

Sherston Community Emergency Plan

How to use this template: This template is designed for you to fill in the details of your community emergency preparations. There are examples given to help you fill the template. Detailed notes on how to create a plan can be found in the Community Emergency Plan Toolkit document here www.cabinetoffice.gov.uk/communityresilience.

**If you are in immediate danger call
999**

Plan distribution list

Name	Role	Contact Details	Issued on
	Parish Council Clerk	clerk@sherston.org.uk 01666 800242	07/04/2024
Tanya Burgess	Parish Council Chairman	07979 702869 tanya.burgess@sherston.org.uk	10/11/2023
Martin Smith	Parish Council Community Emergency Coordinator	07500 860025 01666 840865 m.smith@sherston.org.uk	16/03/2020
Caroline Moore	Local Flood Coordinator	07876 598066	16/03/2020
<i>Nigel Freeth</i>	Local Snow Warden	07836 571217 nigel.freeth@sherston.org.uk	10/11/2023
<i>Ben Sme</i> e	Utilities Coordinator	01666 840521 07880 700677 ben.sme@sherston.org.uk	10/11/2023
Martin Smith	Volunteer Coordinator	01666 840865 07500 860025 m.smith@sherston.org.uk	16/03/2020
<i>Nigel Freeth</i>	Farming Coordinator	nigel.freeth@sherston.org.uk <u>07836 571217</u>	10/11/2023

Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by
17/04/2015	24/04/2015	First Draft	JMC
18/09/2015	31/10/2015	Second Draft	JMC
13/11/2015	20/11/2015	Third Draft	JMC
20/11/2015	20/11/2016	Final version 1	JMC
06/03/2019	06/03/2020	Fourth Draft	MS/TVR
25/04/2019	25/04/2020	Fifth Draft	MS/TVR/JM/MJ
15/03/2020	15/03/2020	Final version 2	MS/JM/NF
07/03/2024	22/02/2027	Sixth Draft	MT/NF/MS

Contents

Sherston Community Emergency Plan	1
Plan last updated on: 17/04/2015 DRAFT (JMC).....	1
Plan last updated on: 18/09/2015 REVISED DRAFT (JMC).....	1
Plan last updated on: 13/11/2015 REVISED DRAFT (JMC).....	1
Plan last updated on: 20/11/2015 FINAL (JMC).....	1
Plan last updated on: 06/03/2019 REVISED (TVR/MS).....	1
Plan last updated on: 15/03/2020 REVISED (MS/JM/NF).....	1
Plan last updated on: 10/11/2023 REVISED (MS/MT/NF)	1
Plan distribution list	2
Plan amendment list.....	3
Contents.....	4
Local risk assessment.....	6
Risk Matrix for Sherston	8
Map of Sherston showing Hazards.....	9
Local skills and resources assessment.....	10
Key locations identified with emergency services for use as places of safety.....	11
Situation report for helping coordinate emergencies	12
Emergency contact list - Internal.....	13
Emergency contact list – External.....	15
Useful Links and Contact Details	16
Weather.....	16
Utilities.....	16
Public Health	16
Wiltshire Council	17
Sherston.....	17
PROCESS OF RESPONDING.....	18
RESPONSE STEPS	18
Activation triggers.....	18
List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency.....	19
First steps in an emergency.....	20
Community Emergency Group first meeting agenda.....	21
Actions agreed with emergency responders in the event of an evacuation.....	22
Alternative arrangements for staying in contact if usual communications have been disrupted.....	22
FLOOD PLAN - ANNEXE A	23
1. Map showing (see map page 6)	23
2. Contact details.....	23
3. Preparatory work.....	23
4. Actions when a flood warning has been issued.....	23
SNOW PLAN - ANNEXE B.....	24
1. Map showing resources (see page 21)	25
2. Contact details.....	25
3. Preparatory work.....	25
4. Actions to be taken for Snow Event or Cold Weather Alert.....	25
PANDEMIC FLU PLAN - ANNEXE C.....	26
1. Form emergency committee.....	27
2. Contact details for	27
3. Preparatory Work.....	27
4. During Pandemic.....	27

LOSS OF UTILITIES - ANNEXE D.....	28
1) Electricity	28
2) Water	28
3) Telephone	28
ANIMAL HEALTH - ANNEXE E.....	29
1) Animal Disease	30
2) Parish Council Actions	30
3) Response Plan for Animal Health	30
DISASTER - ANNEXE F.....	31
1. Set up a committee.....	31
2. Share message with the community,.....	31
4. Prepare a Situation Report.....	31
5. Evacuation.....	31

