 2019 – 7:30pm – Sherston Village Hall

1.	<u>Apologies for absence</u> Council to receive apologies for absence.
2.	<u>Declarations of interest</u> Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3.	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4.	<u>Minutes</u> To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 13 th June 2019.
5.	<u>Internal Audit</u> Members to review the internal Audit for 2018.19
6.	<u>Chairman's Announcements</u> <ul style="list-style-type: none">• Letter received from Simon and Karin Grainger• Fish released into the Avon at Sherston
7.	<u>Clerks Report</u> <ul style="list-style-type: none">• Members to receive a written report from the Clerk.
8.	<u>Planning</u> Consider and comment on all planning applications received up to and including the date of the meeting. 19/05118/FUL Mr Vince Osbourne 4 Tanners Hill Sherston Malmesbury Wiltshire SN16 0NB Two Storey Extension 19/05562/TCA Mr Wilson 1 Byams Farm Cottages Tetbury road Willesley GL8 8QU Fell one poplar tree 19/05598/TCA Mr P Knight 2 Byams Farm Cottages Tetbury Road Willesley GL8 8QU Reduce Cherry

	Tree to Previous Pruning points
9.	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> • Allotment Working Group – Report Update. • Sherston Sports Field – Report Update. • Wall repairs/steps at the recreation ground – Report Update
10.	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • Twinning – Report Update. • Consultation for the hard standing in the play area – Report Update. • Emergency Plan – Report Update • Malmesbury youth club – JM Report Update • Sparkle days – JM Report Update
11.	<p><u>Accounts for Payment – July 2019</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for July 2019</p> <ul style="list-style-type: none"> • Staff Costs – July / August • P Cooper • HMRC - £738.38 • Compass Graphic – NDP - £1200 • TG Escapes - £55,053.00 • Malmesbury Mowing - £135 x 4 • I Selkirk – Internal Audit - £180 • Viking - £123.57 • A Tremellen – Maintenance Repairs • Compass Graphic - £72.00
12.	<p><u>Recreational Ground</u></p> <ul style="list-style-type: none"> • The Parish Council, in its role of trustee of the Recreation Ground (Pennymead) resolves as follows: <p>To waive any existing restrictions on the use of the Recreation Ground sufficiently to permit the erection of a Sherston Preschool building as defined in the council’s planning application 19/01692/FUL to Wiltshire Council. This does not set any precedent for any future development. The council will retain the open area of the ground to ensure that there is no loss of recreational area, noting that Sport England had no objection to the Preschool as there was no loss of viable playing space.</p> <ul style="list-style-type: none"> • Members to consider advice and quotations for re seeding the Rec • Members to consider the quotation received for the removal and relocation of the basket swing and pyramid climber and any other

	associated work.
13.	<p><u>Pre School</u></p> <p>Members to consider the agreement between the Pre School and Parish Council.</p> <p>Members to consider advice obtained by SM in regards to the VAT implications.</p> <p>Members to note approval of planning permission and conditions attached.</p> <p>Members to note payment of stage one invoice for £38,537.10</p> <p>Members to consider payment of stage 2 invoice (2535) - £55,053.00</p>
14.	<p><u>Scout Lease</u></p> <p>Members to consider the documentation received for the Scout Lease and advice obtained by SM.</p>
15.	<p><u>Grant Application</u></p> <p>Members to consider Grant Application from the Arts Festival for £500</p>
16.	<p><u>Parish Steward and Parish Maintenance</u></p> <p>Consider any required work for the Parish Warden.</p>

Date of Next meeting – 12th September 2019