

**MINUTES OF SHERSTON PARISH COUNCIL HELD ON THURSDAY
12th September 2019 at 7.30PM, IN SHERSTON VILLAGE HALL**

Present

Chairman: Mr J Matthews (JM)

Councillors: Mr T Moody (TM) Mr P Cutcher – Vice Chair (PC) (AT) Mr S Magee (SM) Mr M Smith (MS) Mrs Lucy Suggett (LS) Mr A Tremellen (AT)

2 members of the public present

1	<p><u>Apologies for absence</u></p> <p>Council received apologies for absence from Mrs M Jolliffe (MJ) & (DC) Ms N Fisher (NF)</p> <p>Absent: Mrs T Van Rooyen (TV), Mrs T Burgess (TB)</p> <p>Resolved: To note the apologies.</p>
2	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <ul style="list-style-type: none"> • None received.
3	<p><u>Exclusion of the Press and Public</u></p> <p>Resolved to agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.</p> <p>N/A</p>
4	<p><u>Minutes</u></p> <p>Resolved to confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 11th July 2019.</p>

05.09.19

Chairman's Announcements

- Traffic Management – Rob Johnson discussed issues and shared photographs of unsuitable vehicles using the Tanners Hill, bridge & Bustlers Hill area of Sherston. JT shared report from Highways Engineer Matthew Parrett regarding the structural capacity of the bridge – outcome being that it is not justifiable to restrict access. Weight restriction is 7.5 tonnes over the bridge, accepted that additional lorry signage would be beneficial. CATG & Parish council to support additional signage along Bustlers Hill as HGV route into Sherston is highlighted but additional signs on the approach from Ladyswood would help. Phil C to liaise with CATG 3/12/19 to request clarification on what access is possible. Discuss with Martin Rose any possible junction alterations over the bridge itself.
Rob Johnson also raised issue of excess speed by vehicles through the same area and over the bridge. PC acknowledge letter from N Burn on this issue. Also letter from John Welch concerning vehicle speed in Sherston.
- Area Board meeting 17th September – JM & Phil C to attend and report to the next meeting.
- Police and Crime Commissioner report– Noted.
- Green Square – Being dealt with by Wiltshire Councillor JT. Acknowledged letter from Pat Smith concerning poor maintenance of Anthony Close. Issue raised with GS by JT, awaiting response.
- Community Governance Review – No action required.
- Christmas Tree for Sherston- Robin Turner attended to discuss Sherston Xmas tree. Typically provided by former Post Office owners however this year, the Boule committee are providing funding for the tree. Site yet TBC, options are to use historical site outside the shop door on the left, place the tree in a more prominent position either outside Shear Class or opposite the Post Office although this would result in the loss of two car parking spaces which is not ideal. PC in favour of Xmas tree being supplied. Robin Turner, Matt Perrett and JM to determine location.
- PC granted request to inform SOSIC on how monies are to be spent.
- Request for PC to attend the SOSIC AGM on 4th Nov in the British School Rooms – JM and SM to attend. All PC members encouraged to attend this meeting.
- Letter from Acorn about roadside strip near the Primary School – Paul Martin (Acorn) have requested 1m strip of land to use for a footpath. JM approved this on the condition that if any further land is required, Acorn must communicate this with SPC for approval.
- John Laidlaw's email of 13th June about footpaths – JM & NF to discuss with Steve Leonard.
- MP contact details need to be corrected/updated on the PC website and in the Cliff Hanger.
- Bristol Water update : works expected to continue until end October 2019.

