

**MINUTES OF SHERSTON PARISH COUNCIL MEETING HELD ON THURSDAY  
10<sup>th</sup> DECEMBER 2020 at 7.30PM, REMOTELY VIA ZOOM**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr P Cutcher – Vice Chair (PC) Mr M Smith (MS) Mr S Magee (SM) Mrs T Burgess (TB) Mr A Tremellen (AT) Ms N Fisher (NF) Mr B Smee (BS) Mrs Lucy Suggett (LS)

J Thomson (JT) – Wiltshire Councillor

Geoff Carss - Presentation regarding untreated sewage discharges and setting up a working group.

1 member of the public

<p><b>01.12.2</b> <b>0</b></p>	<p><b><u>Apologies for absence</u></b></p> <p>Council received apologies for absence</p> <p>Mr T Moody (TM)</p> <p><b>Resolved:</b> To note the apologies.</p>
<p><b>02.12.2</b> <b>0</b></p>	<p><b><u>Declarations of interest</u></b></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <p>TB - 20/10261/TCA</p>
<p><b>03.12.2</b> <b>0</b></p>	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
<p><b>04.12.2</b> <b>0</b></p>	<p><b><u>Minutes</u></b></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 12<sup>th</sup> November 2020.</p>

**05.12.2**  
**0**

**Chairman's Announcements**

- Resignation from Councillor LS, thanks given to LS for all her hard work for the Parish.
- HEALS Christmas Lunch Delivery – MS advised that this was being looked into within the community group and will respond directly to HEALS.
- White Walls Way – Request for sign has now been withdrawn due to highways issues and will be looking to relocate elsewhere.
- Trees on verge on Tanners Hill – JM advised that it has been agreed that the bushes will be trimmed and permission given.
- Bonfires – Complaints received in regards to bonfires in the village. It was agreed to report issues to Wiltshire Council and reiterate guidance that is on Wiltshire Council website and advise people to check for creatures that could be hibernating in the bonfire piles.
- Sewage overflows from the sewage works in the village – Agreed to set up a working group NF, BS, MS, PC, JM and advise the Clerk if anyone else would like to join.
- Constituent's concerns regarding speeding and mobile speed cameras in Sherston – JM advised that the minutes have been sent and a response will be given. NF to liaise with builders, speed guns are currently being investigated by Wiltshire Council.
- Speeding the wrong way along Gastons Lane – JT will request the signs to be replaced.
- Straightening the trough on the triangle opposite the church – To be passed on for repair.
- Clearance of brambles agreed for clearing.
- Sherston defibrillators - Sherston, Willesley Village Centre RN0777 / ID3923 – PC advised that the battery was showing a fault and a loan replacement has been issued whilst the unit is being repaired.
- Village clean up groups – AT proposed a village clean up group for twice a year in Autumn and Spring. JT to enquire about waste going to the tip. An article will go on social media and Sherston What's Occurring – To add to the next agenda.
- Family history enquiry : Thomas Neale (bn 1823) – To send to Cilla Liddington for information if available.
- Site Survey at Sherston 93836 – JM is still awaiting a response from the consultants for the mast regarding its location.
- NALC communication received for a national Survey on Climate, MS advised that he had submitted the response.
- Gourmet Goat – JM advised that correspondence had been received in regards to a location for a further stall.
- Community Governance results, congratulation were given to the clerk.
- Temporary Closure of part of Pinchmore Lane , Sherston emailed to all members.

<b>06.12.2</b> <b>0</b>	<p><b><u>Clerks Report</u></b></p> <ul style="list-style-type: none"> <li>• Clerks report noted.</li> </ul>
<b>07.12.2</b> <b>0</b>	<p><b><u>Planning</u></b></p> <p>20/09299/FUL  Retrospective planning for fencing on land of The Old Flower Shop  The Old Flower Shop, Noble Street, Sherston, Malmesbury, Wiltshire,  SN16 0NA – Object on the basis that it is commercial premises and no  barriers should be erected within this area.</p> <p>20/10261/TCA  25% Reduction to Fir Tree (T1), Fell 1 Peach Tree (T2)  Hill Cottage, 34 High Street, Sherston, Malmesbury, Wiltshire, SN16  0LQ – No Comment.</p> <p>20/09591/FUL  Brook Hill House Brook Hill Sherston SN16 0NQ Proposed double gar-  age with undercroft forming store. Lean-to green house. Solar panel to  roof on southern elevation – No Comment.</p> <p>20/09995/TCA  Apples And Pears 5 Church Street Sherston Malmesbury Wiltshire  SN16 0LR Reduce Apple Tree Back to Previous Pruning Points and  10% Thin (T1), Reduce Holly Tree to Previous Pruning Points (T2) Re-  duce Magnolia to 4.5 Metres in Height and Reduce Laterally by 2  Metres, Reduce Branches Overhanging Adjacent Roof to Give 1 Metre  Clearance (T3) 2 Metre Height Reduction to Holly (T4) – No Comment.</p> <p>20/10680/TCA  19 Church Street Sherston Malmesbury Wiltshire SN16 0LR 25%  Crown Reduction and up to 20% Thin to Cherry Tree (T1), 30% Crown  Reduction and up to 25% Thin to Cotoneaster (T2), 2 Metre Crown  Reduction and up to 20% Thin to Apple Tree (T3), Up to 2 Metre Height  Reduction and up to 15% Thin to Laburnum Tree (T4), Up to 1 Metre  Height Reduction and up to 20% Thin to Apple Tree (T5), Fell 1 Buck-  thorn (T6), 30% Crown Reduction to Hornbeam (T7), fell 1 Ash (T8), 1  Metre Crown Reduction and up to 25% Thin to Laurel (T9), Up to 2  Metre Height Reduction and up to 15% Thin to Beech Tree (T10), 15%  Thin to Crab Apple Tree (T11), Up to 30% Crown Reduction to Silver  Birch (T12) – No Comment.</p>

