

**MINUTES OF SHERSTON PARISH COUNCIL MEETING HELD ON THURSDAY
8th OCTOBER 2020 at 7.30PM, REMOTELY VIA ZOOM**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Mr P Cutcher – Vice Chair (PC) Mr M Smith (MS) Mr S Magee (SM) Mr B Smee (BS) Mrs Lucy Suggett (LS) Mrs T Burgess (TB) Mr A Tremellen (AT)

J Thomson (JT) – Wiltshire Councillor

1 member of the public.

<p>01.10.20</p>	<p><u>Apologies for absence</u></p> <p>Council received apologies for absence</p> <p>Ms N Fisher (NF)</p> <p>Resolved: To note the apologies.</p>
<p>02.10.20</p>	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <p>Nothing to declare.</p>
<p>03.10.20</p>	<p><u>Exclusion of the Press and Public</u></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>Resolved – Item 13</p>
<p>04.10.20</p>	<p><u>Minutes</u></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 10th September 2020.</p>

<p>05.10.2 0</p>	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> • Boules Pitches on the recreation ground – Agreed that the aspiration should be for the future and positioned on the sports field and within the future plans. • Proposals for reform of the planning system – The briefing note was circulated and noted. • Remembrance Sunday- 8 November 2020 – Resolved - Road closures to be applied for, a small ceremony of 6 to be held which will be live streamed. • SOSCIC monies given to The Parish Council – JM advised that a request had been made to advise what the donated funds had been used for and JM had replied. Any further donations received could be considered for the sports field development or playground equipment. • Play inspection quote – Members resolved to accept the quote with GB sports and leisure. • Lollypop lady – LS advised that Wiltshire Council stated there was not enough volume of traffic to warrant a lollypop lady. Suggestions were made regarding signage etc which will be looked into. MS to speak with the school and share ideas and concerns and potential volunteer lollypop person. • Cotswold National Park correspondence noted. • FOI letter received, JM advised that a holding letter had been sent. PC to draft a response and circulate to members as the Parish Council have nothing further to add and any further requests on this matter would need to be addressed to PC.
<p>06.10.2 0</p>	<p><u>Clerks Report</u></p> <ul style="list-style-type: none"> • Clerks report noted.
<p>07.10.2 0</p>	<p><u>Planning</u></p> <p>20/07520/FUL Site Location: 25 Manor Close Sherston Malmesbury Wiltshire SN16 0NS Proposal: Second storey side extension, single storey rear extension & associated internal reconfiguration – No Objection, Comment – Consider any neighbours comments.</p> <p>20/08057/TCA Site Location: Willesley House Willesley Tetbury Wiltshire GL8 8QU Proposal: 3 Metre Reduction to Lime Tree – No Objection</p> <p>Notice received – Planning Application for Land off Sopworth Lane, Sherston will be received shortly.</p>

<p>08.10.20</p>	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <ul style="list-style-type: none"> • Lorry Watch – Still on hold however the finger post has now been moved. • Community Network meeting – MS to attend. • Area Board meeting – JM attended. • Community social group’s correspondence received - JM / LS to respond with groups that could benefit from support from Wiltshire Council. • Allotment Working Group – Report Update and any action required on the hedge – Resolved – LS to arrange for the hedge to be cut back and the cuttings to be disposed by TM / JM. • Sherston Sports Field – Report Update AT – 12 responses received from the questionnaire which closes at the beginning of November, responses will be collated and advised at the November meeting. The questionnaire will also go out as a leaflet format and via social media. JM to speak to TM regarding tree issue. • Footpaths – Walks Booklet and update TB advising the books have been printed and will go to the post office this week. TB to advertise in the cliffhanger for volunteers to join the group. JM advised that a request had been made for an information board for historical information; JM will forward the request to the clerk to be circulated. • Sustainable Sherston Cycling – MS advised that the proposal will be supported by the area board. • Village Hall Field – Sustainable Sherston plan which will be circulated to members. Funding will be requested from the area board and support for the scheme will be requested from the Parish Council. The scheme will be advertised in the cliffhanger for consultation with the village. • Internet Accessibility – Clerk to send statement to MS, funds to be allocated in next year’s budget for any action required.
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<p>09.10.20</p>	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • The High Street phone box – TB to chase up. • Installation of Basket swing and pyramid climber – Application has put a request for match funding from the area board to match the funds from the Parish Council. • Notice Board – AT has obtained a quote for the magnetic backing – AT to order and fit. • Loan agreement contract to the Scouts on behalf of the Preschool – Deferred. • Scout Lease – Now been signed and will be sent to the clerk in due course. • Neighbourhood Plan – MS had sent correspondence around to members, an online meeting will take place tomorrow with other Town and Parish Councils. • Boules and Drama Groups Containers now in situ. • Land Registry Search for Sherston Sports field - awaiting the land registry search details. • Parish maintenance – LS advised that contact had been made with a contractor and the Clerk had advised of the requirements of the position. LS to report back to the next meeting. • Speed Watch – MS / TB and AT to sign up. • Salt bins – LS to circulate a report. <p>Resolved: The reports are noted.</p>
<p>10.10.20</p>	<p><u>Accounts for Payment – October 2020</u></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for October 2020.</p> <ul style="list-style-type: none"> • Staff Costs • Patrick cooper - £72.00 • O&J Electrical - £66.00 • CPC - £545.00 • Wiltshire Council - £32.50 • Malmesbury Mowing - £270.00 <p>JM advised that the Clerk had started the application and it had now been sent to JM who will now gain signatories.</p> <p>JM to request dates for the mowing to be added to the invoices.</p>
<p>11.10.20</p>	<p><u>Litter Bins – Sports field</u></p> <p>Clerk supplied 3 quotes for the replacement bin – resolved to accept the quote from Roadware.</p>

12.10.2 0	<u>Parish Steward and Parish Maintenance</u> Consider any required work for the Parish Steward. NF / PC to arrange the work required with the Parish Steward, Clerk to send dates that the steward attend the village.
13.10.2 0	<u>Confidential Item</u> Members resolved the pay increase for the clerk in line with the NJC pay agreement and Clerks contract.

Meeting concluded – 21:53

Date of next meeting – 12th November 2020 @ 7.30pm – Zoom

Signed as a True Record:

Date: