

**MINUTES OF SHERSTON PARISH COUNCIL MEETING HELD ON THURSDAY
11th June 2020 at 7.30PM, REMOTLEY VIA ZOOM**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Mr P Cutcher – Vice Chair (PC) Mr M Smith (MS) Mr S Magee (SM) Mr B Smee (BS) Mrs T Burgess (TB) Mr A Tremellen (AT) Mrs Lucy Suggett (LS)

J Thomson (JT) – Wiltshire Councillor

0 members of the public.

01.06.20	<p><u>Apologies for absence</u></p> <p>Council received apologies for absence</p> <p>Ms N Fisher (NF)</p> <p>Resolved: To note the apologies.</p>
02.06.20	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none"> • Cllr TM, BS & AT – Planning Application
03.06.20	<p><u>Exclusion of the Press and Public</u></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
04.06.20	<p><u>Minutes</u></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 14th May 2020.</p>
05.06.20	<p><u>Statement of Accounts for the Year Ended 31st March 2020</u></p> <p>Members resolved to confirm and sign the Statement of Accounts for the Year Ended 31st March 2020.</p> <p>Noted - Internal Auditors report.</p>
06.06.20	<p><u>Completion of Section 1 of the Annual Return for the Year Ended 31st March 2020 – Annual Governance Statement</u></p> <p>Members resolved the response to the Annual Governance Statement for the Year Ended 31st March 2020.</p>

07.06.20	<p><u>Completion of Section 2 of the Annual Return for the Year Ended 31st March 2020 – Accounting Statements</u></p> <p>Members resolved to approve and sign the Accounting Statements.</p>
08.06.20	<p><u>Chairman’s Announcements</u></p> <ul style="list-style-type: none"> • Neighbourhood Network – Thanks given to the co-ordinators and volunteers. • Hedge trimming near the path by Pinkney Park has now been completed – The weeds need to be removed by the Parish Steward. • Pilates in the park – PC to request a copy of the insurance document. • Notice board at the Rattlebone skittle Alley – Now fixed. • Rubbish and Carts at the sports field – Rubbish due to be collected – AT to inform complainant of the action being taken. JT to chase up the emptying of the bin, ticket No: 5821795. • Photos at the allotments – Now completed and published. • Sandpits Lane – Still awaiting Lorry watch, delays due to Covid 19, JT to chase up the moving of the sign with the parish steward. • Bus Shelter – Now painted, JM to collect the clock shortly. • Plans for the new surgery – JM to circulate details. • Road works – Wessex water have requested the work, JM to request further information. • Walnut trees at the Rec – JM to investigate and report back to members. • Sustainable Sherston have been approached by the Village Hall in regards to using some of the outside space as a community orchard, MS to keep members updated.
09.06.20	<p><u>Clerks Report</u></p> <ul style="list-style-type: none"> • Clerks report noted
10.06.20	<p><u>Planning</u></p> <p>Considered and comment on all planning applications received.</p> <p>20/03164/FUL Lordswood Farm Crossroads Fosse Lodge Sherston Malmesbury SN16 0JZ Change of use of part of the farmyard to be used to accommodate 20 storage units – No Comment</p> <p>Application Number: 20/03587/FUL Site Location: Barn at Upper Stanbridge Farm Sopworth Road Sherston Malmesbury Wiltshire SN16 0QB Proposal: Revisions to planning permission 04/00334/COU– No Comment</p> <p>Application Number: 20/03741/FUL Site Location: 21 Church Street Sherston SN16 0LR</p>

	<p>Proposal: Replacement of single storey with double storey extension and internal and external alterations. – No Comment, minimal disruption to the road required.</p> <p>Application Number: 20/03961/FUL Site Location: 1 Holmeffield Sherston SN16 0SZ Proposal: Single storey rear extension with canopy. – No Comment</p> <p>Application Number: 20/04167/LBC Site Location: 21 Church Street Sherston SN16 0LR Proposal: Replacement of single storey with double storey extension and internal and external alterations. – No Comment</p> <p>20/03628/FUL 29 Oxford Street Aldbourne Marlborough SN8 2DQ Land off Commonwood Lane Commonwood Lane Sherston Nr Malmesbury SN16 0PX Proposed Construction of a Storage Building (part-retrospective) – No Comment</p> <p>20/03740/FUL Querns Cottage Sopworth Chippenham SN14 6PR Querns Piece Farmhouse Pinchmore Lane Pinkney Malmesbury SN16 0PA Alterations to roof to form new gable and dormer window at the rear. – No Comment</p>
11.06.20	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <ul style="list-style-type: none"> • Allotment Working Group – LS advised information regarding the new agreements and costs would be circulated between the working group and a meeting will be arranged. • Sherston Sports Field – Agenda item 15. • Wall repairs/steps at the recreation ground – SM awaiting a quote which will be circulated for approval. • Footpaths – TS to advise land owner that issues regarding the stiles are the responsibility of the land owner. TS to arrange for printing of more walk booklets.
12.06.20	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • The High Street phone box –Quote received for £895, JM to circulate to working group for discussion.. • Installation of Basket swing and pyramid climber – On hold. • Notice Board – AT to look at the boards and costings. • Loan agreement contract to the Scouts on behalf of the Preschool-Deferred. • Scout Lease – Deferred. <p>Resolved: The reports are noted.</p>

13.06.20	<p><u>Accounts for Payment – June 2020</u></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for June 2020.</p> <ul style="list-style-type: none"> • Staff Costs • Malmesbuty Mowing £270.00 • Patrick Cooper £57.60 & £72.00 & £57.60 • WALC £655.28 • I Selkirk – Audit - £180.00 • Wiltshire Council – Allotments - £65.00
14.06.20	<p><u>Container for Drama Group</u></p> <p>Members resolved to purchase 2 containers for the drama group and agreed to have them sited near the tennis courts on the sports field for 18 months. The drama group agreed that they would make a donation to the cost of the containers.</p>
15.06.20	<p><u>Sports field and Questionnaire</u></p> <p>Members considered and agreed the sports field questionnaire; this will now be printed and distributed. AT to arrange the clearance of rubbish at the sports field.</p>
16.06.20	<p><u>Neighbourhood Plan</u></p> <p>Members considered how the neighborhood plan can be made more robust given a recent Wiltshire planning decision.</p> <p>Resolved - JM and MS would write to request further clarification on how the review process can be completed under the current Covid 19 conditions.</p> <p>Members considered the letter received from Malmesbury Town Council Mayor and any action required.</p> <p>Resolved – MS would join the Malmesbury TC meeting and liaise.</p>
17.06.20	<p><u>Fun in the Sun</u></p> <p>Members resolved to accept the requirements for Fun in the Sun 2020.</p>
18.06.20	<p><u>Parish Steward and Parish Maintenance</u></p> <ul style="list-style-type: none"> • Post on the triangle – MS to send the reference to the Clerk and JT to chase up. • Sign at sandpits Lane to be moved into the new correct position Ref: Cllr J Thompson. • Path near Pinkney Park to be weeded.

Meeting concluded – 22.11pm

Date of next meeting – 16th July 2020 @ 7.30pm – Zoom

Signed as a True Record:

Date:

DRAFT