

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY
9th May 2019 at 7.30PM, IN SHERSTON VILLAGE HALL**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Ms N Fisher (NF) Mr P Cutcher – Vice Chair (PSC)
Mr A Tremellen (AT), Mrs T Van Rooyen (TV), Mrs T Burgess (TB), Mr
M Smith (MS)

2 members of the public present.

Councillor J Thomson

01.05.19	<p><u>Election of Chairman</u></p> <p>Resolved to elect a Chairman of the Council for 2019/2020.</p> <ul style="list-style-type: none"> • Councillor J Matthews <p>Following election, the chairman completed the formal statutory Declaration of Acceptance of Office.</p>
02.05.19	<p><u>Election of Vice Chairman</u></p> <p>Resolved to elect a Vice Chairman for 2019/2020.</p> <ul style="list-style-type: none"> • Councillor P Cutcher
03.05.19	<p><u>Apologies for absence</u></p> <p>Council received apologies for absence from Mrs M Jolliffe (MJ) Mr S Magee (SM) & Mrs Lucy Suggett (LS)</p> <p>Resolved: To note the apologies.</p>
04.05.19	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none"> • TM declared an interest in the Neighbourhood Plan.

05.05.19	<p><u>Exclusion of the Press and Public</u></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
06.05.19	<p><u>Minutes</u></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 18th April 2019.</p>
07.05.19	<p><u>To Review and Appoint Members to serve on the Planning Committee and Working Parties</u></p> <ul style="list-style-type: none"> a. Planning Committee – JM, PC, TB, AT, MJ b. General Purpose Working Party INC Parish Steward – NF, TV c. Allotment Working Party – TM, SM, LS d. Finance Working Party – SM, JM, MS e. Personnel Working Party – NF, JM f. Defibrillator Working Party - PC, LS g. Recreational Working Party – MS, LS h. Footpath Working Party – TB, NF i. Neighbourhood Plan Working Party – JM, LS, MS j. North Legacy Working Party – PSC & All Councillors k. Emergency Plan – MS, TV, JM, MJ l. Sports Field – MS, TV, JM, PC, AT
08.05.19	<p><u>To Review and Adopt the Planning Committee's - Terms of reference</u></p> <p>Resolved to adopt the Planning Committee's terms of reference</p>
09.05.19	<p><u>Appointment of Representatives on Outside Bodies</u></p> <p>To appoint representative(s) to serve on outside bodies for the ensuing year 2019/2020.</p> <ul style="list-style-type: none"> A. School - MS B. Village Hall - AT C. Public Transport - TB D. Voluntary Sector - MJ E. Emergency Services/Planning - NF F. Snow Wardens - JM G. Area Board – JM H. Cliffhanger - TV
10.05.19	<p><u>Sherston Parish Council – Standing Orders 2019/20</u></p> <p>Resolved to adopt standing orders for 2019/20.</p>

11.05.19	<p><u>Sherston Parish Council – Financial Regulations 2019/20</u></p> <p>Resolved to adopt Financial Regulations for 2019/20</p>
12.05.19	<p><u>Code of Conduct 2019/20</u></p> <p>Resolved to adopt the Model Code of Conduct for 2019/20</p>
13.05.19	<p><u>Annual Investment Strategy</u></p> <p>Resolved to adopt the Annual Investment Strategy, as required by legislation for 2019/20</p>
14.05.19	<p><u>Planning</u></p> <p>Considered and comment on all planning applications received.</p> <ul style="list-style-type: none"> • Application Ref: 19/04035/TCA Application for Work to Trees in a Cons Area Proposal:- Fell 1 Cypress Summer Court, Tetbury Road North West To Junction A433, Willesley, GL8 8QX – No Objection • 19/00966/LBC Youngs & Co's Brewery PLC Rattlebone Inn Church Street Sherston Wiltshire SN16 0LR Proposed alterations to form first floor studio unit, second floor shower room to managers flat and alterations to stud walls to form cupboards. – No Objection
15.05.19	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> • Encouragement to attend the Big Brekkie at the British School Rooms and other POP UP events • Retrospective planning permission for the tree outside the Village Hall has been applied for. • Cheque for the Village Hall to be issued by the clerk. • Condolences to the family of the late Phylip Harris. <p>Report updates noted.</p>
16.05.19	<p><u>Clerks Report</u></p> <ul style="list-style-type: none"> • Members to receive a written report from the Clerk. <p>Resolved to note the report.</p>

17.05.19	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <ul style="list-style-type: none"> • Allotment Working Group –TM reported that the allotments were looking in better state, allotments in disrepair to be addressed, NF to speak with plot holder. • Neighbourhood Plan – JM reported more that the referendum would be held on the 16th May. • Sports Field – MS reported that a meeting was scheduled for 22nd May to discuss the vision for the sports field. • Area Board – JM reported that <ol style="list-style-type: none"> 1. Wiltshire Council paid out 2.7 million on litter collected last year. 2. The signage at Pinkney to be installed in approx ¾ weeks. 3. Malmesbury youth club are encouraging villages to participate in activities, JM to find out further information and report back. 4. Sparkle days for the Towns and Parishes, JM to find out what services are provided. 5. Work by Bristol Water is reported to be progressing well. <p>Resolved: That the reports are noted.</p>
18.05.19	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • Pre-School – Awaiting further information on the VAT and legal position over the Rec, PSC to instruct solicitors following agreement on costing from members and follow up and advise at the next meeting, the planning application has been resubmitted. • Twinning –MS advised that a meeting is to be held on 10.05.19. • Scouts – Update from PSC on funding. • Hard standing at the Rec – Nothing Further to report. • Emergency Plan – Progress made since the last meeting a further working group meeting to be held shortly. <p>Resolved: The reports are noted.</p>

19.05.19	<p><u>Accounts for Payment – April 201</u></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for May 2019.</p> <ul style="list-style-type: none"> • Staff Costs • P Cooper • Malmesbury Mowing - £135.00 x 4 • CPC - £514.26 • Compass Graphic - £64.80 • Manhole Cover - £52.43
20.05.19	<p><u>Pre School</u></p> <p>Awaiting further information on the VAT and legal position over the Rec, PSC to instruct solicitors following agreement on costing from members and follow up and advise at the next meeting, the planning application has been resubmitted.</p>
21.05.19	<p><u>Recreational Ground</u></p> <p>Discussed any required work for the recreational ground including the wall and entrances.</p> <p>Noted – The wall repair will be carried out during the week.</p>
22.05.19	<p><u>Parish Steward</u></p> <p>Considered any required work for the Parish Steward.</p> <p>No further work requested.</p> <p>Noted – Email request for the Tree at the Tartars to be trimmed would be investigated by NF to establish the land owner and advise of responsibility.</p>

Meeting concluded – 21:10

Date of next meeting – Thursday 13th June 2019

Signed as a True Record:

Date: