



Chair: Tanya Burgess
Clerk: Jill Palmer

All Council Meetings are open to the Public and Press

29 Sept 2026

To: Dear Councillors of Sherston Parish Council

You are summoned to the Meeting of the Parish Council, on **Thursday 8th October 2026 at 7.30pm**. The meeting will be held at **The North Building, Green Lane, Sherston**.

*Before the meeting there will be a public session to enable the electorate of Sherston to ask questions, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. **Members of the Public are asked to restrict their comments, and/or questions to three minutes.***

The meeting will consider the items set out below.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Parish Council's recording protocol.

Welcome

Public Question Time

This section (at the chair's discretion may last up to 20 minutes in total – **3 minutes to each member of the public**) and is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

1. Apologies for absence

Council to receive apologies for absence.

2. Declarations of interest

Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.

3. Exclusion of the Press and Public.

To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 3.

4. Minutes

To confirm and sign as a correct record the minutes of Sherston Parish Council Meeting held on Thursday 10th Sept 2026.

5. **Planning**

- a) Consider and comment on all planning applications received up to and including the date of the meeting.

Reference:	PL/2026/05534 - Removal/variation of conditions
Site Location:	9 Easton Square, Sherston, Malmesbury, SN16 0LX
Proposal:	Variation of condition 2 (approved plans) on PL/2026/00315 to remove north east elevation gable extension and replace with a flat roof dormer
Applicant Name:	Mr & Mrs P Lacey
Officer Name:	James Webster
Respond By:	15 October 2026

For Reference: Wiltshire Council Planning decisions made between 21 September 2026 and 27 September 2026

Reference:	PL/2026/02771 - Listed building consent (Alt/Ext)
Site Location:	Rattlebone Inn, Church Street, Sherston, Malmesbury, SN16 0LR
Proposal:	Essential repair works both internally and externally, numerous cracks and subsidence in evidence with potential underpinning
Applicant Name:	Punch Pubs
Officer Name:	Alex Marsh
Decision Date:	22 September 2026
Decision:	Approved

Reference:	PL/2026/04710 - Householder planning permission
Site Location:	5 Tanners Hill, Sherston, Malmesbury, SN16 0NB
Proposal:	Retrospective application for external refurbishment including removal of render to expose and repoint Cotswold stone with lime mortar, installation of timber lintels, replacement of a section of PVCu downpipe with aluminium, and replacement timber double-glazed casement windows.
Applicant Name:	Mr Benjamin O'Brien
Officer Name:	Victoria Blackmore
Decision Date:	21 September 2026
Decision:	Approved with Conditions

- b) Reduced planning powers for Wiltshire Councillors - **MS**

6. **Co-Option** – N/A

7. **Resignation of Cllr Gail Whale** - TB

8. **North Building Rate Rebate** – Status update - **MWE**

9. **Road Safety Concerns** –updates from **MS/FS** including:

- a) Recent Completion of Highways Improvement Request Forms (HIRFs):
- Revised speed limits on Eastern B4040 approach to Sherston – **MS/FS**
 - Entry Gates at Willesley – **FS**
 - Give Way Signage - Junction of B4040/Tetbury Rd/Approach from Forlorn – **FS**
- b) Budgeting for gates at Forlorn – **FS**

10. **Renewal of warranty extension for ElanCity (SIDs) - NF**
11. **Proposed Puppy Training in Scout Hut and Rec Hardstanding- BS**
12. **Zip wire in Rec - BS**
13. **Wiltshire Council Local Plan Consultation-** Feedback from Wiltshire Council LP workshop on 22nd Sept - **JP**
14. **Signage** – Thompsons Hill Crossroads – Status update on fingerpost - **BS**
15. **Update on Horsecwash Dispute**
Chair to provide brief status update. Chair proposes further discussion that Cllrs resolve that Press and Public are excluded from further discussion on this item on the basis it may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted – **TB**
16. **Update membership of below bodies**

Working Group / Outside Bodies Reports

Members to receive verbal reports from the chairs of the working groups and any Outside Body Representatives if something to report.

Working Groups

Footpaths & Highways – **TB**, NF, MS, FS
 Climate & Biodiversity Group – **BS**, MS
 Allotments Group – **BS**, NF, PP
 Communications Group (including Cliffhanger) – **TB**, MWE, JP
 Planning/Neighbourhood Plan – **MS**, NF, TB, GJ
 Finance – **BS**, TB, NF, MWE, JP
 Operations Group/Village Maintenance – **BS**, MT, NF
 Personnel – **MS**/ DG
 Sports Field Development Group – **BS**, MS, MWE

Outside Bodies

School – MS
 Village Hall - BS
 Emergency Services/Planning – NF / MT
 Area Board – MS, DG, TB
 LHFIG – MS, TB,
 SOSCIC – MS, TB
 Scouts / Brownies – BS
 Church – NF
 Blooming Sherston/Gardening Club –TB
 Sports Clubs – BS, MS, MWE
 Recreational Ground Trust – TB
 Snow Wardens – NF.

17. **Finance Accounts for Payment**
 - **Appendix 1 Oct Payment Schedule** – payments to be approved.
 - **AGAR Audit - BS**

18. Agree PC meeting dates for 2027 - JC

19. Confidential – *members of the Press and Public will be excluded from the meeting at this point as attendance may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

- Horsewash Dispute

NOTE:- Councillors to have updated actions in action tracker prior to each meeting. Action tracker available to members of the public on request from Clerk.

Date of Next Meeting Thursday 12th November, at the North Building (Timing TBC)