

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY  
13<sup>th</sup> February 2020 at 7.30PM, IN SHERSTON VILLAGE HALL**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Mr P Cutcher – Vice Chair (PC) Mrs Lucy Suggett (LS) Ms N Fisher (NF) Mr M Smith (MS) & Mr B Smee (BS)

2 members of the public.

<b>01.02.20</b>	<p><b><u>Apologies for absence</u></b></p> <p>Council received apologies for absence</p> <p>Mrs T Burgess (TB) Mr A Tremellen (AT) Mr S Magee (SM)</p> <p><b>Resolved:</b> To note the apologies.</p>
<b>02.02.20</b>	<p><b><u>Declarations of interest</u></b></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none"> <li>• JM – Planning application 20/00198/FUL</li> <li>• BS – Planning application 20/00535/FUL</li> </ul>
<b>03.02.20</b>	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
<b>04.02.20</b>	<p><b><u>Minutes</u></b></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 9<sup>th</sup> January 2020.</p>
<b>05.02.20</b>	<p><b><u>Chairman's Announcements</u></b></p> <ul style="list-style-type: none"> <li>• Dog mess bins beside the stile at the Tanners Hill end of the footpath that runs along the back of The Tartars – Clerk to request from Wiltshire Council.</li> <li>• Cliffhanger payments – A meeting is to be arranged with the Cliffhanger team, JM, SM and the Clerk to arrange.</li> <li>• Village Hall funding – JM advised that a request has been made for some funding for the village hall extension, JM advised that the Parish Council would consider a grant application once received and the potential of funding from the SOSCIC rent paid in advance</li> <li>• Sherston Bowls area board grant application was noted.</li> <li>• Request received to change the meeting location for the May</li> </ul>

	<p>meeting due to the WI requiring both rooms at the village hall, the request was approved, LS to contact the British School rooms to book the meeting date for May.</p> <ul style="list-style-type: none"> <li>Request received for the Council's Road Sweeper to pay Sherston a visit to sweep all edges of roads to avoid blocked soakaways/drains. They are in a pretty sorry state filled with sodden leaves, Clerk to contact Wiltshire Council to request.</li> <li>JM advised that the battery for the clock at the bus stop was being replaced.</li> </ul>
<b>06.02.20</b>	<p><b><u>Clerks Report</u></b></p> <ul style="list-style-type: none"> <li>Clerks report noted</li> </ul>
<b>07.02.20</b>	<p><b><u>Planning</u></b></p> <p>Considered and comment on all planning applications received.</p> <p>Resolved – LS to join the Planning Committee.</p> <p>19/11688/FUL The Old Police House Knockdown Road Sherston Malmesbury Wiltshire SN16 0NJ Proposed single storey rear extension – No Objection</p> <p>19/12034/FUL 25 High Street Sherston SN16 0LH Location: Orchard Rise Sandpits Lane Sherston SN16 0NN Demolish existing bungalow and garage and replace with new dwelling and garage – No Objection</p> <p>20/00371/FUL Hill House Farm, Thompsons Hill, Sherston, SN16 0PZ Front porch. Extended single storey link. Barn renovation– No Objection</p> <p>20/00535/FUL Village Hall, High Street, Sherston, Malmesbury, Wiltshire, SN16 0LQ Proposed demolition of part of existing village hall and construction of a new extension to provide larger entrance foyer, toilet facilities and additional storage – No Objections foreseen but the proposed plans were not yet shown on Wiltshire Council's website due to their technical problems.</p> <p>20/00128/LBC Lyndhurst, 32, High Street Sherston SN16 0LQ Retrospective application for replacement of a single glazed, timber framed window serving the WC on the rear elevation with a new timber framed, double glazed window – No Objection</p> <p>20/00198/FUL Garden House B4040 Easton Town North East To Bottom Of Bransdown Hill Pinkney SN16 0NX Single Storey Side Extension – No Objection</p>

