



Chair: Tanya Burgess

All Council Meetings are open to the Public and Press

2nd January 2025

To: All Members of Sherston Parish Council

Dear Councillor,

You are summoned to the Meeting of the Parish Council, on **Thursday 9th January 2025 at 7.30pm.** The meeting will be held at the **North Building, Sherston.**

The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire

Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Parish Council's recording protocol.

Welcome

Public Question Time

This section (at the chairman's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

9th January 2025 @ 7:30pm – North Building

1. **Apologies for absence**
Council to receive apologies for absence.
2. **Declarations of interest**
Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3. **Minutes**
To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on 12th December 2024.
4. **Exclusion of the Press and Public.**

To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.

5. **Co-Option**

Members to consider any Co-Option requests.

6. **Clerks Report**

- Members to receive a written report from the Clerk.

7. **Lime Down - MS**

- Actions arising from presentation.

8. **Clock on Angel bus shelter - BS/NF**

- The Boule Committee has granted £700.00 to the PC for use as they see fit in the High Street. Councilors need to put forward suggestions. Final decision to be made in January.

9. **Future of the North Building – TB/MS**

Update on party previously interested in setting up new Pre-School facility in the Building.

10. **Request received from Young Engineers - MT**

- Purchase of extra table and chairs for the North Building – MT to confirm number of table and chairs required and cost to enable a decision.

11. **VE Day Event – Thursday 8th May 2025 – 80 years – JC/TB**

- PC to discuss whether funding is available (grants etc) to support an event – discuss possible options. Decision to be made and communicated.

12. **Draft Budget**

- Any additions?
- Grant to the Church annual reoccurring £1,000 with effect from 2025 – re-approval required budget 25 - BS

13. **Working Group / Outside Bodies Reports**

Members to receive verbal reports from the chairs of the working groups and any Outside Body Representatives if something to report.

Working Groups

Footpaths & Highways – TB/NF/MS

- Update required - Following the replacement of a couple of bins with larger black and gold bins, Councillors asked if we could request a similar replacement on Jubilee Triangle at no cost to the PC. If cost, further discussion required – **MS**
- **Trees on PROW (Public Right of Way) at the back of The Tartars – BS/MT**
Residents complaining about trees on public right of way behind The Tartars. Trees need cutting back however ownership and responsibilities are unclear. Roots causing damage to stone walling. Council to discuss and agree a way forward. **Update and next steps to be agreed.**
- **Email complaint received from resident relating to hedge cutting on Sandpits Lane.**
Council to discuss and agree any actions to be taken

Climate & Biodiversity Group – BS/MS

Allotments Group – BS/NF

Communications Group Website (inc Cliffhanger) – TB/MWE/GW/JC

Neighbourhood Plan – MS/NF/BS/TB

Ways of working – TB

Finance – MWE/BS/JC/TB

Personnel – TB/AT

Operations Group/Village Maintenance – AT/MT/BS/NF

Outside Bodies

School - MS/AT

Village Hall – BS

Emergency Services/Planning – NF/MT

LHFIG – MS/TB

SOSCIC – MS/TB/BS

Scouts / Brownies – BS

Church – NF

Blooming Sherston/Gardening Club – TB/GW

Sports Clubs – MWE/AT

Recreational Ground Trust – AT

Snow Wardens – NF

Area Board – MS

14. Update on Surgery Funding from the Integrated Care Board - MS

- Final decision was expected at the end of November have we had one?
- If no decision, what next steps are we proposing?

15. Accounts for Payment

Members to review the Schedule(s) of Accounts for Payment and authorise the payments for November 2024.

Staff Costs

Hills Waste - £37.7011 **D.D.**

IAP Software Support £140.28 **D.D.**

Scribe/Starboard Systems £61.20 **D.D.**

Clerk's Expenses – Mobile Phone contract £1.49 **D.D.**

Pat Cooper – £57.00

Tanya Burgess - £165.89 Christmas Meal

Nominal Codes

4205 Sports Field

4190 IT

4190 IT

4170 Telephone

4200 Village Maintenance

16. Planning

Consider and comment on all planning applications received up to and including the date of the meeting.

PL/2024/11622 – Land rear of Headwaters, Brook Hill, Sherston, SN16 0NQ – T & T2 – 2 x Popular trees – fell G1 – 3 x Willow trees fell.

17. North Building Booking System – Checkfront booking system – MWE

- Review of trial period and decision to be taken as to whether this will be our permanent solution and if so at what cost. Option to utilise either Rialtas or Scribe offerings.
Decision required – carried over from October meeting.

18. Dog Mess in and around Village – GW

Several complaints received relating to dog mess, on pavements, poo bags thrown in hedges and poo not being picked up on local fields (grazing) - Ideas/suggestions requested for resolution.

NOTE:-Councilors to have updated actions in action tracker prior to each meeting. Action tracker available to members of the public on request from Clerk.

Date of Next Meeting Thursday 13th February 2025 – North Building