

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY
14th NOVEMBER 2019 at 7.30PM, IN SHERSTON VILLAGE HALL**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Mr P Cutcher – Vice Chair (PC) Mr S Magee (SM)
Mr M Smith (MS) Mrs M Jolliffe (MJ) Mrs T Burgess (TB) Mrs T Van Rooyen (TV),
Mrs Lucy Suggett (LS),

2 members of the public present

Wiltshire Councillor J Thomson (JT)

01.11.19	<p><u>Apologies for absence</u></p> <p>Council received apologies for absence</p> <p>Mr A Tremellen (AT) & Ms N Fisher (NF)</p> <p>Resolved: To note the apologies.</p>
02.11.19	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none"> • None received.
03.11.19	<p><u>Exclusion of the Press and Public</u></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
04.11.19	<p><u>Minutes</u></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 10th October 2019.</p>
05.11.19	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> • Dead thorn tree near 39 The Tartars – JM to liaise with Matt Perrot from Wiltshire Council Highways. TV to request work to be completed by the Parish Steward. • Waiting and parking requests 2020-2021 - JM to liaise with Matt Perrot from Wiltshire Council Highways. • PLI for Fresh Air Fitness – Public Liability Insurance noted. • Dorset & Wilts Fire and Rescue Authority, Wiltshire Local Performance & Scrutiny Committee - Noted • Traffic on Sandpits Lane - JM to liaise with Matt Perrot from Wiltshire Council Highways.

	<ul style="list-style-type: none"> • Electric Clock on the Bus Shelter – JM to arrange the clock to be disconnected at a cost of £60 and a quote to replace with a battery. • Brownies – Request to camp on the Rec on the 15th November approved. • Soscic request for information on how the £10k donation given to the Parish Council was allocated was supplied by JM.
06.11.19	<p><u>Clerks Report</u></p> <ul style="list-style-type: none"> • Clerks report noted <p>Noted – Budget meeting to be held in November and reported to the next meeting.</p>
07.11.19	<p><u>Planning</u></p> <p>Considered and comment on all planning applications received.</p> <ul style="list-style-type: none"> • SHERSTON 19/10104/FUL Mr P Jarvis c/o Agent Grid Ref: 385292 185850 Angel House High Street Sherston Malmesbury Wiltshire SN16 0LH Subdivision of existing mixed use premises; cafe, restaurant and B & B accommodation to create 1 No separate self contained dwelling, including related alterations. <i>This application contravenes the Sherston Neighbourhood Plan, which aims to retain business premises as far as possible. We request that Wiltshire Council assure themselves that every effort has been made to operate the premises as a viable business, or to sell it as a whole for business use, before considering any change of use or partitioning of the building.</i> • 19/03888/FUL Mr P Heathcock The Holford Arms Knockdown Tetbury GL8 8QY The Holford Arms Knockdown Tetbury GL8 8QY Grid Ref:383741 188337 Works to Curtilage Listed Building; Replacement of Temporary Outside Bar with Permanent Outside Bar; Erection of Demountable Canopy Over Beer Garden (retrospective). <i>We reiterate our comments on an earlier application at this site- that there should be no increase in noise or traffic disturbances to the neighbours.</i>

08.11.19	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <ul style="list-style-type: none"> • JT advised that a area board meeting was taking place on the 27th November at 11am, MS to attend on behalf on the Parish Council. • Allotment Working Group – Report Update LS advised that discussions were taking place for a second water supply, further details will be reported to the next meeting. • Sherston Sports Field – Report Update MS advising that a meeting took place on the 23rd October, suggestions were proposed for the long term aspirations for the field on a phased implementation scheme. JM to speak to Wiltshire Council regarding support and funding. • Wall repairs/steps at the recreation ground – JM to obtain a further quote. • Footpaths – Report update TB advising that new members were required for the group and that an article would be placed in the next Cliffhanger. TB to obtain prices for further walk booklets which will be sold in the Co Op at no charge. • Sports field building – JM advised that the suggestion would be to knock down the old building. It was noted that Wiltshire planning department would be made aware and advised that plans to construct a further building for the future would be made. JM to obtain prices to remove the building and disconnect the services and report back to the next meeting, JM to supply a consultation article to advise the public of the plans for the next Cliffhanger.. <p>Resolved: That the reports are noted.</p>
09.11.19	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • The High Street phone box – TB to arrange a working group meeting. • Access land at Upper Stanbridge Farm – JM advised that JM, MS and AT made a site visit and confirmed the response was approved by the school and has now been sent to Acorn. • Sherston Christmas tree, JM advised that a larger xmas tree would be situated outside Shear Class this year. • Play area inspection actions – Trampoline now going through the claims department with hags. • Installation of Basket swing and pyramid climber – PC advised that a meeting took place on Monday 11th with hags and a quote would be received shortly. • Tree work required at the Rec – PC advised this would be monitored and if required planning permission would be needed. • Traffic issues in Willesley and Sherston High Street - JM to liaise with Matt Perrot from Wiltshire Council Highways. • Emergency Plan – TV to complete actions and report back at the next meeting, advised that the project was nearing completion. <p>Resolved: The reports are noted.</p>

10.11.19	<p><u>Accounts for Payment – November 2019</u></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for November 2019.</p> <ul style="list-style-type: none"> • Staff Costs • P Cooper • Zurich - £145.55 • TG Escapes - £22,021.20 – Deferred awaiting clarification on costs • TG escapes – Variation Costs - £13,778.40 – Deferred awaiting clarification on costs • Royal British Legion - £25.00 • Complete Product Company - £644.23 + £428.55 • Room Hire - £48.00 • 50% of cost of Wheelie Bin at the village hall - £250.00 • Malmesbury Mowing - £675 • A Walden – £400.00 • Compass Graphic Design - £30
11.11.19	<p><u>Pre School</u></p> <p>Members discussed the agreement between the Pre School and Parish Council – PC and SM advised that a draft lease had been received and was now with Pumpkins to review and once completed would be brought to the next Parish Council meeting to be agreed.</p> <p>Noted – The preschool is now officially open.</p> <p>Members noted the financial report provided by the clerk and it was agreed to review the invoices and payments made before any further invoices are paid.</p>
12.11.19	<p><u>Scout Lease</u></p> <p>Members discussed the agreement between the scouts and Parish Council – PC and SM advised that a draft lease had been received and would now be sent to the Scouts to review and once completed would be brought to the next Parish Council meeting to be agreed.</p> <p>Noted – Request for funding for renovations to the scout building from any surplus fund from the North Legacy, agreed in principle by members but no sum committed until the North legacy balances have been confirmed.</p>
13.11.19	<p><u>Parish Steward and Parish Maintenance</u></p> <p>No further work requested.</p>
14.11.19	<p><u>Freedom of Information Request</u></p> <p>Members considered the FOI request regarding the Rec and Preschool and resolved to respond to the request and provide all information that is known to the Parish Council – Clerk to prepare the response.</p>

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Meeting concluded – 22.04pm

Date of next meeting – 12th December 7pm – To be held at the preschool building on the Rec due to the village hall being used for elections.

Signed as a True Record:

Date: