

Sherston Parish Council

Chairman: John Matthews

All Council Meetings are open to the Public and Press

9th November 2018

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 15th November 2018 at 7.30pm** in the Village Hall, Sherston. The meeting will consider the items set out below.



Donna Ford
Parish Clerk

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

15th November 2018 – 7:30pm – Sherston Village Hall

1.	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and, if appropriate, resolve to approve the reasons given.</p>
2.	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p>
3.	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p>
4.	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 11th October 2018.</p>
5.	<p><u>Planning</u></p> <p>Consider and comment on all planning applications received up to and including the date of the meeting.</p>
6.	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none">• Highways issue – Pinkney Speeding• National Lottery Award• WW1 Trees delivered• SOSCIC AGM• Paul and Gail's collection and gathering in December• The North Legacy
7.	<p><u>Clerks Report</u></p> <ul style="list-style-type: none">• Members to receive a written report from the Clerk.
8.	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none">• Allotment Working Group• Neighborhood Plan – Consider any action required.
9.	<p><u>Outstanding Actions</u></p>

	<ul style="list-style-type: none"> • Website – Report Update • Parking – Report update
10.	<p><u>Accounts for Payment – November 2018</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for October 2018</p> <ul style="list-style-type: none"> • Staff Costs • Patrick Cooper £57.60 • Malmesbury Mowing – £135 & £135 & £135 • CPRE membership - £40 • JW – Planting - £17.35 • Wreath Donation - £25 • CPC - £428.85
11.	<p><u>Recreational Ground</u></p> <p>Discuss and resolve any required work for the recreational ground including the new play park development and any associated costs.</p> <ul style="list-style-type: none"> • Additional surfacing repairs required, quote attached.
12.	<p><u>Parish Warden</u></p> <p>Consider any required work for the Parish Warden.</p>
	<p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 3 above refers)</p>