Local risk assessment

Risks	Impact on community	Preparation
River through village can flood but has very low impact SEE ANNEXE A	<ul style="list-style-type: none"> 2 properties affected Kingfisher Cottage (now protected) Stretchline Factory (now protected) 	<ul style="list-style-type: none"> Encourage residents to improve home flood defences Notify Highways Dept in autumn of gulleys that are blocked
Flash Flooding has occurred and is more likely than the river flooding properties SEE ANNEXE A	<ul style="list-style-type: none"> Impacts on properties in Church Street 	<ul style="list-style-type: none"> Notify Highways Dept in autumn of gulleys that are blocked Be aware of Met Office Heavy Rain Warnings Encourage residents to maintain gutters and drainage
Snow blocking roads SEE ANNEXE B	<ul style="list-style-type: none"> Access issues Heating of local residents (oil and wood deliveries) 	<ul style="list-style-type: none"> Agree places where gritting is required <ul style="list-style-type: none"> Steep Hill at Brook Hill Steep Hill at Tanners Hill Steep Hill at Thompsons Hill Steep Hill at Bustlers Hill Vehicle access to be maintained to village shop Pedestrian access to be maintained to school Write to Wiltshire Council in Oct, asking for grit bins to be refilled. Check safety of vulnerable people.
Pandemic Flu / Coronavirus SEE ANNEXE C	<ul style="list-style-type: none"> People being able to get to pharmacy for medication People sick and alone People having to self-isolate 	<ul style="list-style-type: none"> Identify volunteers who can collect and deliver medicines/food/other essentials for people who are vulnerable / live alone / having to self-isolate. Maintain pharmacy at village surgery Put up posters / contact via social media Checking on those that are ill, vulnerable or alone
Power Cut SEE ANNEXE D	<ul style="list-style-type: none"> Residents can't get heat, light or hot water Unable to cook food Defrosting of fridges 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Loss of Water SEE ANNEX D	<ul style="list-style-type: none"> Residents can't get potable water 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Loss of Communications SEE ANNEX D	<ul style="list-style-type: none"> Residents can't use land or mobile telephones 	<ul style="list-style-type: none"> Promote registration with suppliers as vulnerable customers Ask volunteers to door knock
Animal Health SEE ANNEX E	<ul style="list-style-type: none"> Residents can't access footpaths Hardship for farmers 	<ul style="list-style-type: none"> Advertise restrictions in Cliffhanger and on notices Provide support to farmers

Catastrophic Disaster SEE ANNEX F	<ul style="list-style-type: none">• Major disruption• Major injury• Major trauma	<ul style="list-style-type: none">• Liaise with Emergency Services• Provide information and support• Provide shelter and care
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Risk Matrix for Sherston

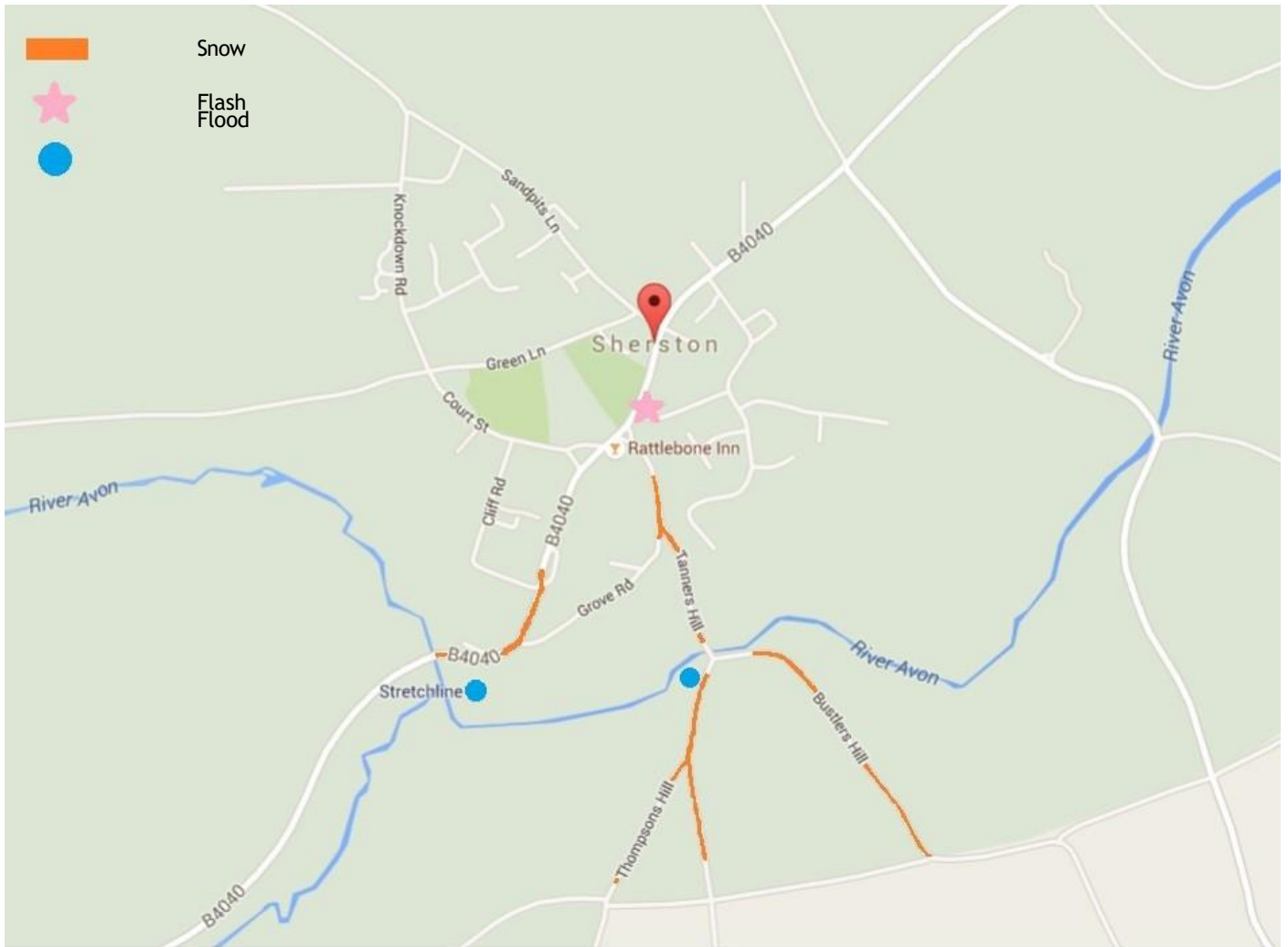
RISK		IMPACT		
		LOW	MEDIUM	HIGH
LIKELIHOOD OF OCCURRING	LOW	Flooding Fire		Pandemic Flu Catastrophic disaster
	HIGH	Flash Flooding	Snow	Loss of Utilities Animal Health Fire

