

**MINUTES OF SHERSTON PARISH COUNCIL MEETING HELD ON THURSDAY  
16<sup>th</sup> July 2020 at 7.30PM, REMOTELY VIA ZOOM**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Mr P Cutcher – Vice Chair (PC) Mr M Smith (MS) Mr S Magee (SM) Mr B Smee (BS) Ms N Fisher (NF)

J Thomson (JT) – Wiltshire Councillor

0 members of the public.

<b>01.07.20</b>	<p><b><u>Apologies for absence</u></b></p> <p>Council received apologies for absence</p> <p>Mrs Lucy Suggett (LS) Mrs T Burgess (TB) Mr A Tremellen (AT)</p> <p><b>Resolved:</b> To note the apologies.</p>
<b>02.07.20</b>	<p><b><u>Declarations of interest</u></b></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <p>None Received.</p>
<b>03.07.20</b>	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
<b>04.07.20</b>	<p><b><u>Minutes</u></b></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 11<sup>th</sup> June 2020.</p>
<b>05.07.20</b>	<p><b><u>Chairman's Announcements</u></b></p> <ul style="list-style-type: none"> <li>• FOI Request – JM advised that the latest request had been responded to. Noted - No further request received on this matter will be answered unless charged for due to the vexatious nature of requests.</li> <li>• Covid-19 –JM reported that the production and delivery of the Calcot meals had now ceased. Thanks had been sent to the Sherston volunteers, Calcot Manor Hotel and the Stone family. MS to engage with the volunteers and continue a service if required. MS to speak with the surgery for advice and process for appointments and prescriptions.</li> <li>• Lorry Watch – JM reported no great progress. He had written to the</li> </ul>

	<p>police and was awaiting a response. The change of priority at the Ladyswood junction was awaiting the resumption of CATG.</p> <p>Matt Perrot had confirmed that the repositioning of the finger post had been allocated to the Parish Steward.</p> <ul style="list-style-type: none"> <li>• Fun in the Sun- JM advised that this event had been cancelled.</li> <li>• Area Board's Hero's Letter – Letters will be sent out shortly.</li> <li>• Easton Town Mains sewerage. It was reported that JM he had spoken with the team who advised they had been looking at the long term sewerage, it was also requested that the PC are to be kept Informed of any future plans and possible work.</li> <li>• Verge Cutting – Ongoing, JT to look into and report back.</li> <li>• Wiltshire Council Library – JM advised that a decision will be made in regards to opening. JM to request on behalf of the PC that the mobile library should continue with social distancing measures put in place.</li> <li>• Mowing Kit on the Rec – To be donated to Martin Haggerty and a donation requested.</li> <li>• Bus Shelter Clock – Now completed and re installed.</li> </ul>
<b>06.07.20</b>	<p><b><u>Clerks Report</u></b></p> <ul style="list-style-type: none"> <li>• Clerks report noted</li> </ul>
<b>07.07.20</b>	<p><b><u>Planning</u></b></p> <p>Considered and comment on all planning applications received.</p> <p>20/04405/FUL The Plain Easton Grey Malmesbury Wiltshire SN16 0PW Agricultural Barn – No Comment</p> <p>20/04268/FUL Prestbury Oxleaze Road Tetbury GL8 8JR Part-retrospective permission for the operation of a coffee shop within the existing ancillary retail portion of the premises, serving coffee, cakes, and snacks. External seating to serve the cafe bordering the car park – Comment , restrictions of noise and nuisance to be considered.</p> <p>20/04778/FUL 14, Green Lane Extensions to dwelling and alterations to garage – No Comment.</p> <p>Discussed correspondence from Mr Grainger about Tuck's Barn – Noted that unable to make any comment until a full application is received.</p>
<b>08.07.20</b>	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <ul style="list-style-type: none"> <li>• Allotment Working Group – No further updates.</li> <li>• Sherston Sports Field – Report Update – Clearing has been done at the sports field, agreed to take any rubbish from the Rec and dispose in the skip.</li> </ul>

	<ul style="list-style-type: none"> <li>• Wall repairs/steps at the recreation ground – Wall repairs now completed.</li> <li>• Footpaths – Walks Booklets are now being printed will be available next week.</li> <li>• Sustainable Sherston Cycling – MS reported that it is proposed that a connection between Sherston and Malmesbury was being looked into.</li> <li>• Village Hall Field – MS reported that sustainable Sherston were looking at a community orchard and a community space. A proposal will be prepared and presented at the September meeting.</li> <li>• Internet Accessibility – MS to look at the guidelines and report back to the next meeting.</li> </ul>
<b>09.07.20</b>	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• The High Street phone box – No further development, JM to chase.</li> <li>• Installation of Basket swing and pyramid climber – On hold, PC to arrange quotes.</li> <li>• Notice Board – AT to look at the boards and costings.</li> <li>• Loan agreement contract to the Scouts on behalf of the Preschool-Deferred.</li> <li>• Scout Lease – Awaiting signed agreement, BS to chase up.</li> <li>• Neighbourhood Plan – MS attended a meeting at Malmesbury, advised that the MP has written to the Secretary of State, MS to attend follow on meeting.</li> <li>• Boules and Drama Groups Containers – JM advised that 2 extra containers had been delivered. TM advised that the containers were not on PC land but on his own land, JM and TM to meet to discuss.</li> </ul> <p><b>Resolved:</b> The reports are noted.</p> <p>21.36 – MS left the meeting.</p>
<b>10.07.20</b>	<p><b><u>Accounts for Payment – July 2020</u></b></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for July 2020.</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• HMRC - £706.73</li> <li>• Wessex Cleaning Equipment - £115.80</li> <li>• Compass Graphic - £12Malmesbury Mowing - £270</li> <li>• Repair Bus Shelter Clock £46.49</li> <li>• Patrick cooper - £57.60</li> <li>• Norman Beale – Wall repairs - £975.00</li> <li>• Malmesbury Mowing - £270</li> <li>• Zurich Insurance - £2321.55</li> <li>• Jill Woodward – Flowers - £12.00</li> <li>• Cherry Orchard – Payroll - £72.00</li> </ul>
<b>11.07.20</b>	<b><u>Dropped kerb opposite Hortico</u></b>

	Members considered any action required and agreed that Hortico requests the dropped kerb with the planning application.
<b>12.07.20</b>	<b><u>Parish Steward and Parish Maintenance</u></b> Considered any required work for the Parish Steward. <ul style="list-style-type: none"><li>• Clean finger posts.</li></ul>

**Meeting concluded – 21.43pm**

**Date of next meeting – 10<sup>th</sup> September 2020 @ 7.30pm – Zoom**

**Signed as a True Record:**

**Date:**