

Sherston Community Emergency Plan

Plan last updated on: 17/04/2015 DRAFT (JMC)

Plan last updated on: 18/09/2015 REVISED DRAFT (JMC)

Plan last updated on: 13/11/2015 REVISED DRAFT (JMC)

Plan last updated on: 20/11/2015 FINAL (JMC)

Plan last updated on: 06/03/2019 REVISED (TVR/MS)

Plan last updated on: 15/03/2020 REVISED (MS/JM/NF)

How to use this template: This template is designed for you to fill in the details of your community emergency preparations. There are examples given to help you fill the template. Detailed notes on how to create a plan can be found in the Community Emergency Plan Toolkit document here www.cabinetoffice.gov.uk/communityresilience.

**If you are in immediate danger call
999**

Plan distribution list

Name	Role	Contact Details	Issued on
Donna Ford	Parish Council Clerk	clerk@sherston.org.uk	16/03/2020
John Matthews	Parish Council Chairman	01666 840257 07850727782 j.matthews@sherston.org.uk	16/03/2020
Martin Smith	Parish Council Community Emergency Coordinator	07500860025 01666 840865 m.smith@sherston.org.uk	16/03/2020
Caroline Moore	Local Flood Coordinator	01666 841405	16/03/2020
Mike Hibbard	Local Snow Warden	TBC	TBC
Nic Fisher	Utilities Coordinator	01666 840521 07880700677 n.fisher@sherston.org.uk	16/03/2020
Martin Smith	Volunteer Coordinator	01666 840865 07500860025 m.smith@sherston.org.uk	16/03/2020
Trevor Moody	Farming Coordinator	01666 840267	16/03/2020

Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by
17/04/2015	24/04/2015	First Draft	JMC
18/09/2015	31/10/2015	Second Draft	JMC
13/11/2015	20/11/2015	Third Draft	JMC
20/11/2015	20/11/2016	Final version 1	JMC
06/03/2019	06/03/2020	Fourth Draft	MS/TVR
25/04/2019	25/04/2020	Fifth Draft	MS/TVR/JM/MJ
15/03/2020	15/03/2020	Final version 2	MS/JM/NF

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Local risk assessment

Risks	Impact on community	Preparation
River through village can flood but has very low impact SEE ANNEX A	<ul style="list-style-type: none"> 2 properties affected Kingfisher Cottage (now protected) Stretchline Factory (now protected) 	<ul style="list-style-type: none"> Encourage residents to improve home flood defences Notify Highways Dept in autumn of gulleys that are blocked
Flash Flooding has occurred and is more likely than the river flooding properties SEE ANNEX A	<ul style="list-style-type: none"> Impacts on properties in Church Street 	<ul style="list-style-type: none"> Notify Highways Dept in autumn of gulleys that are blocked Be aware of Met Office Heavy Rain Warnings Encourage residents to maintain gutters and drainage
Snow blocking roads SEE ANNEX B	<ul style="list-style-type: none"> Access issues Heating of local residents (oil and wood deliveries) 	<ul style="list-style-type: none"> Agree places where gritting is required <ul style="list-style-type: none"> Steep Hill at Brook Hill Steep Hill at Tanners Hill Steep Hill at Thompsons Hill Steep Hill at Bustlers Hill Vehicle access to be maintained to village shop Pedestrian access to be maintained to school Write to Wiltshire Council in Oct, asking for grit bins to be refilled. Check safety of vulnerable people.
Pandemic Flu / Coronavirus SEE ANNEX C	<ul style="list-style-type: none"> People being able to get to pharmacy for medication People sick and alone People having to self-isolate 	<ul style="list-style-type: none"> Identify volunteers who can collect and deliver medicines/food/other essentials for people who are vulnerable / live alone / having to self-isolate. Maintain pharmacy at village surgery Put up posters / contact via social media Checking on those that are ill, vulnerable or alone
Power Cut SEE ANNEX D	<ul style="list-style-type: none"> Residents can't get heat, light or hot water Unable to cook food Defrosting of fridges 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Loss of Water SEE ANNEX D	<ul style="list-style-type: none"> Residents can't get potable water 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Loss of Communications SEE ANNEX D	<ul style="list-style-type: none"> Residents can't use land or mobile telephones 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Animal Health SEE ANNEX E	<ul style="list-style-type: none"> Residents can't access footpaths Hardship for farmers 	<ul style="list-style-type: none"> Advertise restrictions in Cliffhanger and on notices Provide support to farmers

Catastrophic Disaster SEE ANNEX F	<ul style="list-style-type: none">• Major disruption• Major injury• Major trauma	<ul style="list-style-type: none">• Liaise with Emergency Services• Provide information and support• Provide shelter and care
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Risk Matrix for Sherston

RISK		IMPACT		
		LOW	MEDIUM	HIGH
LI KE LI HO D O F O C C U R R I N G	LO W	Flooding		Pandemic Flu Catastrophic disaster
	ME DIUM	Flash Flooding	Snow	Loss of Utilities Animal Health Fire
	HIG H			

NOTE: The likelihood of an event occurring will change, but impact will not. The Emergency Response Coordinator will assess the risk for each potential trigger as they occur. Action will only be taken when an incident has a high likelihood of occurring.