NOTE: The likelihood of an event occurring will change, but impact will not.

The Emergency Response Coordinator will assess the risk for each potential trigger as they occur.

Action will only be taken when an incident has a high likelihood of occurring.

Map of Sherston showing Hazards



NOTE: Pandemic Flu, Animal Health and a disaster could affect the entire community, so are not shown specifically

Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	When might be unavailable?
<u>Trained first aider</u>	Mike Tarrant Kristy Andrews Sian Briddon		07790 593058 Easton Square Thompsons Hill	
<u>4x4 owner/driver</u>	John Buckley Nigel Freeth	07787 225612 07836 571217	Luckington Tetbury Rd	
<u>Equipment</u>	Farmers	See ANNEX A		
<u>Water/food supplies</u>	Village Shop Rattlebone Inn The Bridge	01666 840456 01666 840871 01666 840665	Old School Church Street Easton Town	After 8pm. After hours After hours
<u>Medical Supplies</u>	Pharmacy	01666 840270	Tolsey Surgery	When Open
<u>Doctor</u>	Tolsey Surgery	01666 840270	Tolsey Surgery	When Open
<u>Logistics (offered)</u>	Howard Harding	01666 841105	14 NE Gdns	If away
<u>4x4 & Chainsaw</u>	Nigel Freeth	07836 571217		

Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
Village Hall	High Street	Rest Centre / safe place / shelter	<i>Kevin Noble</i> <i>Holly House, Easton Town</i> <i>07971 929188</i>
Sherston Primary School	Knockdown Road	Rest Centre / safe place / shelter	Headteacher <i>Tommy Towers</i> Chair of Governors: <i>Nick Manassei</i> <i>01666 840237</i>
Holy Cross Church	Church Street	Rest Centre / safe place / shelter	Sue Robinson 01666 841623
British School Rooms	Cliff Road	Rest Centre / safe place / shelter	sherstoncongchurch@outlook.com
Scout Hut	Green Lane	Rest Centre / safe place / shelter	<i>Ben Smee</i> bensmee@zoho.com
Small Hall	High Street	Coordination Centre	Margot Holland

Situation report for helping coordinate emergencies

DATE: __ / __ / _____

TIME: __ : __

ATTENDEES:

1. WHAT IS THE INCIDENT?

2. LOCATION OF THE INCIDENT?

3. IS THERE A THREAT TO LIFE? Y / N IF YES CALL 999

4. HOW MANY ARE AFFECTED:

ADULTS

OF THESE HOW MANY ARE VULNERABLE?

CHILDREN

OF THESE HOW MANY ARE VULNERABLE?

PETS

LIVESTOCK

5. WHAT RESOURCES ARE NEEDED

SHELTER

FOOD

4 X 4

BLANKETS

OTHER

6. HOW WILL WE COMMUNICATE TO RESIDENTS

7. ACTION TRACKER

WHAT ACTION IS REQUIRED?

WHO WILL DO IT?

DATE/TIME

Emergency contact list - Internal

Primary Contact	Name: Martin Smith
	Role: Community Emergency Coordinator and Parish Councillor
	24hr telephone contact: 07500 860025 (01666 840865)
	Email: m.smith@sherston.org.uk
	Address: Haefen, 3, Sandpits Lane, Sherston
Secondary Contact	Name Tanya Burgess
	Role: Chairman of Parish Council
	24hr telephone contact: 0 7 9 7 9 7 0 2 8 6 9
	Email: tanya.burgess@sherston.org.uk
	Address: High Street, Sherston
Additional Contact	Name: Mike Tarrant
	Role: Cllr on parish council
	24hr telephone contact: 07790 593058
	Email: mike.tarrant@sherston.org.uk
	Address: 33 Manor Close, Sherston
Farming Coordinator	Name: Nigel Freeth
	Role: Animal Health
	24hr telephone contact: 07836 571217
	Email: nigel.freeth@sherston.org.uk
	Address: Vancelletes Farm, Tetbury Road, Sherston
Flood Coordinator	Name: Caroline Moore
	Role: Flood
	24hr telephone contact: 07876 598066 (01666 841405)
	Email: caroline@carolinemoore.co.uk
	Address: Mill House, Thompsons Hill, Sherston

