

Sherston Parish Council

Chairman: John Matthews

All Council Meetings are open to the Public and Press

4th October 2019

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 10th October 2019 at 7.30pm** in the Village Hall, Sherston. The meeting will consider the items set out below.



Donna Ford
Parish Clerk

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Parish Council's recording protocol.

7.30pm

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

10th October 2019 – 7:30pm – Sherston Village Hall

1.	<u>Apologies for absence</u> Council to receive apologies for absence.
2.	<u>Declarations of interest</u> Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3.	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4.	<u>Minutes</u> To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 12 th September 2019.
5.	<u>Chairman's Announcements</u> <ul style="list-style-type: none">• Community survey - local area priorities• Nomenclature
6.	<u>Clerks Report</u> <ul style="list-style-type: none">• Members to receive a written report from the Clerk.

<p>7.</p>	<p><u>Planning</u></p> <p>Consider and comment on all planning applications received up to and including the date of the meeting.</p> <p>19/08702/VAR Mr and Mrs Hillier Lower Farm Easton Town Sherston Malmesbury Wilts SN16 0PS The Old Stables Lower Farm Easton Town Sherston Malmesbury Wilts SN16 0PS Variation of Condition 1 of 06/01898</p> <p>19/08780/TCA Mr & Mrs Moore Mill House And Cottage Thompsons Hill Sherston Malmesbury Wiltshire SN16 0PZ Proposal: 30% Crown Reduction to 6 Stems of Ash Sever and Retain Ivy</p> <p>19/08422/FUL Mr & Mrs J Harmer 42, Easton Town Sherston SN16 0LS Single storey extension to rear</p>
<p>8.</p>	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p> <ul style="list-style-type: none"> • Allotment Working Group – Report Update. • Sherston Sports Field – Report Update. • Wall repairs/steps at the recreation ground – Report Update
<p>9.</p>	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • Twinning – Report Update. • Consultation for the hard standing in the play area – Report Update. • Emergency Plan – Report Update. • The High Street phone box.

<p>10.</p>	<p><u>Accounts for Payment –October 2019</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for October 2019</p> <ul style="list-style-type: none"> • Staff Costs • P Cooper • WALC – Membership - £630.35 • D Ford – PO Box - £171 • TG Escapes - £22,021.20 • PKF Littlejohn – External Audit - £480 • HMRC – PAYE - £738.58 • Rospa Playsafe - £223.20 <p>Members to note the 6 monthly financial reports.</p>
<p>11.</p>	<p><u>Wall Repairs</u></p> <ul style="list-style-type: none"> • Members to discuss quote received for the wall repairs required.
<p>12.</p>	<p><u>Pre School</u></p> <p>Members to consider the agreement between the Pre School and Parish Council.</p> <p>Members to consider any associated costs and invoices.</p>
<p>13.</p>	<p><u>Scout Lease</u></p> <p>Members to consider the documentation received for the Scout Lease and advice obtained by SM.</p>
<p>14.</p>	<p><u>Sport Field Building</u></p> <p>Members to discuss and resolve required action for the sports field building following the recent vandalism.</p>
<p>15.</p>	<p><u>Parish Steward and Parish Maintenance</u></p> <p>Consider any required work for the Parish Warden.</p>
<p>16.</p>	<p><u>Remembrance Day</u></p> <p>Members to note the road closure documents for the 2019 Remembrance Parade.</p>

17.	<p><u>Traffic In Willesley</u></p> <p>Members to discuss any action required in respect of the Traffic and Lorries.</p>
18.	<p><u>Notice Boards</u></p> <p>Members to discuss and agree the posting of notices on the Parish Council Notice Boards.</p>
19.	<p><u>Information Request</u></p> <p>Members to discuss and resolve the request for information received.</p>
20.	<p><u>Annual Return 2018.19</u></p> <p>Members to note the conclusion of audit and annual return for 2018.19.</p>
21.	<p><u>Boules Request</u></p> <p>Members to consider the request for a Boules Pitch.</p>

Date of Next meeting – 14th November 2019