

**MINUTES OF SHERSTON PARISH COUNCIL MEETING HELD ON THURSDAY
12th NOVEMBER 2020 at 7.30PM, REMOTELY VIA ZOOM**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Mr P Cutcher – Vice Chair (PC) Mr M Smith (MS) Mr S Magee (SM) Mrs T Burgess (TB) Mr A Tremellen (AT) Ms N Fisher (NF) Mr B Smee (BS)

J Thomson (JT) – Wiltshire Councillor

1 member of the public.

01.11.20	<p><u>Apologies for absence</u></p> <p>Council received apologies for absence</p> <p>Mrs Lucy Suggett (LS)</p> <p>Resolved: To note the apologies.</p>
02.11.20	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <p>BS declared a interest in planning application 20/09503/TCA.</p>
03.11.20	<p><u>Exclusion of the Press and Public</u></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
04.11.20	<p><u>Minutes</u></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 8th October 2020.</p>
05.11.20	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> • Comment via Parish Council website about the allocation of housing. To be considered with the housing development application. • ASB and vandalism – Ms advised of a recent spate of ASB and vandalism in the Parish, agreed to report to the police if it continues. • Anonymous complaint about traffic in Grove Road - NF advised that she would speak with the property owners and advise accordingly. Any future planning applications would be considered and comments made in regards to neighbours views and courtesy to neighbouring properties. PC advised that a request for a mobile speed camera

	<p>from Wiltshire Council should be made.</p> <ul style="list-style-type: none"> • JM advised on the parking issues at Willesley, SM will be attending a meeting with the Arboretum and the Police to consult on the issues and how to proceed. • Tucks Courtyard - Recent boundary additions reported to the Parish Council. PC advised that information on CCTV regulations had been passed on to those concerned but the boundary additions are permissible as its still within the agreed boundaries. • Road Closure at Tetbury lane with short notice was circulated to all members. JM advised that the diversion was not adequate and reported this to Wiltshire Council. • Volunteer network group has been put on standby and available if any assistance is required with the recent lockdown. • Spoof emails being sent, advised to report as junk and block the email address.
06.11.20	<p><u>Clerks Report</u></p> <ul style="list-style-type: none"> • Clerks report noted.
07.11.20	<p><u>Planning</u></p> <p>20/08905/TCA Brook Hill House Brook Hill Sherston Malmesbury Wiltshire SN16 0NQ Fell 2 Small Scots Pine (T1 & T2), 1 Ash Tree (T3), 1 Hornbeam (T4) and 1 Elm (T5) – No Objections.</p> <p>20/08205/FUL Land Adjacent to Sherston C of E Primary School Sherston Malmesbury Wiltshire Residential development and a GP surgery, together with vehicle and pedestrian access including a new footway to Sopworth Lane, associated parking, open space, landscaping, drainage infrastructure and land safeguarded for educational use. Sherston Parish Council supports this application with the following provisions:</p> <ol style="list-style-type: none"> 1. The applicant should justify the reduction of affordable housing to below the standard 40% 2. The applicant should consider a more environmentally acceptable source of heating (such as heat pumps) and justify the final choice. 3 The affordable housing should be indistinguishable from the other housing and preferably distributed amongst the other housing 4. There should be an appropriate arrangement for the ownership and management of the surgery such that it is available as a permanent village surgery at no cost to the Parish Council precept 5 The surgery should have facilities for service vehicles such a Blood Doning, Mass X-Ray etc. 6. More landscaping is required at the north west of the site to minimise visibility of the site. 7 During development an access plan should ensure minimal interference with access to the school <p>Noted – Request to be made to the developer to hold an online Zoom</p>

	<p>consultation meeting for the public to attend. Consultation papers have been added to the website, Sherston What's Occurring and the Cliffhanger.</p> <p>20/07110/FUL Proposal: Change of Use of Commercial Space, New Amenity Block and Bin/Cycle Store, Four Separate Pods, New Floor to Create Residential Unit Site Address: The Stone Barn, Noble Street, Sherston, Wiltshire, SN16 0NA – Object on the basis that the commercial unit does not have any residential status.</p> <p>20/09503/TCA Nos 1 To 10, Anthony Close, Sherston, Malmesbury, Wiltshire, SN16 0NR Proposal:- T1 Cherry & T2 Birch - Group - Crown reduce by 2 Metres to clear building. Crown lift by 2.1.Metres from ground level. Through prune telecom's. T3 Hawthorn & T4 Cherry - Crown lift by 2.1 Metres from ground level. Through prune Telecom's. – No Objection.</p>
08.11.20	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <ul style="list-style-type: none"> • Allotment Working Group – JM advised that he had looked at the hedge with TM and will discuss with MS • Sherston Sports Field – AT advised that approx 100 responses have been received from the consultation and will be collated and report back next month. • Footpaths – Walks Booklet are now available for purchase. • Sustainable Sherston Cycling – No Further action. • Village Hall Field - Comments and feedback have been received for the proposed plans and will be considered within the plan. • Internet Accessibility and Statement – Members agreed that the statement would be approved and available in April. • Litter Bin Sports Field – No further action taken, waiting for LS to speak with potential contractors. • JT advised that the Area Board has approved the grant for a new basket swing and the replacement of the net. • Area Board is not currently meeting but still open for grants. • LS is liaising with Wiltshire Council in regards to refreshments for organisations.
09.11.20	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • The High Street phone box – JM advised that he and NF will chase for a breakdown of costs. • Installation of Basket swing and pyramid climber – PC advised that he will place the order. • Notice Board – AT to complete. • Loan agreement contract to the Scouts on behalf of the Preschool – PC to chase the preschool. • Scout Lease – Waiting for the signed lease. • Neighbourhood Plans – MS has been liaising and will provide

	<p>updates after the next meeting.</p> <ul style="list-style-type: none"> • Parish maintenance – Waiting for further information from LS regarding a potential contractor. • Lorry Watch • SOSCIC donation to be considered. • Bank Account – JM to obtain further signatories. <p>Resolved: The reports are noted.</p>
10.11.20	<p><u>Accounts for Payment – November 2020</u></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for November 2020.</p> <ul style="list-style-type: none"> • Staff Costs • Patrick cooper – £57.60 • Sherston Walks Guide Books - £1,171.20 • Grass cutting - £540.00 & £270 • Jill Woodward – Planting - £7.00 • CPC - £586.76 • GB Sport & Leisure - £84.00 • Compass Graphic - £288.00
11.11.20	<p><u>Proposed installation of electronic communications apparatus on land at Sherston Town Football Club</u></p> <p>Members considered the proposed installation of electronic communications apparatus on land at Sherston Town Football Club, Knockdown Road, Sherston, Malmesbury, SN16 0FP</p> <p>Resolved – JM/AT & MS to meet with the contractors on site and report back.</p>
12.11.20	<p><u>Parish Steward and Parish Maintenance</u></p> <p>Considered any required work for the Parish Steward.</p> <p>NF/PC will liaise and arrange the work with the Parish Steward.</p>
13.11.20	<p><u>Vexatious Complaints Policy</u></p> <p>Members considered the Vexatious Complaints Policy prepared by the clerk.</p> <p>Resolved – To approve the Vexatious Complaints Policy.</p>

Meeting concluded – 21:43pm

Date of next meeting – 10th December 2020 @ 7.30pm – Zoom

Signed as a True Record:

Date:

DRAFT