Snow Coordinator	Name: Nigel Freeth
	Role: Snow
	24hr telephone contact: 07836 571217
	Address: Vancellettes Farm, Tetbury Road, Sherston
Volunteer Coordinator	Name: Martin Smith
	Role: Volunteers
	24hr telephone contact: 07500 860025 (01666 840865)
	Email: m.smith@sherston.org.uk
	Address: Haefen, 3, Sandpits Lane, Sherston
Utility Coordinator	Name: Ben Smee
	Role: Utilities Emergency Coordinator
	24hr telephone contact: 07443 508391
	Email: ben.smee@sherston.org.uk
	Address: Dog Leg House, Church Street, Sherston

Emergency contact list – External

Highways, Social Care, Emergency Transport Community Emergency Planning	Name: Wiltshire Council
	Role: Highways, Social Care, Emergency Transport
	24hr telephone contact: 0300 456 0100
	Email: EPRR@wiltshire.gov.uk (only during an incident)
	Address: County Hall, Bythesea Road, Trowbridge

Useful Links and Contact Details

Weather

Wiltshire Council

weather.team@wiltshire.gov.uk

Meteorological Office Weather Warnings

<http://www.metoffice.gov.uk/public/weather/warnings>

Environment Agency

Environment Agency Floodline: 0845 988 1188

Website: www.environment-agency.gov.uk

Wiltshire Council Online Gritting routes - <http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/gritting.htm>

Utilities

ELECTRICITY – SSEPD Power track

<http://www.ssepd.co.uk/Powertrack>

0800 072 7282 or 0345 072 1905 from a mobile phone

WATER – Bristol Water

<http://www.bristolwater.co.uk/contact/>

Emergency Helpline: 0345 702 3797 (24 Hour)

WATER – Wessex water

<http://www.wessexwater.co.uk/Contact-us/>

Emergency Helpline: 0345 600 4 600 (24 hours)

TELEPHONE – BT

Faults: https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelid=2&scid=con_FURL_faults&utm_source=ATL&utm_medium=FURL&utm_content=R&utm_campaign=faults

Call: 0800 800 151 (landline) or 0330 123 4151 (mobile)

Service Status: https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelid=31&scintcid=con_L1:problem%20with%20service:L2:Problem%20with%20phone:fault%20check

TELEPHONE – Vodafone

Status: <https://www.vodafone.co.uk/explore/network/uk-coverage-map/>

Call: 0808 003 4515

Public Health

National Health Service details specific to Covid-19 —

- Stay at home advice: <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice>

- Overview of COVID-19 – what is it?
www.nhs.uk/conditions/coronavirus-covid-19

- Number of COVID-19 cases in the UK, including the affected areas – information can be found on our website, wiltshire.gov.uk/public-health-coronavirus

- Common questions and answers on COVID-19 including advice for families, prevention, how it's caught and spread, self-isolation, testing and treatment, foreign travel – [www.nhs.uk/conditions/coronavirus-covid-19/ common-questions](http://www.nhs.uk/conditions/coronavirus-covid-19/common-questions)

- Wiltshire Council's COVID-19 information page – wiltshire.gov.uk/public-health-coronavirus

- This sort of incident could cause undue pressure and anxiety. The NHS Every Mind Matters website has some really simple useful tips and advice to support good mental health – [www.nhs.uk/oneyou/every- mind-matters](http://www.nhs.uk/oneyou/every-mind-matters)

- Public Health Campaign Resource Centre (you'll need to register) – [https:// campaignresources. phe.gov.uk/resources/campaigns](https://campaignresources.phe.gov.uk/resources/campaigns) for the latest posters, videos and social media graphics. Some are enclosed.

Government

<https://www.gov.uk/government/collections/pandemic-flu-public-health-response>

Local

Tolsey Surgery: 01666 840270

Wiltshire Council

Drainage and Floods

drainage@wiltshire.gov.uk or phone 0300 456 0105

Highways

Tel: 0300 456 0105

Email: localhighways@wiltshire.gov.uk

Sherston

Website: www.sherston.org.uk

Facebook: <https://www.facebook.com/groups/358133194295312/>

Email: m.smith@sherston.org.uk

BBC Wiltshire can be heard via:

West Wilts area (Chippenham, Devizes and Trowbridge): 104.3FM

PROCESS OF RESPONDING

Once a response has been triggered (see Activation Triggers below) it should be relevant and proportionate. We have assessed the risk of likely emergency situations and the triggers and responses have been created to address that risk.

For instance the flood risk in Sherston is low and we do not need to respond to EA Flood alerts. Flash flooding has an intermediate risk, but not every heavy rain warning will trigger a response. The Emergency Response Coordinator will assess the risk and respond accordingly. If the risk is low, no response will be made. Only issues that are high in impact and high in probability, at a given time, will trigger a response.

The Emergency Response section in the monthly parish council publication, the Cliffhanger will provide the contact details of the Emergency Response Coordinator and important utility contact numbers. Every household in the parish receives this magazine and it is also available online (<http://www.sherston.org.uk/cliffhanger.html>).