Map of Sherston showing Hazards



NOTE: Pandemic Flu, Animal Health and a disaster could affect the entire community, so are not shown specifically

Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	When might be unavailable?
Trained first aider	Sally Snowden Kristy Andrews Sian Briddon		Strong's Close Easton Square Thompsons Hill	TBC
4x4 owner/driver	John Buckley	07787 225612	Luckington	
Equipment	Farmers	See ANNEX A		
Water/food supplies	Village Shop	01666 840456	Old School	After 7pm.
	Rattlebone Inn	01666 840871	Church Street	After hours
	Carpenter's Arms	01666 840665	Easton Town	After hours
Medical Supplies	Pharmacy	01666 840270	Tolsey Surgery	Out of hours
Doctor	Tolsey Surgery	01666 840270	Tolsey Surgery	Out of hours
Logistics (offered)	Howard Harding	01666 841105	14 NE Gdns	If away
4x4 & chainsaw Worked at arboretum	Tom Langley	01666 840112 tr.langley@gmail.com	9 Manor Close	If away

Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
Village Hall	High Street	Rest Centre / safe place / shelter	Tony Weedon 01666 841377 John Matthews 01666 840257
Sherston Primary School	Knockdown Road	Rest Centre / safe place / shelter	Headteacher Sue Leyden 01666 840237 Chair of Governors Nick Manassei 01666 840237
Holy Cross Church	Church Street	Rest Centre / safe place / shelter	Sue Robinson 01666 841623
British School Rooms	Cliff Road	Rest Centre / safe place / shelter	Victoria Meheust sherstonconchurch@outlook.com
Scout Hut	Green Lane	Rest Centre / safe place / shelter	Ewan Blair 01666 840096 Ben Smee bensmee@zoho.com
Small Hall	High Street	Coordination Centre	Tony Weedon 01666 841377 John Matthews 01666 840257

Situation report for helping coordinate emergencies

DATE: __ / __ / _____

TIME: __ : __

ATTENDEES:

1. WHAT IS THE INCIDENT?

2. LOCATION OF THE INCIDENT?

3. IS THERE A THREAT TO LIFE? Y / N IF YES CALL 999

4. HOW MANY ARE AFFECTED:

ADULTS

OF THESE HOW MANY ARE VULNERABLE?

CHILDREN

OF THESE HOW MANY ARE VULNERABLE?

PETS

LIVESTOCK

5. WHAT RESOURCES ARE NEEDED

SHELTER

FOOD

4 X 4

BLANKETS

OTHER

6. HOW WILL WE COMMUNICATE TO RESIDENTS

7. ACTION TRACKER

WHAT ACTION IS REQUIRED?	WHO WILL DO IT?	TIME/ DATE COMPLETED

Emergency contact list - Internal

Primary Contact	Name: Martin Smith
	Role: Community Emergency Coordinator and Parish Councillor
	24hr telephone contact: 07500860025 (01666 840865)
	Email: m.smith@sherston.org.uk
	Address: Haefen, 3, Sandpits Lane, Sherston
Secondary Contact	Name: John Matthews
	Role: Chairman of Parish Council
	24hr telephone contact: 078 50 727 782 (01666 840257)
	Email: office@pinkneypark.co.uk
	Address: Pinkney Park, Pinkney
Additional Contact	Name: Nic Fisher
	Role: Cllr on parish council
	24hr telephone contact: 07780 700677
	Email: n.fisher@sherston.org.uk
	Address: 41 Manor Close, Sherston
Farming Coordinator	Name: Trevor Moody
	Role: Animal Health
	24hr telephone contact: 077 64 863 340 (01666 840267)
	Email: trvrmdy@aol.com
	Address: Upper Stanbridge Farm, Sopworth Road, Sherston
Flood Coordinator	Name: Caroline Moore
	Role: Flood
	24hr telephone contact: 078 76 598 066 (01666 841405)
	Email: caroline@carolinemoore.co.uk
	Address: Mill House, Thompsons Hill, Sherston

Snow Coordinator	Name: Mike Hibbard
	Role: Snow
	24hr telephone contact: 079 67 207 433 (01666 840213)
	Address: Widleys Farm, Sherston
Volunteer Coordinator	Name: Martin Smith
	Role: Volunteers
	24hr telephone contact: 07500 860025 (01666 840865)
	Email: m.smith@sherston.org.uk
	Address: Haefen, 3, Sandpits Lane, Sherston
Utility Coordinator	Name: Nic Fisher
	Role: Utilities Emergency Coordinator
	24hr telephone contact: 07780 700677
	Email: n.fisher@sherston.org.uk
	Address: 41 Manor Close, Sherston

Emergency contact list – External

Highways, Social Care, Emergency Transport Community Emergency Planning	Name: Wiltshire Council
	Role: Highways, Social Care, Emergency Transport
	24hr telephone contact: 0300 456 0100
	Email: EPRR@witlshire.gov.uk (only during an incident)
	Address: County Hall, Bythesea Road, Trowbridge

Useful Links and Contact Details

Weather

Wiltshire Council

weather.team@wiltshire.gov.uk

Meteorological Office Weather Warnings

<http://www.metoffice.gov.uk/public/weather/warnings>

Environment Agency

Environment Agency Floodline: 0845 988 1188

Website: www.environment-agency.gov.uk

Wiltshire Council Online Gritting routes - <http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/gritting.htm>

Utilities

ELECTRICITY – SSEPD Power track

<http://www.ssepd.co.uk/Powertrack>

0800 072 7282 or 0345 072 1905 from a mobile phone

WATER – Bristol Water

<http://www.bristolwater.co.uk/contact/>

Emergency Helpline: 0345 702 3797 (24 Hour)

WATER – Wessex water

<http://www.wessexwater.co.uk/Contact-us/>

Emergency Helpline: 0345 600 4 600 (24 hours)

TELEPHONE – BT

Faults: https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelid=2&s_cid=con_FURL_faults&utm_source=ATL&utm_medium=FURL&utm_content=R&utm_campaign=faults

Call: 0800 800 151 (landline) or 0330 123 4151 (mobile)

Service Status: https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelid=31&s_intcid=con_L1:problem%20with%20service:L2:Problem%20with%20phone:fault%20check

TELEPHONE – Vodafone

Status: <https://www.vodafone.co.uk/explore/network/uk-coverage-map/>

Call: 0808 003 4515

Public Health

National Health Service details specific to Covid-19 —

- Stay at home advice: <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice>

- Overview of COVID-19 – what is it?
www.nhs.uk/conditions/coronavirus-covid-19

- Number of COVID-19 cases in the UK, including the affected areas – information can be found on our website, wiltshire.gov.uk/public-health-coronavirus

- Common questions and answers on COVID-19 including advice for families, prevention, how it's caught and spread, self-isolation, testing and treatment, foreign travel – [www.nhs.uk/conditions/coronavirus-covid-19/ common-questions](http://www.nhs.uk/conditions/coronavirus-covid-19/common-questions)

- Wiltshire Council's COVID-19 information page – wiltshire.gov.uk/public-health-coronavirus

- This sort of incident could cause undue pressure and anxiety. The NHS Every Mind Matters website has some really simple useful tips and advice to support good mental health – [www.nhs.uk/oneyou/every- mind-matters](http://www.nhs.uk/oneyou/every-mind-matters)

- Public Health Campaign Resource Centre (you'll need to register) – [https:// campaignresources. phe.gov.uk/resources/campaigns](https://campaignresources.phe.gov.uk/resources/campaigns) for the latest posters, videos and social media graphics. Some are enclosed.

Government

<https://www.gov.uk/government/collections/pandemic-flu-public-health-response>

Local

Tolsey Surgery: 01666 840270

Wiltshire Council

Drainage and Floods

drainage@wiltshire.gov.uk or phone 0300 456 0105

Highways

Tel: 0300 456 0105

Email: localhighways@wiltshire.gov.uk

Sherston

Website: www.sherston.org.uk

Facebook: <https://www.facebook.com/groups/358133194295312/>

Email: m.smith@sherston.org.uk

BBC Wiltshire can be heard via:

West Wilts area (Chippenham, Devizes and Trowbridge): 104.3FM

PROCESS OF RESPONDING

Once a response has been triggered (see Activation Triggers below) it should be relevant and proportionate. We have assessed the risk of likely emergency situations and the triggers and responses have been created to address that risk.

For instance the flood risk in Sherston is low and we do not need to respond to EA Flood alerts. Flash flooding has an intermediate risk, but not every heavy rain warning will trigger a response. The Emergency Response Coordinator will assess the risk and respond accordingly. If the risk is low, no response will be made. Only issues that are high in impact and high in probability, at a given time, will trigger a response.

The Emergency Response section in the monthly parish council publication, the Cliffhanger will provide the contact details of the Emergency Response Coordinator and important utility contact numbers. Every household in the parish receives this magazine and it is also available online (<http://www.sherston.org.uk/cliffhanger.html>).

RESPONSE STEPS:

1. When anyone in our community becomes aware of an issue that may need an emergency response, they should first call the emergency services if there is a danger to life.
2. If the emergency has a broader community impact the Emergency Response Coordinator should be contacted
3. The Emergency Response Coordinator will make an initial assessment of the risk and determine if a response is needed
4. The Emergency Response Coordinator will contact the appropriate people to create a committee to deal with the emergency.
5. The Committee will convene a meeting (if there is time) to determine how to respond.
6. The response will be based on the ANNEXES, where applicable.

NOTE: We do not have a telephone tree as we do not want to be dependent on the telephone networks. The Emergency Response Coordinator will determine who needs to be informed initially. If communication is required on a community-wide basis we will activate a volunteer door-knocking approach, with a central coordination centre (notices). If the telephone network is available it may be used to alert villagers, but we will focus on using social media and the Sherston community website to alert the community.

Activation triggers

1. FLOOD - When we get a **significant** heavy rain warning – See Annex A
2. SNOW – When we receive alert from Wiltshire Council – See Annex B
3. PANDEMIC FLU – When we receive a health warning – See Annex C
4. LOSS OF UTILITIES – When electricity, water or communication is lost – See Annex D
5. ANIMAL HEALTH – When disease is declared – See Annex E
6. CATASTROPHIC DISASTER – When disaster strikes – See Annex F

List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of local contact	Phone number
Neighbourhood Watch	Beryl Clampton	01666 841201
Church	Sue Robinson	01666 841623
Link Volunteers	Malmesbury	01666 840861
1016	Richard Langley	01666 840112
Scouts	Anthony Price/Ewan Blair	01666 840041
WI	Jill Woodward Mo Mulrain Chris Weedon (key holder for village hall)	01666 ?????? 01666 840864 01666 841377
Senior Club	Mary Clements Helen Quirk	07778 934742 01666 840516

First steps in an emergency

	Instructions	Tick
1	Call 999 if there is an emergency (unless already alerted)	
2	Ensure there is in no immediate danger	
3	Contact the Community Emergency Group and meet to discuss the situation	
4	Use the Agenda p12	
5	If the emergency is covered by one of the Annexes, use them	
6	Assign Actions, Timescales and time of next meeting	
7		
8		
9		
10		

Community Emergency Group first meeting agenda

Date:
Time:
Location:
Attendees:

1. What is the current situation?

Location of the emergency. Is it near:

- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

Are there any vulnerable people involved?

- Elderly
- Families with children

What resources do we need?

- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?

Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home
3. Help set up and run local Coordination Centre
4. Liaise with community

Alternative arrangements for staying in contact if usual communications have been disrupted

Emergency Response Coordinator has battery back-up of communication and computing. As long as mobile network is up, then Social Media can be used to alert locals. Those without access to Social Media will be notified via door knocking (especially vulnerable households) and notices.

Communication	Name of contact	Location
Social Media	Facebook: https://www.facebook.com/groups/358133194295312/	Via any facebook account
Website	www.sherston.org.uk Mark Plummer 07989 619617 mark@compassgraphicdesign.co.uk Martin Smith 01666 840865	n/a
Door knocking	Activate Cliffhanger delivery network: Beryl Clampton 01666 841201 Activate volunteers: Martin Smith 01666 840865	Throughout the village
Notices	Jill Woodward 01666 840578	Post Office
Notices	Tony Weedon 01666 841377	Village Hall
Notices	Paul Ormiston (printing) 01666 841304	Old School

TRIGGER – LOCAL SEVERE WEATHER WARNING FROM METEOROLOGICAL OFFICE OR LOCAL KNOWLEDGE

1. Map showing (see map page 6)

- Areas at risk of flooding
- Drains and gulleys
- Roads, bridges and crossing points that are at risk of closing

2. Contact details

Flood wardens:

Caroline Moore	01666 841405
John Matthews	01666 840257

Farmers who can assist

Trevor Moody	01666 840267	077 64 863 340	Tractor, trailer, loadall
Mike Hibbard	01666 840213	079 67 207 433	Tractor, trailer, loadall
Sean Richards	01666 840374	078 89 649 599	Tractor, trailer, loadall
Nigel Freeth	01666 840817	078 36 571 217	Tractor, trailer
Paul Bridgeman		079 77 474 163	Loadall

Local Highways Engineer (Wiltshire Council)

Matt Perrott	01249 468550	078 27 308288
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Flood and Drainage Team (Wiltshire Council)

drainage@wiltshire.gov.uk or phone 0300 456 0105
report issues using www.wiltshire.gov.uk/mywiltshire-online-reporting

Environment Agency

<https://www.gov.uk/government/organisations/environment-agency>
<https://flood-warning-information.service.gov.uk/>
National Customer Contact Centre, PO Box 544, Rotherham S60 1BY

Phone: 0370 850 6506

Email: enquiries@environment-agency.co.uk

Voluntary Groups who are in touch with vulnerable people.

See page 6

3. Preparatory work

- Contact Local Highways team in late summer requesting clearing of drains, etc.
- Promote Environment Agency Flood Line registration through Parish newsletter in Summer edition.

4. Actions when a flood warning has been issued

- Flood Warden (Caroline Moore) to check vulnerable properties
- Update website/Facebook page
- Notify Wiltshire Council of number of homes and businesses at risk, and those that have been flooded.

TRIGGER – ALERT FROM WILTSHIRE COUNCIL SEVERE WEATHER OFFICER OR METEOROLOGICAL OFFICE

1. Map showing resources (see page 21)

Roads that are gritted by Wiltshire Council

Link to our online Gritting routes - <http://www.wiltshire.gov.uk/grittingroutesmap>

Priority areas that will be gritted by Parish / Town Council: Nil

Location of grit bins: map on page 22

2. Contact details

Snow warden volunteers

Mike Hibbard 01666 840213

Farmers with gritting equipment and snow ploughs

See Annex A for details of farmers and equipment

Wiltshire Council Severe Weather Team

Telephone: 0300 456 0100

Email: weather.team@wiltshire.gov.uk

Twitter: @WiltshireWinter

4 x 4 drivers

John Buckley (page 7)

Voluntary groups that are in contact with vulnerable people

See page 16

3. Preparatory work

In October

- Check grit bins, and contact Parish Steward (Dave Catley 07720095290) requesting grit if necessary.
- Ask farmer to confirm their equipment can be used
- Put article in Winter edition of Parish newsletter

4. Actions to be taken for Snow Event or Cold Weather Alert

Call meeting of emergency committee

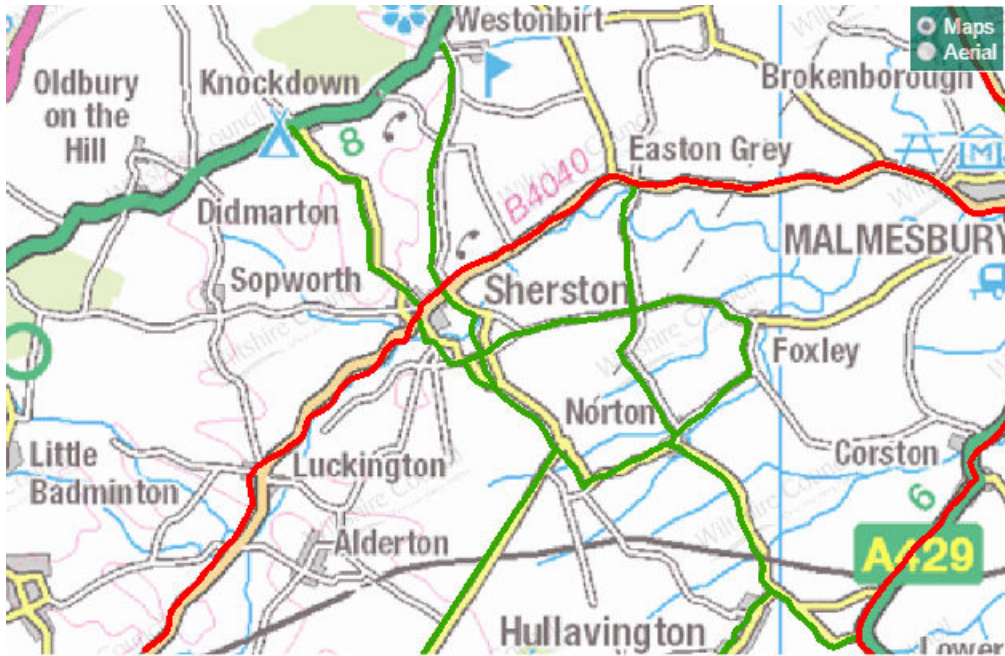
John Matthews 01666 840257

Put warnings on website/Facebook

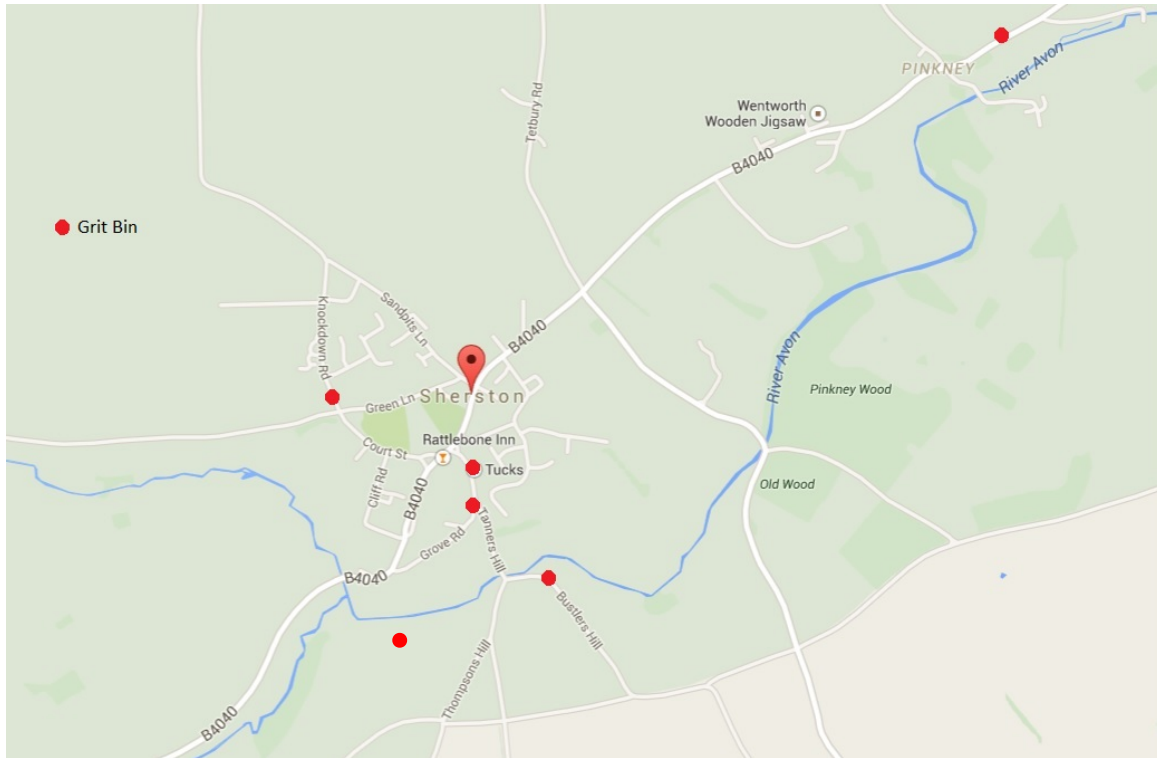
Martin Smith 01666 840865

Ask snow volunteers to grit pavements

Mike Hibbard (to coordinate)



Gritting Routes – Red = Primary, Green = Secondary



Gri

Grit Bins - now also located by river near Forlorn

TRIGGER – PANDEMIC DECLARED BY WORLD HEALTH ORGANISATION

1. Form emergency committee

Chair of Parish Council and Emergency Coordinator to form emergency committee. Involve Tolsey Surgery, doctor and pharmacy staff. Include volunteer groups such as WI, Church and local shop. Send out call for volunteers via Social Media.

2. Contact details for

Volunteers

See page 16 for details of volunteer organisations who can check on the vulnerable and collect prescriptions.

Surgery and Pharmacy

Tolsey Surgery (also includes local pharmacy): 01666 840270

Identifying the Vulnerable

Senior Club and 1016 (contact details on page 16)

Doctors (details above)

Extended Hours Pharmacy

There are a number of pharmacies in Malmesbury and Tetbury.

Extended hours are operated by:

Boots

Malmesbury Primary Care Centre
 Priory Way
 Burton Hill
 Malmesbury
 Wiltshire
 SN16 0FB
 Tel: 01666 826115

(5.0 miles away)

Monday 06:30 - 22:30
 Tuesday 06:30 - 22:30
 Wednesday 06:30 - 22:30
 Thursday 06:30 - 22:30
 Friday 06:30 - 22:30
 Saturday 06:30 - 20:30
 Sunday 10:00 - 16:00

Yate Family Pharmacy

Kennedy Way Surgery
 Kennedy Way, Yate
 Bristol
 Avon
 BS37 4AA
 Tel: 01454 323496

(9.1 miles away)

