



Chairperson: Tanya Burgess

MINUTES OF SHERSTON PARISH COUNCIL EXTRAORDINARY MEETING HELD ON THURSDAY 1ST AUGUST 2024 at 7.30PM, The North Building, Sherston

Present

Tanya Burgess (TB) - Chair, Martin Smith (MS), Nigel Freeth (NF), Philip Blick (PB), Mike Tarrant (MT), Gail Whale (GW), Denise Gibson (DG), Ben Smee (BS), Matt Wofinden-England (MWE), Jayne Curtis (JC), PC = Parish Council

5 members of the public (details obtained for records)

	<p><u>Apologies for absence</u></p> <p>Council to receive apologies for absence for approval.</p> <p>Andy Tremellen</p>
	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p>
<p>1.</p>	<p>EIA for the Lime Down Solar Farm – MS Presentation by Richard Skeffington Representatives from the Stop Lime Down Committee in attendance EIA comments needed by August 16th.</p> <p>Parish Council need to respond to advise the organisation looking to install the Lime Down Solar Farm what considerations they want to be included in the Environmental Impact Assessment.</p> <p>The Parish Council received various other suggested content from resident and interested parties which they will look to include if appropriate in their response.</p> <p>ACTION:- TB to collate all relevant input and draft a response to the Environmental Impact Assessment of Lime Down and send to Inspectorate. Draft to be shared with Parish Councillors and other interested parties for comment prior to formalising and responding. TB</p>
<p>2.</p>	<p>Approval of a number invoices</p> <p>Sage Garden Design – New entrance works rec - £6,630.00 paid in July approved retrospectively. Marvern House Ltd – Dry stone walling rec - £900.00 – approved. WALC/NALC – Subscription - £659.10 – approved.</p>

	<p>Barrett Garden Maintenance No. 244 – £560.00 -paid in July approved retrospectively. HAGS Retention - £2285.84 (2018) - approved Ryan Russell Estate Maintenance - £125.00 5.7.24 - approved Ryan Russell Estate Maintenance - £295.00 26.7.24- approved. – ACTION:- BS to check where rubbish and disposal cuttings are going.</p> <p>Goughs Solicitors – Purchase of Allotments- £780.00 – approved.</p> <p>Tom Keay – Maintenance Services - £176.00 – approved.</p> <p>Countrywide – School Trees - £537.00 ACTION:- Clerk to request further information from Countrywide. What specific works were undertaken/was quote provided – apologies for delay in payment only just received from Parish Councillor?</p>
3.	<p>Purchase of Yellow Book – JC – approved.</p>
4.	<p>Planning</p> <p>Praters Farm – PL/2024/06510 Praters Farm – PL/2024/ 06299 Respond by 8.8.24 Recommendation: No Objections but with recommendations.</p> <p>Carpenters Arms – PL/2024/06538 Respond by 16.8.24 Recommendation: No Objections.</p> <p>Vicarage Tree Felling – PL/2024/06610 Respond by 7.8.24 Recommendation: No Objections but with recommendations.</p> <p>Windrush – PL/2024/07100 Respond by 20.8.24 Recommendation: No Objections but with recommendations.</p> <p>Old Silk Mill – PL/2024/05103 Respond by 22.8.24 Recommendation: No Objections.</p> <p>Foresters House – PL/2024/07103 Respond by 20.8.24 Recommendation: No Objections.</p>
5.	<p>Clerk Printer/ Scanner purchase approval – JC Approve up to £200.00. Epson.</p>

	ACTION:- Clerk to identify and purchase equipment in line with approved expenditure
6.	Budget set aside for purchase of mobile phone for Clerk, previously approved – looking for re-approval. DG will donate phone and Clerk will try. Expenditure approved up to £200.00 if not appropriate or doesn't fulfil the requirements.
7.	North Building Booking – bookings not transferring/visible on PC Website all looking available. Not fixed. ACTION:- MWE
8.	Rialtas – migrate to online/pay for training for up to 4 people – JC It was also identified that the desktop of the laptop is not being backed up. ACTION:- MWE to speak to IAP to ensure Rialtas Software backed up on Clerk's laptop. ACTION:- September training to be discussed Proposed training for 4 people minuted. Clerk to get feedback on who would like to attend and email the cost to Councillors.
9.	Bus Stop Maintenance – BS Angel bus stop. BS obtained quote - £1390.00 no VAT. It was decided to run with BS's quote as quote obtained by AT was too high. JC to find out if we need 3 quotes for £5,000. PC agreed painting to be undertaken by PC Maintenance. Paint would be provided by the PC. This was approved as long as 3 quotes were not needed and once cost of paint was received. BS to contact company – Paul McCarthey Plastering. Bus Stop Maintenance – Easton Town. This bus stop shelter has now deteriorated so it is now back to wood. The base coat would take 18-24 hours to dry and top coat 18 hours to dry. PC Maintenance would be asked to carry out the painting as soon as possible. . ACTION:- BS

FOOTNOTE (NOT ON AGENDA)

Anthony Close – Parking Issues

Clerk to send email to person who raised concern – *PC can confirm that with the exception of the marked Green Square parking bays there is no restricted parking.*
MT to speak to resident to ensure this understanding is clear.

Date of Next Meeting – 11th September 2024