RESPONSE STEPS:

1. When anyone in our community becomes aware of an issue that may need an emergency response, they should first call the emergency services if there is a danger to life.
2. If the emergency has a broader community impact the Emergency Response Coordinator should be contacted
3. The Emergency Response Coordinator will make an initial assessment of the risk and determine if a response is needed
4. The Emergency Response Coordinator will contact the appropriate people to create a committee to deal with the emergency.
5. The Committee will convene a meeting (if there is time) to determine how to respond.
6. The response will be based on the ANNEXES, where applicable.

NOTE: We do not have a telephone tree as we do not want to be dependent on the telephone networks. The Emergency Response Coordinator will determine who needs to be informed initially. If communication is required on a community-wide basis we will activate a volunteer door-knocking approach, with a central coordination centre (notices). If the telephone network is available it may be used to alert villagers, but we will focus on using social media and the Sherston community website to alert the community.

Activation triggers

1. FLOOD /FIRE- When we get a **significant** heavy rain warning///heat wave or drought – See Annex A
2. SNOW – When we receive alert from Wiltshire Council – See Annex B
3. PANDEMIC FLU – When we receive a health warning – See Annex C
4. LOSS OF UTILITIES – When electricity, water or communication is lost – See Annex D
5. ANIMAL HEALTH – When disease is declared – See Annex E
6. CATASTROPHIC DISASTER – When disaster strikes – See Annex F

List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of local contact	Phone number
Neighbourhood Watch		
Church	Sue Robinson	01666 841623
Link Volunteers	Malmesbury	01666 840861 (9am-1pm)
1016	Richard Langley	07879 612776
Scouts		
Village Hall	Nic Riley	nic50riley@gmail.com
Senior Club	Mary Clements Helen Quirk	07778 934742 01666 840516

First steps in an emergency

Instructions	Tick
1 Call 999 if there is an emergency (unless already alerted)	
2 Ensure there is in no immediate danger	
3 Contact the Community Emergency Group and meet to discuss the situation	
4 Use the Agenda p12	
5 If the emergency is covered by one of the Annexes, use them	
6 Assign Actions, Timescales and time of next meeting	
7	
8	
9	
10	

Community Emergency Group first meeting agenda

Date:
Time:
Location:
Attendees:

1. What is the current situation?

Location of the emergency. Is it near:

- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

Are there any vulnerable people involved?

- Elderly
- Families with children

What resources do we need?

- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?

Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home
3. Help set up and run local Coordination Centre
4. Liaise with community

Alternative arrangements for staying in contact if usual communications have been disrupted

Emergency Response Coordinator has battery back-up of communication and computing. As long as mobile network is up, then Social Media can be used to alert locals. Those without access to Social Media will be notified via door knocking (especially vulnerable households) and notices.

Communication	Name of contact	Location
Social Media	Facebook: https://www.facebook.com/groups/358133194295312/	Via any facebook account
Website	www.sherston.org.uk Mark Plummer 07989 619617 mark@compassgraphicdesign.co.uk Martin Smith 07500 860025	<i>Paul Ormiston</i> <i>(printing) 07792 075835</i>
Door knocking	Activate Cliffhanger delivery network: Caroline Moore 07876 598066 Activate volunteers: Martin Smith 07500 860025	Throughout the village
Notices	Jill Woodward 01666 840578	Post Office
Notices	Kevin Noble 07971 929188	Village Hall
Notices	Paul Ormiston (printing) 07792 075835	Old School

TRIGGER – LOCAL SEVERE WEATHER WARNING FROM METEOROLOGICAL OFFICE OR LOCAL KNOWLEDGE

1. Map showing (see map page 6)

- Areas at risk of flooding
- Drains and gulleys
- Roads, bridges and crossing points that are at risk of closing

2. Contact details

Flood wardens:

Caroline Moore 01666 841405

Farmers who can assist

Trevor Moody	01666 840267	07764 863340	Tractor, trailer, loadall
Mike Hibbard	01666 840213	07967 207433	Tractor, trailer, loadall
Sean Richards	01666 840374	07889 649599	Tractor, trailer, loadall
Nigel Freeth	01666 840817	07836 571217	Tractor, trailer
Paul Bridgeman		07977 474163	Loadall

Local Highways Engineer (Wiltshire Council)

Matt Perrott 01249 468550 07827 308288

Flood and Drainage Team (Wiltshire Council)

drainage@wiltshire.gov.uk or phone 0300 456 0105

report issues using www.wiltshire.gov.uk/mywiltshire-online-reporting

Environment Agency

<https://www.gov.uk/government/organisations/environment-agency>

<https://flood-warning-information.service.gov.uk/>

National Customer Contact Centre, PO Box 544, Rotherham S60 1BY

Phone: 0370 850 6506

Email: enquiries@environment-agency.co.uk

Voluntary Groups who are in touch with vulnerable people.

See page 6

3. Preparatory work

- Contact Local Highways team in late summer requesting clearing of drains, etc.
- Promote Environment Agency Flood Line registration through Parish newsletter in Summer edition.