Monday 07:00 - 22:30
 Tuesday 07:00 - 22:30
 Wednesday 07:00 - 22:30
 Thursday 07:00 - 22:30
 Friday 07:00 - 22:30
 Saturday 07:00 - 22:30
 Sunday 10:00 - 17:00

Sainsbury

J Sainsbury's Store
 Bath Road
 Chippenham
 Wiltshire
 SN14 0BJ
 Tel: 01249 651724

(9.2 miles away)

Monday 08:00 - 20:00
 Tuesday 08:00 - 20:00
 Wednesday 08:00 - 20:00
 Thursday 08:00 - 20:00
 Friday 08:00 - 20:00
 Saturday 08:00 - 20:00

3. Preparatory Work

In Autumn: distribute information about 'flu jabs' in the Cliffhanger (article usually provided by the Tolsey) and on Parish website.

4. During Pandemic

Dissemination

The committee will disseminate information from trusted sources (e.g. NHS, Public Health England and the World Health Organisation) put up NHS posters in the Tolsey Surgery, Post Office, Village Hall, Primary School and Church. Ask village groups and School to notify members (e.g. School newsletter). If prolonged pandemic put info up on Facebook – Sherston What's Occurring and on Parish website.

Public Gatherings

The committee will consider cancelling public gatherings and meetings to limit infection (as advised by the NHS)

The committee will consider using mobile phone and video technology to assist with social distancing and reduce risk of all the committee being ill at the same time

Supporting the Vulnerable

The committee will activate volunteers to help people living alone and/or in a vulnerable category, with:

- Dropping off food and supplies
- Dropping off prescriptions / anti-viral flu drugs
- Looking after pets/ dog walking
- Keeping in touch with infected people through email / phone/ social media.

TRIGGER – LOSS OF UTILITY FOR PROLONGED PERIOD

1) Electricity

Electricity is distributed in Wiltshire by Scottish and Southern Energy Power Distribution

i). Preparation:

Download 'Power Track' App for smartphones (shows outages on a map)

Create <http://www.ssepd.co.uk/Powertrack/> as a favourite on your web browser

Encourage vulnerable people to join the 'Priority Services Register' 0800 294 3259

Check link www.ssen.co.uk/PriorityServices

Contact voluntary groups to check welfare of vulnerable people during an outage.

Consider opening a rest centre in an outage, if prolonged period.

ii). In an outage:

Call 0800 072 7282 for information (0345 072 1905 from a mobile phone)

iii). In prolonged outage:

Contact those with generators to assist with powering rest centre

2) Water

Water is supplied by:

Bristol Water

- Call the Emergency Helpline on 0345 702 3797
- Keep <http://www.bristolwater.co.uk/service-status> as a favourite on your web browser
- Encourage vulnerable people to join the 'Priority Services Register' 0845 600 3 600
- Contact voluntary groups to check welfare of vulnerable people.

Wessex Water

- Keep <http://www.wessexwater.co.uk/> as a favourite on your web browser
- Emergencies and operational problems Telephone 0345 600 4 600
- Encourage vulnerable people to join the 'Customer Care Plus' 0345 600 3 600

3) Telephone

BT

To check your line: <https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelid=31>

Vodafone

To check service status

<https://www.vodafone.co.uk/explore/network/uk-coverage-map/>

O2

To check service status

<http://status.o2.co.uk/>

TRIGGER – NOTIFICATION OF INFECTED PREMISES

The risks of disease being spread by those seeking recreational access to the countryside are very small, and can be reduced further by avoiding direct contact with animals.

In the event of a disease outbreak, there will be a presumption in favour of access to the countryside, subject to veterinary risk assessment.

However, restriction in the movement of animals, people and vehicles on and around infected site/ premises may be put in place.

There may be disinfectants that need to be applied when entering / leaving affected premises.

1) Animal Disease

These diseases have a serious economic impact for the farmer and will cause fluctuations in price of the meat, and animal products.

There may be restrictions put on movement around the infected premises in zones.

i). Diseases that affect only the animal.

Such as Foot and Mouth, Blue Tongue and Classical Swine Fever, etc.

Access to and from infected flocks/herds will be restricted.

ii) Zoonotic Diseases

Diseases that can pass from animals to humans

Such as Avian Influenza, E.Coli, Salmonella, etc.

Access to the area and to animals will be restricted for infection control.

2) Parish Council Actions:

Obtain up to date information from:

Department for Environment, Food and Rural Affairs.

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

and, Animal and Plant Health Agency

<https://www.gov.uk/government/organisations/animal-and-plant-health-agency>

- Liaise with Council Animal Health Team, 0300 456 0100
- Provide information to community about closed footpaths and bridleways.
- Provide information about alternative public byeways which are suitable for exercising dogs, horses, etc.
- Check that positioning of public warning and information signage stays in place, and report to Council if tampered with/removed 0300 456 0100.
- Keep in touch with the affected farmer's family, and check their welfare.