6	<p><u>Clerks Report</u></p> <ul style="list-style-type: none"> Confirmation/clarification requested by PC from Clerk regards WALC.
7	<p><u>Planning</u></p> <p>Considered and comment on all planning applications received.</p> <p>19/07849/FUL Avon Cottage, Pinkney Malmesbury SN16 0NZ Erection of a garage– No Objection.</p> <p>19/07189/FUL The Holford Arms Knockdown Tetbury Wiltshire GL8 8QY Conversion of skittle alley to form staff accommodation and ancillary storage space to public house (retrospective)- While we do not wish to object, for the sake of neighbours we would ask that conditions are applied regarding use (I.e. not as a function room) and for sound insulation</p> <p><u>19/07331/LBC</u> The Holford Arms Knockdown Tetbury GL8 8QY Conversion of skittle alley to form staff accommodation and ancillary storage space to public house (retrospective)- While we do not wish to object, for the sake of neighbours we would ask that conditions are applied regarding use (I.e. not as a function room) and for sound insulation</p>
8	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies to include Wiltshire Council Reports and Working Group reports</u></p> <ul style="list-style-type: none"> Allotment Working Group – LS & JM to liaise. Sherston Brownies granted an area for the creation of a wild flower garden and bug house, JM/LS to liaise. Sherston Sports Field – Report Update MS, advised that a meeting would be scheduled for all interested parties and reported back to the next meeting. Suggestions received from Tennis club. Netball, Football, Guide group and Health & Wellbeing Proposal. Wall repairs/steps at the recreation ground – SM to arrange for quotations for the required work. <p>Resolved: That the reports are noted.</p>

9	<p><u>Outstanding Actions</u></p> <ul style="list-style-type: none"> • Twinning – No further updates. • Consultation for the hard standing in the play area – No further updates. • Emergency Plan – No further updates. • The High Street phone box – LS to arrange a meeting with interested parties and report back. SM and PC to report back on phone boxes in Willesley and Pinkney respectively <p>Resolved: The reports are noted.</p>
10	<p><u>Accounts for Payment – September 2019</u></p> <p>Members reviewed the Schedule(s) of Accounts for Payment and authorised the payments for September 2019.</p> <ul style="list-style-type: none"> • Staff Costs – further information required • P Cooper – £129.60 • Malmesbury Mowing - £1215 • A Tremellen (maintenance) – awaiting receipt/invoice • Room Hire - £48.00 • CPC - £658.21 & £588.04 & £743.38 • Jill Woodward – Plants - £20 • Compass Graphic - £60 & £34.80 • WALC – Membership - £630.35 - Deferred • D Ford – PO Box - £171 - Deferred • Silverchart - £43.19 • TG Escapes - £900, £55,053, £ £2,722.20, £15,000, £49,547.70 • Elysian Associates – VAT advice - £3,720. • Churchyard maintenance £500 • Zurich Insurance - £2085.50 <p>General point raised requesting a monthly income & expenditure doc plus bank balance information.</p>
11	<p><u>Recreational Ground</u></p> <ul style="list-style-type: none"> • Members to consider a letter of response sent to the Parish Council – To note the response and PC to respond. • Running Group – JM to speak with the running group and report back. Fresh Air Fitness : Stuart Dunn

12	<p><u>Pre School</u></p> <p>Members to consider the agreement between the Pre School and Parish Council – Deferred pending solicitors advice.</p> <p>Members to consider advice obtained by SM in regards to the VAT implications. – Resolved that SM to circulate the report to all members.</p> <p>Members to consider the installation of a water refill station – JM to liaise with Martin Ray</p>
13	<p><u>Scout Lease</u></p> <p>Members considered the documentation received for the Scout Lease and advice obtained by SM.</p> <p>Resolved NF and SM to speak with the scouts for further clarification and report back to the next meeting.</p>
14	<p><u>Grant Application</u></p> <p>Members considered and approved the Grant Application from the Churchyard for maintenance for £500.</p>
15	<p><u>Parish Steward and Parish Maintenance</u></p> <p>Resolved to purchase some scalping and TM kindly agreed to fill the holes at the entrance of the football field.</p>
16	<p><u>Remembrance Day</u></p> <p>Members discussed the parade and road closure and any associated work required – Resolved to ask the Clerk to request the road closure.</p>
17	<p><u>Insurance</u></p> <p>Members considered the insurance cover and quotation received – Resolved to accept the quote for a term of 3 years at a cost of £2,085.50 per year.</p>

Meeting concluded – 20:55

Date of next meeting – Thursday 10th October 2019

Signed as a True Record:

Date: