

Sherston Parish Council

Chairman: John Matthews

All Council Meetings are open to the Public and Press

7th June 2019

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 13th June 2019 at 7.30pm** in the Village Hall, Sherston. The meeting will consider the items set out below.



Donna Ford
Parish Clerk

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

13th June 2019 – 7:30pm – Sherston Village Hall

1.	<u>Apologies for absence</u> Council to receive apologies for absence.
2.	<u>Declarations of interest</u> Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct. <ul style="list-style-type: none">• Dispensation requests received from TV, MS, JM, PC, TM, NF for the precept and NDP
3.	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4.	<u>Minutes</u> To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 9 th May 2019.
5.	<u>Completion of Section 1 of the Annual Return for the Year Ended 31st March 2019 – Annual Governance Statement</u> To resolve to respond to the Annual Governance Statement.
6.	<u>Completion of Section 2 of the Annual Return for the Year Ended 31st March 2019 – Accounting Statements</u> To resolve to approve and sign the Accounting Statements.
7.	<u>Chairman's Announcements</u> <ul style="list-style-type: none">• Post Office Closure
8.	<u>Clerks Report</u> <ul style="list-style-type: none">• Members to receive a written report from the Clerk.
9.	<u>Planning</u> Consider and comment on all planning applications received up to and including the date of the meeting. <ul style="list-style-type: none">• 19/04649/FUL Extension to storage building The Clamp, The Dairy Farm, Pinkney Park, Malmesbury, Wiltshire,SN16ONX

	<ul style="list-style-type: none"> • 19/04963/FUL Conservatory extension to rear elevation Stonewick House Sandpits Lane Sherston SN16 0NN • 19/04094/FUL Change of use of land from agricultural to domestic use to facilitate the creation of a tennis court. Lordswood House Commonwood Lane Sherston Malmesbury Wiltshire SN16 0PX • 19/04767/TCA Application for Work to Trees in a Cons Area Restrospective Works - 25% Crown Reduction to Sycamore Tree Village Hall, High Street, Sherston, Malmesbury, Wiltshire, SN16 0LQ
10.	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> • Allotment Working Group – Report Update. • Neighborhood Plan – Consider any action required. • Sherston Sports Field – Report Update
11.	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • Pre-School, North Legacy Application – Report Update. • Scouts, North Legacy Application – Report Update. • Twinning – Report Update. • Consultation for the hard standing in the play area – Report Update. • Emergency Plan – Report Update
12.	<p><u>Accounts for Payment – June 2019</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for June 2019</p> <ul style="list-style-type: none"> • Staff Costs • P Cooper • Malmesbury Mowing - £135 x 4 • RBS - £225.00 • CPC - £755.86 • TG Escapes - £6,422.85 • M Pope - £288, £180, £300 • N.H Beale – Stone Wall repair - £225 • Viking - £244.14
13.	<p><u>Pre School</u></p>

	<p>Members to consider the agreement between the Pre School and Parish Council.</p> <p>Members to consider advice obtained by PC in regards to the Rec.</p>
14.	<p><u>Scout Lease</u></p> <p>Members to consider the documentation received for the Scout Lease.</p>
15.	<p><u>Recreational Ground</u></p> <ul style="list-style-type: none"> • Discuss and resolve any required work for the recreational ground including the wall and entrances. • Permission to use the Rec on 16th June for Olympic Day • Permission to camp on the Rec on the 12th/13th July
16.	<p><u>Speeding</u></p> <p>Members to consider email received regarding speeding issue.</p>
17.	<p><u>Parish Steward and Parish Maintenance</u></p> <p>Consider any required work for the Parish Warden.</p> <ul style="list-style-type: none"> • Rubbish Clearance request • Consider a article for the reporting of issues to Wiltshire Council on My Wiltshire.

Date of Next meeting – 11th July 2019