3) Response Plan for Animal Health

Parish Council action	Plan/response
Obtain up to date information from Department for Environment, Food and Rural Affairs. (DEFRA) and Animal and Plant Health Agency (APHA)	<p>If an incident arises, check websites for new information.</p> <p>Changes to the Parish Council's actions should presumably be specifically communicated to the Parish Council by DEFRA/the APHA.</p>
Liaise with Council Animal Health Team (0300 456 0100)	<p>If the Parish Council members become aware of an incident, the 'designated lead' should be notified (Trevor Moody).</p> <p>The 'designated lead' (Trevor Moody) will call the Council Animal Health Team to understand the details of the incident, what steps the Parish Council needs to take and to co-ordinate the community response.</p> <p>The 'designated lead' (Trevor Moody) will convene with the Parish Council members/volunteers (identified in advance) to discuss and agree the Parish Council/community response.</p> <p>The 'designated lead' (Trevor Moody) will maintain contact with the Council Animal Health Team throughout the incident and will share updates with the group of volunteers/Parish Council.</p>
Provide information to community about closed footpaths and bridleways	<p>Based on the information and instructions provided by the Council Animal Health Team, the 'designated lead' (Trevor Moody) and volunteers will co-ordinate the distribution of information to the public using the most appropriate forms of communication depending on the nature and scale of the incident. E.g.</p>
Provide information to community about alternative public byeways which are suitable exercising dogs, horses etc	<ul style="list-style-type: none"> *Leaflets through doors *Emails *Posters placed in key locations around the village *Notifying shops/pub/church where there are likely to be a larger groups of people who can be contacted quickly *Notifying local radio/news (if advised by the Council Animal Health Team) * Publish information on the Parish website, Facebook page in the short term. *Publishing information in the Cliffhanger (if information needs to be communicated over a longer period of time)
Check that positioning of public warning and information signage stays in place, and report to Council if tampered with/removed (0300 456 0100)	<p>The 'designated lead' (Trevor Moody) will establish the location of signage by speaking with the Council Animal Health Team.</p> <p>The 'designated lead' (Trevor Moody) and volunteers will agree who is taking responsibility for monitoring individual warnings/signage around the local area and the frequency that these should be checked.</p> <p>Any issues identified should be communicated to the 'designated lead' (Trevor Moody) who will then report the matter to the Council Animal Health Team (0300 456 0100).</p>
Keep in touch with the affected farmer's family, and check their welfare	<p>The 'designated lead' (Trevor Moody) will maintain contact with affected individuals, supported by the volunteers depending in the scale and nature of the issue. The 'designated lead' (Trevor Moody) will support the liaison between the affected farmer's family, the Parish Council and the Council Animal Health Team.</p>

TRIGGER – PLANE CRASH, SERIOUS ROAD TRAFFIC COLLISION, EXPLOSION, CHEMICAL SPILL, ETC.

1. Set up a committee

The Emergency Committee should keep in contact. If the emergency services need your assistance, they will contact you using the contact details in this plan.

2. Share message with the community,

Information on the disaster will be shared with the community. Depending on the nature and location of the disaster the local coordination centre will be opened to provide a central point for information dissemination. Parish Council website and social media will be used to help provide information.

The community will be encouraged to take the following actions:

GO IN

Go indoors, close doors and windows and shut down ventilation systems if it is safe to do so. Unless there is an obvious risk to the property this will give you good short-term protection against the vast majority of hazards.

STAY IN

Stay indoors until you know more about the situation and the appropriate action you need to take to protect yourself further. The action you should take will be different depending on the nature of an incident so you could put yourself at more risk by not waiting for further instructions.

TUNE IN

Tune in to local radio and television to find out more about what is happening. If there is a major emergency radio and TV companies will interrupt programming to give the public safety advice and information about the incident.

BBC Wiltshire can be heard via:

Salisbury area: 103.5FM,

Swindon area: 103.6FM and 1368AM,

West Wilts area (Chippenham, Devizes and Trowbridge): 104.3FM

Marlborough area: 104.9FM

AM frequency: 1332.

Also BBC Radio Gloucestershire: 95 FM, 95.8 FM, 104.7 FM, 1413 MW

And BBC Radio Bristol: 94.9 FM, 104.6 FM

4. Prepare a Situation Report

From the information that you have, prepare a situation report (see page 10)

5. Evacuation

Consider putting the local places of safety on standby and activating the volunteer networks.