



Chair: Tanya Burgess

All Council Meetings are open to the Public and Press

5th June 2026

To: Dear Councillors of Sherston Parish Council

You are summoned to the Meeting of the Parish Council, on **Thursday 11th June 2026 at 7.30pm.** The meeting will be held at The North Building, **Green Lane, Sherston.**

Tanya Burgess
Chair

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. **Members of the Public are asked to restrict their comments, and/or questions to three minutes.***

The meeting will consider the items set out below.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Parish Council's recording protocol.

Welcome

Public Question Time

This section (at the chair's discretion may last up to 20 minutes in total – **3 minutes to each member of the public**) and is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

- Apologies for absence**
Council to receive apologies for absence.
- Declarations of interest**
Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
- Exclusion of the Press and Public.**
To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.

4. Minutes

To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on Thursday 14th May 2026.

5. Planning

Consider and comment on all planning applications received up to and including the date of the meeting.

Application	PL/2026/03225
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1 Sycamore tree - Fell.
Site Address:	THE COTTAGE, WILLESLEY, TETBURY, GL8 8QU

Application No:	PL/2026/02737
Application Type:	Householder planning permission
Proposal:	Extension and alterations to existing dwelling
Site Address:	One Tree Sandpits Lane, Sherston, Malmesbury, SN16 0NN

Application No:	PL/2026/03198
Application Type:	Full planning permission
Proposal:	Conversion and change of use of outbuilding (workshop, storage and stables) to form ancillary residential annex and associated works.
Site Address:	Pyke Farm, Court Street, Sherston, Malmesbury, SN16 0LL

Application No:	PL/2026/02874
Application Type:	Full planning permission
Proposal:	Provision of temporary on-site residential accommodation for an agricultural worker.
Site Address:	Lower Stanbridge Farm, Sherston, Malmesbury, SN16 0QB

Application No:	PL/2026/03144
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Application Type:	Householder planning permission
Proposal:	Demolish existing porch and replace with garden room
Site Address:	8 Gaston Lane, Sherston, Malmesbury, SN16 0LY

Application No:	PL/2026/03415
Application Type:	Permission in Principle
Proposal:	Permission in Principle for Erection of up to 5No. accessible single storey dwellings (Class C3) and associated works
Site Address:	Land at Sopworth Road, Sherston, Malmesbury

6. Co-Option update - **TB**
7. North Building Rate Rebate – **MWE**
8. Road Safety Concerns – Easton Town/Tetbury Cross Roads – **MS**
9. 5 Tanners Hill – FOI request / Challenge to Landownership – **TB**
10. Status of Policies – **TB**
11. Formal Resolution: pass a formal resolution to temporarily assign various Clerking duties to the Councillors detailed in Clerk Handover Checklist – NB roles will be unpaid - **TB**
12. Letter received from Resident regarding possible advertising use of Phonebox – **TB**
13. Update on Enforcement actions – **MS**
14. Update on Clerking position – **TB**
15. **Update membership of below bodies**
16. **Working Group / Outside Bodies Reports**
Members to receive verbal reports from the chairs of the working groups and any Outside Body Representatives if something to report.

Working Groups

Footpaths & Highways – **TB, NF, MS, GW**
Climate & Biodiversity Group – **BS, MS**
Allotments Group – **BS, NF**
Communications Group (including Cliffhanger) – **TB, MWE, GW, JC**
Planning/Neighbourhood Plan – **MS, NF, TB, GJ**
Finance – **BS, JC, TB, NF, MWE**
Operations Group/Village Maintenance – **BS, MT, NF**
Personnel – **MS/ DG**
Sports Field Development Group – **BS, MS, MWE**

Outside Bodies

School – MS

Village Hall - BS

Emergency Services/Planning – NF / MT

Area Board – MS, DG, TB

LHFIG – MS, TB, GW

SOSCIC – MS, TB

Scouts / Brownies – BS

Church – NF

Blooming Sherston/Gardening Club – GW, TB

Sports Clubs – BS, MS, MWE

Recreational Ground Trust – TB

Snow Wardens – NF.

17. Accounts for Payment

Appendix 1 – payments to be approved.

NOTE:- Councillors to have updated actions in action tracker prior to each meeting. Action tracker available to members of the public on request from Clerk.

Date of Next Meeting Thursday 10th July 2026 at the North Building