08.02.20	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <ul style="list-style-type: none"> <li>• Area Board Meeting took place on 28<sup>th</sup> January, points covered       <ol style="list-style-type: none"> <li>1. Community Speed watch to be reestablished.</li> <li>2. CATG meeting – 17<sup>th</sup> March</li> <li>3. 2 grants donated for other parishes for play areas</li> <li>4. Change in recycling collections – NF to create a post on Sherston what's Occuring</li> </ol> </li> <li>• Allotment Working Group – LS reported.       <ol style="list-style-type: none"> <li>1. Letters had been sent out to plot holders who had failed to maintain plots despite warnings being received terminating the tenancy agreement.</li> <li>2. Vacant plots will be re allocated.</li> <li>3. Plots have now been re measured, LS will confirm new prices for the plots to be allocated for the 2020/21 payments.</li> <li>4. Current charges to be kept for the same for 2019/20</li> <li>5. Letters sent to plots that require improvement.</li> <li>6. LS to look at the issues with the gate.</li> <li>7. Investigating the cost for a new water station</li> <li>8. Donation of a rotavator, LS and PC to look at storage options.</li> <li>9. LS to re look at the formation of an Allotment Association.</li> <li>10. LS to arrange a further meeting with the allotment holders.</li> <li>11. LS to advise the Clerk of the costing for the year 2019/20 to enable the bills to be issued.</li> </ol> </li> </ul> <p>It was noted by the allotment holders who were present at the meeting that the allotments as a whole are in a much better condition and thanks was given to the Parish Council.</p> <ul style="list-style-type: none"> <li>• Sherston Sports Field – MS to look at the potential and proposal for a artificial shared pitch, MS to establish a working group of interested parties to push the project forward.</li> <li>• Wall repairs at the recreation ground – JM has asked a contractor to look at the issues and provide a quote.</li> <li>• Footpaths – TS had received a quotation for the walks books and is in discussion with the supplier over costings.</li> </ul> <p><b>Resolved:</b> That the reports are noted.</p>
09.01.20	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• The High Street phone box – Meeting date arranged for 21<sup>st</sup> February.</li> <li>• Installation of Basket swing and pyramid climber – PC advised that a quote had been received for £16k, PC to investigate a further quote for installation direct onto grass.</li> </ul>

	<ul style="list-style-type: none"> <li>• Emergency Plan – MS to liaise with JM to reestablish, NF to join the working group.</li> <li>• Tree work on the Rec –2 further branched to be removed.</li> <li>• PC to obtain some warning take to place around the broken trampoline at the Rec, the Clerk and PC advised of the communication had with Hags over the repair and that it has been scheduled for the repair team to visit the site to complete the repairs in early March.</li> </ul> <p><b>Resolved:</b> The reports are noted.</p>
<b>10.02.20</b>	<p><b><u>Accounts for Payment – February 2020</u></b></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for February 2020.</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• P Cooper - £72</li> <li>• CPC - £743.38 + £428..55</li> <li>• Compass Graphic - £34.80 &amp; £84.00</li> <li>• RBS – Accounts Software - £145.20</li> <li>• Wiltshire Council – GATG Contribution - £700</li> <li>• Ordnance Survey - £57.00</li> <li>• Village Hall - £48</li> </ul>
<b>11.02.20</b>	<p><b><u>Climate Change</u></b></p> <p>MS provided a report following a meeting with a group called Sustainable Sherston an action group looking at making people aware and the responsibilities of the Parish Council and local community. MS requested support for the group in the future from the Parish Council which was agreed by members, MS to keep the Parish Council updated on any progress.</p>
<b>12.02.20</b>	<p><b><u>Pre - school</u></b></p> <p>PC advised that the lease between the pre-school and Parish Council was with the pre-school and would be received soon.</p> <p>Noted – Awaiting invoices for advice and loan agreement from the solicitors.</p> <p>PC advised that the parish council are awaiting the loan agreement from the solicitors for the scouts and pre-school from the parish council.</p> <p>Resolved – JM and PC to sign the leases once approved.</p>
<b>13.02.20</b>	<p><b><u>Grass Cutting Contract – Malmesbury Mowing</u></b></p> <p>Members resolved to accept the grass cutting contract for Malmesbury Mowing Services for 2020.</p>

14.02.20	<p><b><u>Scout Lease</u></b></p> <p>PC advised that the lease was now finalised but changes required to the site plan, once completed PC would send to all members.</p> <p>Resolved – JM and PC to sign the leases and release the donation for £7000 to the scouts upon receipt of the signed lease.</p> <p>PC advised that the parish council are awaiting the loan agreement from the solicitors for the scouts and pre-school from the parish council.</p>
15.02.20	<p><b><u>Parish Steward and Parish Maintenance</u></b></p> <p>NF to report the broken sign to My Wiltshire.</p> <p>LS to email the Clerk of the roads that requiring cleaning.</p>

**Meeting concluded – 21.39pm**

**Date of next meeting – 12<sup>th</sup> March 2020 @ 7.30pm – Village Hall**

**Signed as a True Record:**

**Date:**