



Chair: Tanya Burgess

All Council Meetings are open to the Public and Press

3rd July 2026

To: Dear Councillors of Sherston Parish Council

You are summoned to the Meeting of the Parish Council, on **Thursday 9th July 2026 at 7.30pm**. The meeting will be held at **The North Building, Green Lane, Sherston**.

Tanya Burgess
Chair/Temporary Clerk

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. **Members of the Public are asked to restrict their comments, and/or questions to three minutes.***

The meeting will consider the items set out below.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Parish Council's recording protocol.

Welcome

Public Question Time

This section (at the chair's discretion may last up to 20 minutes in total – **3 minutes to each member of the public**) and is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

1. **Apologies for absence**
Council to receive apologies for absence.
2. **Declarations of interest**
Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.
3. **Exclusion of the Press and Public.**
To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.D.
4. **Minutes**
To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on Thursday 11th June 2026.

5. **Planning**

Consider and comment on all planning applications received up to and including the date of the meeting.

Application No:	PL/2026/03708
Application Type:	Full planning permission
Proposal:	Conversion and alteration of existing dwelling to ancillary accommodation and erection of replacement/self-build dwelling together with associated ancillary development.
Site Address:	Knockdown Farm, Knockdown, Tetbury, GL8 8QY
Council Response:	

Application No:	PL/2026/03735
Application Type:	Permission in Principle
Proposal:	Permission in Principle for the erection of up to three dwellings (amendment to PL/2025/08695)
Site Address:	Land at Praters Farm, Easton Town, Sherston, Malmesbury, SN16 0PS
Council Response:	

Application No:	PL/2026/03711
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1 - Silver Birch tree - reduce by 30% T2 - Rowan tree - reduce by 30%
Site Address:	4 CLIFF ROAD, SHERSTON, MALMESBURY, SN16 0LN
Council Response:	

Application No:	PL/2026/04065
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1 Goat Willow - Fell.
Site Address:	WATERS MEET, BROOK HILL, SHERSTON, MALMESBURY, SN16 0NQ
Council Response:	

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6. **Co-Option - TB**
7. **North Building Rate Rebate** – Status update - **MWE**
8. **Road Safety Concerns** – Easton Town/Tetbury Cross Roads – **MS**
Emails received from residents following accident in June.
9. **The Horsewash** – Update on situation regarding the request to the resident of to remove installed fencing creating a barrier/impression the land is private to residents. Chair proposes that Cllrs resolve that Press and Public are excluded from the latter Confidential discussion item on the basis it may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted – **TB**
10. **The Horsewash** – email received from resident proposing solutions to above dispute one of which is the retention of the fence. Chair proposes that Cllrs resolve that Press and Public are excluded from this item on the basis it may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted– **TB**
11. **The Horsewash Registration** – update on Parish Council formally Registering land. Cllrs also to resolve that members of the Press and Public be excluded from the Confidential Item below on the basis that – **TB**
12. **The Horsewash** – Resident email received looking for clarification on fence/access - **Clerk.** Chair proposes that Cllrs resolve that Press and Public are excluded from this item on the basis it may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
13. **Sopworth Road Development** – planning application approved and land secured for a Surgery Build - **TB**
14. **Applications for the position of Clerk/interviews**
15. **Planning breaches** – occurrences of works to Listed Properties and Properties in Conservation increasing - **TB**
16. **Grant application Sherston Cricket Club – TB**
17. **Update on Enforcement actions – MS**
 - EV charger installation
 - Swan Barton – tiled roof cemented over
 - Large Barn built between Sherston and Luckington
 - Glossop Road – Solar Panels
 - Small Farmstead just outside village on Luckington Road
18. **Update on Grievance** – Chair proposes that Cllrs resolve that Press and Public are excluded from this item on the basis it may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted – **TB**

19. **Elan City** – warranty renewal due in November - **TB**
20. **Register of Interest Change** – Cllrs personal addresses no longer to be made public unless Cllr requests it - **TB**
21. Sherston@parish.uk - purpose, owner, would this benefit Sherston - **TB**
22. **Update membership of below bodies**

Working Group / Outside Bodies Reports

Members to receive verbal reports from the chairs of the working groups and any Outside Body Representatives if something to report.

Working Groups

Footpaths & Highways – **TB**, NF, MS, GW
 Climate & Biodiversity Group – **BS**, MS
 Allotments Group – **BS**, NF
 Communications Group (including Cliffhanger) – **TB**, MWE, GW
 Planning/Neighbourhood Plan – **MS**, NF, TB, GJ
 Finance – **BS**, TB, NF, MWE
 Operations Group/Village Maintenance – **BS**, MT, NF
 Personnel – **MS**/ DG
 Sports Field Development Group – **BS**, MS, MWE

Outside Bodies

School – MS
 Village Hall - BS
 Emergency Services/Planning – NF / MT
 Area Board – MS, DG, TB
 LHFIG – MS, TB, GW
 SOSCIC – MS, TB
 Scouts / Brownies – BS
 Church – NF
 Blooming Sherston/Gardening Club – GW, TB
 Sports Clubs – BS, MS, MWE
 Recreational Ground Trust – TB
 Snow Wardens – NF.

23. **Accounts for Payment**
Appendix 1 July Payment Schedule – payments to be approved.
24. **Confidential** – *members of the Press and Public will be excluded from the meeting at this point as attendance may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*
 - Horsewash Dispute
 - Email from 5 Tanners Hill proposing resolution
 - Grievance

NB. NO MEETING IN AUGUST

NOTE:- Councillors to have updated actions in action tracker prior to each meeting. Action tracker available to members of the public on request from Clerk.

Date of Next Meeting Thursday 10th September 2026 at the North Building