Sherston Parish Council

APPENDIX 1

Members to review and authorise the Schedule of Accounts for October Payments at the November 2026 PC Meeting

Payment Name	Invoice No.	Invoice Date	Nett	VAT	Gross	Cost Centre	Cost Code
Clerks Salary - TBC	N/A	31/10/2026			0.00	Admin	4000 Staff Salary
Octopus Energy (one off payment to clear balance on 11th Nov)	N/A	04/11/2026			158.96	North Building	4295 North Building Costs
Octopus Energy **d.d.** (17th Nov)	KI-A675333D-0004	09/11/2026			64.03	North Building	4295 North Building Costs
Hills Waste **d.d.**	P1081285	31/10/2026	£57.06	£11.41	68.47	Operations	4205 Sports Field
Scribe/Starboard Systems **d.d.**	INV-23810	01/11/2026	£51.00	£10.20	61.20	Admin	4110 Audit & Accounts
IAP Software Support **d.d.**	336598	01/10/2026	£122.06	£24.41	146.47	Admin	4190 IT

Compass Graphics (Nov Cliffhanger)	5768	04/11/2026			745.00	Cliffhanger	4700 Cliffhanger Costs
North Building Cleaner	19	30/10/2026			85.00	North Building	4295 North Building Costs
Barret Garden Maintenance	8	05/11/2026			610.00	Operations	4200 Village Maintenance
RYAN Russell Maintenance	159	28/10/2026		£66.00	396.00	Operations	4200 Village Maintenance
Church Maintenance	N/A	N/A			1,000.00	Operations	4210 Grant/donations
Scouts Grant	N/A	N/A			3,000.00	Operations	4410 SOSCIC Grants
Sustainable Sherston	N/A	N/A			120.00	Operations	4415 Recreation Ground
Elan City (for period 27/11/26 - 31/12/2026)	SAJ-UK/2026/03877	19/10/2026	£19.08		22.90	Admin	4230 Highways Improvements
Unpaid invoice for Allotment rental	92021207	25/09/2024			32.50	Allotments	4500 Allotments Costs
Clerk's expenses - Rememberance Wreath	12002560778	12/10/2026			27.50	Admin	4280 Events
Clerk's expenses - 2	N/A	09/10/2026			5.78	Admin	4150 Stationery

Good luck cards							
Clerks expenses - envelopes	N/A	16/10/2026			2.50	Admin	4150 Stationery
Clerk's expenses - 6 x large stamps	N/A	16/10/2026			10.80	Admin	4151 Stationery
Clerk's expenses - various stationery (folders etc)	N/A	27/10/2026			13.20	Admin	4151 Stationery
Tanya expenses - Mileage Chippenham 24 miles @ 55p	N/A	30/09/2026			13.20	Admin	4080 Chair Allowance
Tanya expenses - Lebara Clerks Mobile monthly cost £4.95 x 7 May-Oct	N/A	N/A			34.65	Admin	4080 Chair Allowance
Tanya expenses - Clerk Catch Up	N/A	02/10/2026			3.80	Admin	4080 Chair Allowance
Tanya expenses - Clerk Catch up	N/A	07/10/2026			7.30	Admin	4080 Chair Allowance
Tanya expenses - Speeding Catch up - Martin	N/A	07/10/2026			7.60	Admin	4080 Chair Allowance

Tanya expenses - Chippenham	N/A	12/10/2026			9.00	Admin	4080 Chair Allowance
Tanya expenses - Finance WG Meeting	N/A	15/10/2026			£14.70	Admin	4080 Chair Allowance
Tanya expenses Wootten Bassett 26 miles@ 55p	N/A	20/10/2026			14.30	Admin	4080 Chair Allowance
Tanya expenses - Storage Boxes for Walks Bookets - Amazon	N/A	27/10/2026			24.70	Admin	4150 Stationery
Mike Pope	89	08/11/2026			165.00	Allotments	4500 Allotments costs
TOTAL EXPENDITURE OCTOBER				**£112.02**	**£6,849.86**		