Sherston Neighbourhood Plan Review Working Party

Here are the notes of the meeting of the working group, held on 22nd July 2024 at 7.30:

Present:

- Martin Smith (MS)
- Mike Johnson (MJ)
- Kath Talboys (KT)
- Nigel Freeth (NF)
- Catherine Stephens (CS)
- Ben Smee (BS)
- Jane Hirst (JH)

Apologies:

- Tanya Burgess (TB)
- Richard Skeffington (RS)

Previous Minutes:

The minutes of the meeting on 5th June were approved.

Matters Arising:

Following the request for further useful data:

- Regarding access to the Wiltshire wide housing needs survey. MS reported the housing survey is not currently being re-done but there is a likely restart. Sherston may not be a priority for completion. Options being to consider the impact if one is not completed, ask for one post our questionnaire, or consider doing our own (based on the Wilts template) which could be completed in hard copy or online, or a survey being added to our pending grant request .
  Action: MS to identify and seek advice from our link officer; this to help identify the timescale for Wilts to complete a survey in Sherston, or in preparation to complete our own survey, seek a template from Wilts.
- Regarding access to the Social Housing waiting list, MS was able to identify only 2 households.
- Regarding AirBnBs in the area or double council tax payments, MS was able to identity a total of 35 buildings; suggested 14 second homes and 21 empty homes. It was noted there was no Wilts data on this for comparison and though there were

various reasons for the numbers it was worth watching the situation and the potential impact on the village.

- Regarding a list of people wanting self-build plots. MS was able to identify only 1 for Sherston but 49 for Malmsbury. It was agreed this needs to be watched and to be added to our policies, e.g. inline with guidance 10% of builds to be offered as self-builds (3 in the development requirement of 30).

Further Landowner contact:

NF was thanked and provided an update on contact and potential sites:

Following the request for landowner questionnaires completions and responses received:

- The Kings (Tetbury Road) -confirmed
- G Alvis (Plot 9)- confirmed
- The Robinsons (Tetbury Road) -confirmed
- NF (Easton Town No 6 rear) -confirmed
- The Goldings (Sandpits Lane) -confirmed
- John Shipsey -declined
- Eric Mandell's' estate -still outstanding
- The Smith (top of Thompson Hill)- confirmed
- K Bird (Sopworth Road) -confirmed
- The Darcy's -still outstanding
- The Moulders -interest shown only
- The Thompsons (Grove Road)- still outstanding

In addition

- Diocese- no change
- Anthony's Close- Action **BS asked to follow up with Green Square**

It was agreed there was enough interest to map and seek independent evaluation.

Community Engagement

- Recognised positive reception of the review at the Parish Annual Meeting
- Catherine thanked for producing three questionnaires, for adults, primary age children and secondary aged young people.
- The way forward was discussed:
    - A public meeting to be planned.
    - Online, social media and hard copy application completion to be available to support inclusion.

- Promotion via the Cliffhanger.
- It was considered for questionnaires and the meeting process to run parallel, feeding each other. An opportunity to complete the questionnaire before the meeting to help shape its agenda but keeping opportunity for further input to be captured at the meeting.
- Meeting considered for October to allow time for the launch of the questionnaires and in line with the grant funding application which might allow assistance to support the process.
- Aware of the importance to ensure the plan review remains a priority agenda focus for the meeting, it is hoped there may be an opportunity to offer an update on the surgery and lime down decisions will be outstanding to 2025.

Grant Funding

- 3 quotes have been requested for a 31/7/24 deadline.
- Quotes are requested in line with grants available.
- If successful, the application will aid the community consultation process.
- Funds requested £10,000 but there may be opportunity to raise to £18,000.
- Thanks offered to CS and MJ for their lead on this.
- **Action MS asked to request from Wilts if there is any help they can offer the consultation process if the consultant isn't in post for the agreed questionnaire and meeting timescale.**

AOB

- CS requested a google drive to aid with members access to the growing documentation association with the review. 3 members have access to the Parish share system where the clerk files documents. **Action MS will check these are visibly accessible for the 3.**
- Survey monkey will be accessible for the questionnaires through a Parish licence and its cost can be added to the grant. **Action MS will confirm.**
- **Action MS to check if the Parish have a license for the ordnance survey to allow use in the plan (not deemed costly).**

Next Meeting- Monday 9th September at 19:30 in the North Building

Sherston Neighbourhood Plan Review Working Party

Agenda for the meeting on 9th September 2024 (DRAFT)

1. **Apologies**
2. **Approval of minutes of the meeting 22nd July 2024**
3. **Matter Arsing form the minutes-**
    - **Progress on actions**
4. **Landowner further updates**
5. **Community Engagement**
    - **Update in questionnaire, plans for launch**
    - **Update in Public Meeting, date and content**
6. **Grant funding update**
    - **Quotes for technical consultancy fees update**
    - **Grant application update**
7. **AOB**
8. **Next Meeting**