<p><b>08.12.20</b></p>	<p><b><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></b></p> <ul style="list-style-type: none"> <li>• Allotment Working Group – Report Update LS advising of the allotment file to be handed over to SM and TM. JM advised that two people have looked at the hedge work and ongoing.</li> <li>• Sherston Sports Field / Bin – Waiting for a new key, AT has agreed to empty the bins every fortnight.</li> <li>• Footpaths - NF to speak with landowners and look into permissive pathways.             <ol style="list-style-type: none"> <li>1. No Stile - Stone bridge Cliff Walk</li> <li>2. River Avon Sign Post at the bottom of Brook Hill</li> <li>3. Shrubs need cutting back from signage at the bottom of Brook Hill</li> </ol> </li> <li>• Sustainable Sherston Cycling – MS advised this had been discussed at the CATG and were looking to support the scheme. There may be some financial support required from the Parish Council, according to JT.</li> <li>• Village Hall Field – MS advised that issues with initial draft plan had been looked into and the final amended plan would be produced shortly; the grant has been approved that was submitted to the Area Board.</li> <li>• Internet Accessibility and Statement to be added to the budget for 2021.22.</li> <li>• Climate change information sent round by JT for information.</li> <li>• Update on Sherston Housing development – No further progress, JM advised that discussions have taken place with the surgery and Wiltshire Council.</li> </ul>
<p><b>09.12.20</b></p>	<p><b><u>Outstanding Actions</u></b></p> <ul style="list-style-type: none"> <li>• The High Street phone box – Quote received, JM advised that a request be made to the area board for funding.</li> <li>• Installation of Basket swing and pyramid climber – Order now placed, funds received from the area board.</li> <li>• Notice Board – The magnetic boards have now been ordered and will be fitted by AT.</li> <li>• Loan agreement contract to the Scouts on behalf of the Preschool – PC advised that discussions had taken place and will be pursued with the preschool.</li> <li>• Scout Lease– BS to chase up.</li> <li>• Parish maintenance – Speak with LS in regards to a contractor.</li> <li>• Land Registry search – Clerk to chase up.</li> <li>• Lorry Watch – JM to chase up and report back. JT advised that officer resource has been reduced due to Covid.</li> </ul> <p><b>Resolved:</b> The reports are noted.</p>

<p><b>10.12.2 0</b></p>	<p><b><u>Accounts for Payment – December 2020</u></b></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for December 2020.</p> <ul style="list-style-type: none"> <li>• Staff Costs</li> <li>• Patrick Cooper – £57.60</li> <li>• PKF Littlejohn - £720.00</li> <li>• Parish Online - £42.00</li> <li>• Malmesbury Mowing - £270.00</li> <li>• Marvin House LTD - Dry Stone wall - £475.00</li> </ul>
<p><b>11.12.2 0</b></p>	<p><b><u>Annual Playground Inspection</u></b></p> <p>Members reviewed the inspection and any associated work required.</p> <p><b>Resolved:</b> To obtain quotes for the required work.</p>
<p><b>12.12.2 0</b></p>	<p><b><u>Parish Steward and Parish Maintenance</u></b></p> <p>Considered any required work for the Parish Steward.</p> <p>NF/PC will liaise and arrange the work with the Parish Steward.</p>
<p><b>13.12.2 0</b></p>	<p><b><u>AGAR Section 3 External Auditor Report</u></b></p> <p>Members reviewed the external auditor report and any action required.</p>
<p><b>14.12.2 0</b></p>	<p><b><u>Budget 2021-2022</u></b></p> <p>Members considered the budget and precept request for 2021-2022</p> <p><b>Resolved:</b> To approve the budget for 2021-2022 and request a precept amount of £48,347.</p> <p>Note – A short report to be posted in the Cliffhanger advising what the precept is used for.</p>

<p><b>15.12.20</b></p>	<p><b><u>Climate Emergency</u></b></p> <p>Members reviewed the Notice of Motion Acknowledging a Climate Emergency and proposing the way forward.</p> <p><b>Resolved:</b></p> <p>In light of the Climate Emergency, Sherston Parish Council agrees to:</p> <ol style="list-style-type: none"> <li>1. Commit to Sherston Parish Council becoming a carbon neutral organisation by 2030.</li> <li>2. Seek to make the Parish of Sherston carbon neutral by 2030.</li> <li>3. Aim to take decisions and encourage increased biodiversity and the use of alternative energy techniques in the Parish of Sherston.</li> <li>4. Requests and supports the setting up of a working group of Councillors and local volunteers to develop recommendations and an action plan to achieve these pledges along with undertaking a Carbon/Renewables Baseline Audit.</li> <li>5. Call on Wiltshire Council and Westminster to provide the powers and resources to make the 2030 target possible.</li> <li>6. Work with other local government authorities to determine and implement best practice methods to limit Global Warming to less than 1.5°C.</li> <li>7. Continue to work with partners in the private sector and civil society across the Parish and wider region to deliver this new goal through all relevant strategies and plans.</li> <li>8. Report to the Parish Council on a six-monthly basis with the actions that being taken and will take to address this emergency and reporting these against the Carbon/Renewables Baseline Audit.</li> </ol>
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**Meeting concluded – 22.31pm**

**Date of next meeting – 14<sup>th</sup> January 2020 @ 7.30pm – Zoom**

**Signed as a True Record:**

**Date:**