4. Actions when a flood warning has been issued

- Flood Warden (Caroline Moore) to check vulnerable properties
- Update website/Facebook page
- Notify Wiltshire Council of number of homes and businesses at risk, and those that have been flooded

TRIGGER – ALERT FROM WILTSHIRE COUNCIL SEVERE WEATHER OFFICER OR METEOROLOGICAL OFFICE

1. Map showing resources (see page 21)

Roads that are gritted by Wiltshire Council

Link to our online Gritting routes - <http://www.wiltshire.gov.uk/grittingroutesmap>

Priority areas that will be gritted by Parish / Town Council: Nil

Location of grit bins: map on page 22

2. Contact details

Snow warden volunteers

Nigel Freeth 07836 571217

Farmers with gritting equipment and snow ploughs

See Annex A for details of farmers and equipment

Wiltshire Council Severe Weather Team

Telephone: 0300 456 0100

Email: weather.team@wiltshire.gov.uk

Twitter: @WiltshireWinter

4 x 4 drivers

Farmers list

Voluntary groups that are in contact with vulnerable people

See page 16

3. Preparatory work

In October

- Check grit bins, and contact Parish Steward (Dave Catley 07720 095290) requesting grit if necessary.
- Ask farmer to confirm their equipment can be used
- Put article in Winter edition of Parish newsletter

4. Actions to be taken for Snow Event or Cold Weather Alert

Call meeting of emergency committee

Tanya Burgess 07979 702869

Put warnings on website/Facebook

Martin Smith 01666 840865 07500 860025

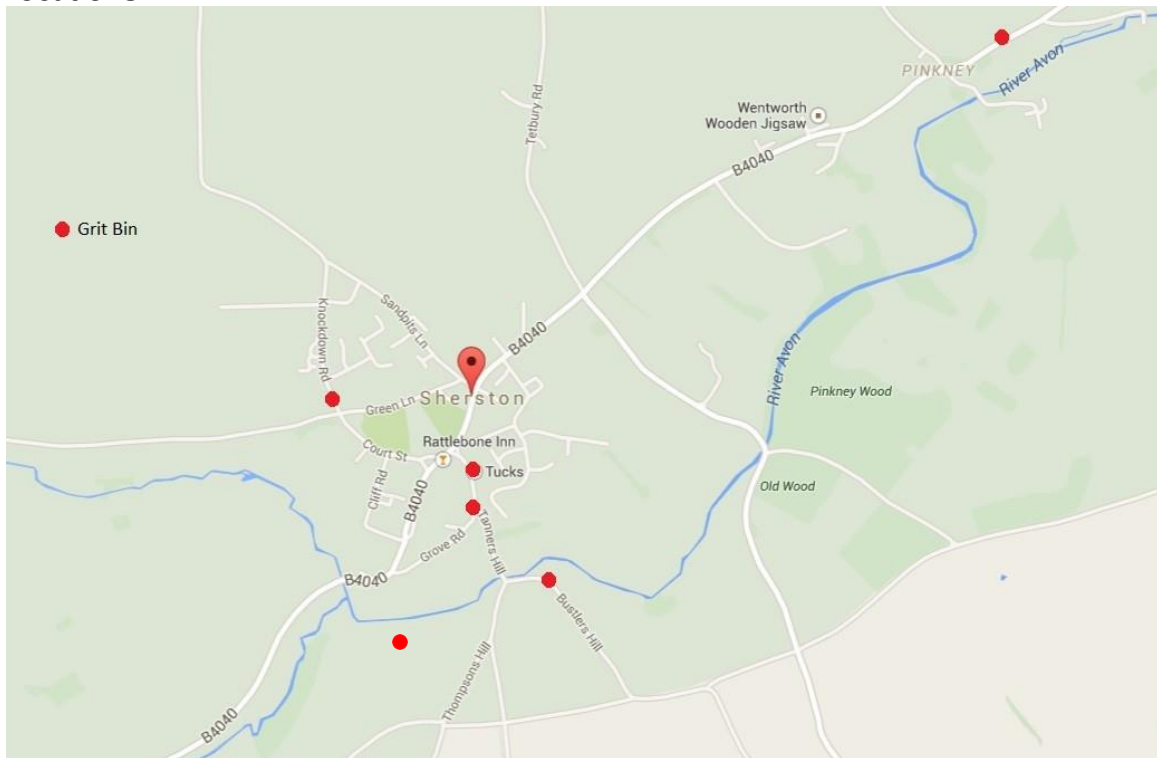
Ask snow volunteers to grit pavements

Nigel Freeth (to coordinate)



Gritting Routes – Red = Primary, Green = Secondary

Grit Bin locations



Gri

Grit Bins - now also located by river near Forlorn

TRIGGER – PANDEMIC DECLARED BY WORLD HEALTH ORGANISATION

1. Form emergency committee

Chair of Parish Council and Emergency Coordinator to form emergency committee. Involve Tolsey Surgery, doctor and pharmacy staff. Include volunteer groups such as WI, Church and local shop. Send out call for volunteers via Social Media.

2. Contact details for

Volunteers

See page 16 for details of volunteer organisations who can check on the vulnerable and collect prescriptions.

