

# Sherston Parish Council

Chairman: John Matthews

## All Council Meetings are open to the Public and Press

5<sup>th</sup> October 2018

**To: All Members of Sherston Parish Council**

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 11<sup>th</sup> October 2018 at 7.30pm** in the Village Hall, Sherston. The meeting will consider the items set out below.



**Donna Ford**  
Parish Clerk

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.*

### Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

**7.30pm**

**Welcome**

### **Public Question Time**

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

# AGENDA

11<sup>th</sup> October 2018 – 7:30pm – Sherston Village Hall

1.	<p><b><u>Apologies for absence and to consider the reasons given</u></b></p> <p>Council to receive apologies for absence and, if appropriate, resolve to approve the reasons given.</p>
2.	<p><b><u>Declarations of interest</u></b></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <p>Dispensation Request</p> <ul style="list-style-type: none"><li>• Cllr JM - Precept</li></ul>
3.	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p>
4.	<p><b><u>Minutes</u></b></p> <p>To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 13<sup>th</sup> September 2018.</p>
5.	<p><b><u>Planning</u></b></p> <p>Consider and comment on all planning applications received</p> <p><i>Application Number: 18/08920/FUL</i> <i>Site Location: 23 Cliff Road Sherston SN16 0LN</i> <i>Grid Ref: 385197 185853</i> <i>Proposal: Change of use for the barn at the rear of the house</i></p>
6.	<p><b><u>Chairman's Announcements</u></b></p> <ul style="list-style-type: none"><li>• Trees behind the Tartars</li><li>• Paul and Gail Mather leaving the post office</li><li>• A broken wooden 4 way road sign, which is on the crossroads in front of Sherston School.</li></ul>
7.	<p><b><u>Clerks Report</u></b></p> <ul style="list-style-type: none"><li>• Members to receive a written report from the Clerk.</li></ul>
8.	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p>

	<ul style="list-style-type: none"> <li>• Allotment Working Group</li> <li>• Neighborhood Plan</li> </ul>
9.	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• Website – Report Update</li> <li>• Parking – Report update</li> </ul>
10.	<p><b><u>Accounts for Payment – October 2018</u></b></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for October 2018</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• PKF Littlejohn - £360.00</li> <li>• Malmesbury Mowing - £135, £135, £135</li> <li>• CPC - £785.86</li> <li>• Silverchart - £43.19</li> <li>• Wiltshire Council - £32.50</li> <li>• Patrick Cooper - £57.60</li> <li>• Water 2 Business - £90.26</li> </ul>
11.	<p><b><u>Recreational Ground</u></b></p> <p>Discuss and resolve any required work for the recreational ground including the new play park development and any associated costs.</p>
12.	<p><b><u>Parish Warden</u></b></p> <p>Consider any required work for the Parish Warden.</p> <p>Request made from JW that the contact for the warden lives in the Parish as requested from the warden.</p>
	<p><b>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 3 above refers)</b></p>
13.	<p><b><u>Confidential Item - North Legacy</u></b></p> <p>Discuss and resolve recommendations received from the North Legacy Working Group in regards to the applications for grants received.</p>