



Chair: Tanya Burgess

All Council Meetings are open to the Public and Press

31st March 2026

To: Dear Councillors of Sherston Parish Council

You are summoned to the Meeting of the Parish Council, on **Thursday 9th April 2026 at 7.30pm**. The meeting will be held at the **Scout Hut, Green Lane, Sherston**.

Jayne Curtis
Parish Clerk/RFO

The meeting will consider the items set out below.

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. **Members of the Public are asked to restrict their comments, and/or questions to three minutes.***

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Parish Council's recording protocol.

Welcome

Public Question Time

This section (at the chair's discretion may last up to 20 minutes in total – **3 minutes to each member of the public**) and is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

- Apologies for absence**
Council to receive apologies for absence.
- Declarations of interest**
Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
- Exclusion of the Press and Public.**
To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.

4. **Minutes**
To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on Thursday 12th March 2026.

5. **To review and note ongoing matters, and decide upon further action, if required:**
Bleed Kit update – JC
Plaque – oak tree – BS/NF
Waste Bin – Co-Op update – DG
Green Lane flooding – BS
Table and Chairs situation – North Building – BS
Grove Road steps update – JC
Grant Applications - JC
Update Doctors Surgery - TB

6. **Planning**
Consider and comment on all planning applications received up to and including the date of the meeting.

PL/2026/01593 – Listed Building Consent (Alt/Ext) Court House, Court Street, Sherston, SN16 0LL– replacement of lower sash window. Repairs to windows. Replacement of gutter and repairs to rainwater goods. Repairs to porch.
Comments by 16th April 2026.

7. Premises Licence Request - JC
8. Co-Option update - JC
9. SOSVIC donation – BS
10. SSEN Communities Fund
11. Fuel Surcharge – contractor – JC
12. Annual Olympics Day’s request - JC
13. Business Rates update – MWE
14. Rattlebone TENS Notice – TB
15. **Working Group / Outside Bodies Reports**
Members to receive verbal reports from the chairs of the working groups and any Outside Body Representatives if something to report.

Working Groups
Footpaths & Highways – **TB**, NF, MS, GW
Climate & Biodiversity Group – **BS**, MS
Allotments Group – **BS**, NF
Communications Group (including Cliffhanger) – **TB**, MWE, GW, JC
Planning/Neighbourhood Plan – **MS**, NF, TB, GJ
Ways of working – **TB**
Finance – **BS**, JC, TB, NF, MWE
Operations Group/Village Maintenance – **BS**, MT, NF

Personnel – **MS/ DG**
Sports Field Development Group – **BS, MS, MWE**

Outside Bodies

School – MS
Village Hall - BS
Emergency Services/Planning – NF / MT
Area Board – MS, DG, TB
LHFIG – MS, TB, GW
SOSCIC – MS, TB
Scouts / Brownies – BS
Church – NF
Blooming Sherston/Gardening Club – GW, TB
Sports Clubs – BS, MS, MWE
Recreational Ground Trust – TB
Snow Wardens – NF.

16. Accounts for Payment

Appendix 1 – payments to be approved.

NOTE:-Councillors to have updated actions in action tracker prior to each meeting. Action tracker available to members of the public on request from Clerk.

Date of Next Meeting Thursday 14th May 2026 at the Village Hall