Surgery and Pharmacy

Tolsey Surgery (also includes local pharmacy): 01666 840270

Identifying the Vulnerable

Senior Club and 1016 (contact details on page 16)

Doctors (details above)

Extended Hours Pharmacy

There are a number of pharmacies in Malmesbury and Tetbury.

Extended hours are operated by:

Boots

Malmesbury Primary Care Centre
Priory Way
Burton Hill
Malmesbury
Wiltshire
SN16 0FB
Tel: 01666 826115

(7.0 miles away)

Monday 08:30 -19:00
Tuesday 08:30 -19:00
Wednesday 08:30 -19:00
Thursday 08:30 -19:00
Friday 08:30 -19:00
Saturday 08:30 -18:30
Sunday 10:00 -16:00

Yate Family Pharmacy

Kennedy Way Surgery
Kennedy Way, Yate
Bristol
Avon
BS37 4AA
Tel: 01454 323496

(11.4 miles away)

Monday 09:00 - 21:00
Tuesday 09:00 - 21:00
Wednesday 09:00 - 21:00
Thursday 09:00 - 21:00
Friday 09:00 - 21:00
Saturday 09:00 - 21:00
Sunday 10:00 - 16:00

Morrisons

Cepen Park North

Chippenham
Wiltshire
SN14 6UZ
Tel: 01249 464241

(10.0 miles away)

Monday 09:00 - 19:00
Tuesday 09:00 - 19:00
Wednesday 09:00 - 19:00
Thursday 09:00 - 19:00
Friday 09:00 - 19:00
Saturday 09:00 - 18:00
Sunday 10:00 – 16:00

3. Preparatory Work

In Autumn: distribute information about 'flu jabs' in the Cliffhanger (article usually provided by the Tolsey) and on Parish website.

4. During Pandemic

Dissemination

The committee will disseminate information from trusted sources (e.g. NHS, Public Health England and the World Health Organisation) put up NHS posters in the Tolsey Surgery, Post Office, Village Hall, Primary School and Church. Ask village groups and School to notify members (e.g. School newsletter). If prolonged pandemic put info up on Facebook – Sherston What's Occurring and on Parish website.

Public Gatherings

The committee will consider cancelling public gatherings and meetings to limit infection (as advised by the NHS)

The committee will consider using mobile phone and video technology to assist with social distancing and reduce risk of all the committee being ill at the same time

Supporting the Vulnerable

The committee will activate volunteers to help people living alone and/or in a vulnerable category, with:

- Dropping off food and supplies
- Dropping off prescriptions / anti-viral flu drugs
- Looking after pets/ dog walking
- Keeping in touch with infected people through email / phone/ social media.

TRIGGER – LOSS OF UTILITY FOR PROLONGED PERIOD

1) Electricity

Electricity is distributed in Wiltshire by Scottish and Southern Energy Power Distribution

i). Preparation:

Download 'Power Track' App for smartphones (shows outages on a map)

Create <http://www.ssepd.co.uk/Powertrack/> as a favourite on your web browser

Encourage vulnerable people to join the 'Priority Services Register' 0800 294 3259

Check link www.ssen.co.uk/PriorityServices

Contact voluntary groups to check welfare of vulnerable people during an outage.

Consider opening a rest centre in an outage, if prolonged period.

ii). In an outage:

Call 0800 072 7282 for information (0345 072 1905 from a mobile phone)

iii). In prolonged outage:

Contact those with generators to assist with powering rest centre

2) Water

Water is supplied by:

Bristol Water

- Call the Emergency Helpline on 0345 702 3797
- Keep <http://www.bristolwater.co.uk/service-status> as a favourite on your web browser
- Encourage vulnerable people to join the 'Priority Services Register' 0845 600 3 600
- Contact voluntary groups to check welfare of vulnerable people.

Wessex Water

- Keep <http://www.wessexwater.co.uk/> as a favourite on your web browser
- Emergencies and operational problems Telephone 0345 600 4 600
- Encourage vulnerable people to join the 'Customer Care Plus' 0345 600 3 600

3) Telephone

BT

To check your line: <https://www.bt.com/consumerFaultTracking/public/faults/tracking.do?pagelid=31>

Vodafone

To check service status

<https://www.vodafone.co.uk/explore/network/uk-coverage-map/>

O2

To check service status

<http://status.o2.co.uk/>

TRIGGER – NOTIFICATION OF INFECTED PREMISES

The risks of disease being spread by those seeking recreational access to the countryside are very small, and can be reduced further by avoiding direct contact with animals.

In the event of a disease outbreak, there will be a presumption in favour of access to the countryside, subject to veterinary risk assessment.

However, restriction in the movement of animals, people and vehicles on and around infected site/premises may be put in place.

There may be disinfectants that need to be applied when entering / leaving affected premises.

1) Animal Disease

These diseases have a serious economic impact for the farmer and will cause fluctuations in price of the meat, and animal products.

There may be restrictions put on movement around the infected premises in zones.

i). Diseases that affect only the animal.

Such as Foot and Mouth, Blue Tongue and Classical Swine Fever, etc.

Access to and from infected flocks/herds will be restricted.

ii) Zoonotic Diseases

Diseases that can pass from animals to humans

Such as Avian Influenza, E.Coli, Salmonella, etc.

Access to the area and to animals will be restricted for infection control.

2) Parish Council Actions:

Obtain up to date information from:

Department for Environment, Food and Rural Affairs.

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

and, Animal and Plant Health Agency

<https://www.gov.uk/government/organisations/animal-and-plant-health-agency>

- Liaise with Council Animal Health Team, 0300 456 0100
- Provide information to community about closed footpaths and bridleways.
- Provide information about alternative public byeways which are suitable for exercising dogs, horses, etc.
- Check that positioning of public warning and information signage stays in place, and report to Council if tampered with/removed 0300 456 0100.
- Keep in touch with the affected farmer's family, and check their welfare.

3) Response Plan for Animal Health

Parish Council action	Plan/response
Obtain up to date information from Department for Environment, Food and Rural Affairs. (DEFRA) and Animal and Plant Health Agency (APHA)	<p>If an incident arises, check websites for new information.</p> <p>Changes to the Parish Council's actions should presumably be specifically communicated to the Parish Council by DEFRA/the APHA.</p>
Liaise with Council Animal Health Team (0300 456 0100)	<p>If the Parish Council members become aware of an incident, the 'designated lead' should be notified (Nigel Freeth).</p> <p>The 'designated lead' (Nigel Freeth) will call the Council Animal Health Team to understand the details of the incident, what steps the Parish Council needs to take and to co-ordinate the community response.</p> <p>The 'designated lead' (Nigel Freeth) will convene with the Parish Council members/volunteers (identified in advance) to discuss and agree the Parish Council/community response.</p> <p>The 'designated lead' (Nigel Freeth) will maintain contact with the Council Animal Health Team throughout the incident and will share updates with the group of volunteers/Parish Council.</p>
Provide information to community about closed footpaths and bridleways	<p>Based on the information and instructions provided by the Council Animal Health Team, the 'designated lead' (Nigel Freeth) and volunteers will co-ordinate the distribution of information to the public using the most appropriate forms of communication depending on the nature and scale of the incident. E.g.</p>
Provide information to community about alternative public byeways which are suitable exercising dogs, horses etc	<ul style="list-style-type: none"> *Leaflets through doors *Emails *Posters placed in key locations around the village *Notifying shops/pub/church where there are likely to be a larger groups of people who can be contacted quickly *Notifying local radio/news (if advised by the Council Animal Health Team) * Publish information on the Parish website, Facebook page in the short term. *Publishing information in the Cliffhanger (if information needs to be communicated over a longer period of time)
Check that positioning of public warning and information signage stays in place, and report to Council if tampered with/removed (0300 456 0100)	<p>The 'designated lead' (Nigel Freeth) will establish the location of signage by speaking with the Council Animal Health Team.</p> <p>The 'designated lead' and volunteers will agree who is taking responsibility for monitoring individual warnings/signage around the local area and the frequency that these should be checked.</p> <p>Any issues identified should be communicated to the 'designated lead' who will then report the matter to the Council Animal Health Team (0300 456 0100).</p>
Keep in touch with the affected farmer's family, and check their welfare	<p>The 'designated lead' (Nigel Freeth) will maintain contact with affected individuals, supported by the volunteers depending in the scale and nature of the issue. The 'designated lead' will support the liaison between the affected farmer's family, the Parish Council and the Council Animal Health Team.</p>

TRIGGER – PLANE CRASH, SERIOUS ROAD TRAFFIC COLLISION, EXPLOSION, CHEMICAL SPILL, ETC.

1. Set up a committee

The Emergency Committee should keep in contact. If the Emergency Services need your assistance, they will contact you using the contact details in this plan. There is also the National Government Alert System via Mobile Phones.

2. Share message with the community,

Information on the disaster will be shared with the community. Depending on the nature and location of the disaster the local coordination centre will be opened to provide a central point for information dissemination. Parish Council website and social media will be used to help provide information.

The community will be encouraged to take the following actions:

GO IN

Go indoors, close doors and windows and shut down ventilation systems if it is safe to do so. Unless there is an obvious risk to the property this will give you good short-term protection against the vast majority of hazards.

STAY IN

Stay indoors until you know more about the situation and the appropriate action you need to take to protect yourself further. The action you should take will be different depending on the nature of an incident so you could put yourself at more risk by not waiting for further instructions.

TUNE IN

Tune in to local radio and television to find out more about what is happening. If there is a major emergency radio and TV companies will interrupt programming to give the public safety advice and information about the incident.

BBC Radio Wiltshire can be heard via:

Salisbury area: 103.5FM,

Swindon area: 103.6FM and 1368AM,

West Wilts area (Chippenham, Devizes and Trowbridge): 104.3FM

Marlborough area: 104.9FM

AM frequency: 1332.

Also **BBC Radio Gloucestershire**: 95 FM, 95.8 FM, 104.7 FM, 1413 MW

And **BBC Radio Bristol**: 94.9 FM, 104.6 FM

4. Prepare a Situation Report

From the information that you have, prepare a situation report (see page 10)

5. Evacuation

Consider putting the local places of safety on standby and activating the volunteer networks.